



THE PALMS
TOWN & COUNTRY CLUB

22nd Dec, 2023

Ms. Sandeep Kaur,
H.no -1600, Chowk Karori,
Amritsar - 143001.

Subject: Offer of Training

Dear Ms. Kaur,

With reference to your application we are pleased to confirm the OJT in **Human Resource** at "The Palms Town & Country Club" B Block Sushant lok, phase 1, Gurgaon - 122001

Details -

- Date of Joining - 27th Dec, 2023
- Duration of Training -6 months
- Stipend Rs.5000 /- PM

Facilities -

- On duty meals
- Uniform and uniform laundry

Submittals -

- Scanned copy of "No Objection Certificate" duly signed by the college authorities to be submitted.
- Fitness certificate to be submitted on the day of joining.
- Education Certificate (10th & 12th Marksheet)
- Identity proof or permanent address proof (Aadhar Card/Pan Card).
- 4 no. passport size photographs.
- Bank Account Details (Passbook or Cancel Cheque Copy)
- Covid-19 Vaccine Certificate (I & II Dose)
- Police Verification Certificate.

Please report to the Human Resource Department on the joining date at 10:30 am in business formals.

Thanking You

For The Palms Town & Country Club
(Ambience Hospitality Management Pvt. Ltd.)

Alishan Raza
Human Resource Manager

(ACCEPTED)



MBD HOUSE, GULAB BHAWAN,
6, BAHADUR SHAH ZAFAR MARG, NEW DELHI-110002, INDIA
PH. 23317931, 23318301, 30912345, 41509091-94, FAX : 011-23319471,
e-mail : bright@mbdgroup.com

February 02, 2024

Mr. Sunny Ranjan Kumar
Laka Tola, Goreakothi
Siwan
Bihar - 841434

Subject: Offer Letter

Dear Mr Sunny,

With reference to your application and subsequent discussion we have had with you, we are pleased to offer you the position of **Food & Beverage Associate in Food & Beverage Service Department** at **Radisson Blu MBD Hotel, Noida**.

You are advised to join us latest on **February 05, 2024**.

Appointment letter shall be issued subject to reference check, submission and verification of the following certificates or testimonials:

1. Pre-employment medical should be completed before joining.
2. Experience, Educational / Technical Qualification Certificates etc.
3. Passport Size Photographs - 06 Nos.
4. Accepted Resignation of the previous company.
5. Address Proof & Date of Birth proof.
6. Pan Card & Aadhar Card is mandatory.
7. Police Verification Certificate.
8. Bank Account Details.
9. Covid Vaccination Certificate.
10. Aadhar Card of family members is mandatory for ESI Coverage of family members (Parents/Wife/ Children)
11. ESIC & UAN Details.

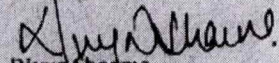
Please note that this is only a letter of intent, subject to verification of details, documents and references given by you.

Please note that if you are unable to commence employment on the indicated date or not able to adhere the aforesaid conditions, this offer of employment will be automatically cancelled and withdrawn. You are requested to share a proof of your resignation within one week of accepting this offer.

Your acknowledgment and acceptance is solicited on the above.

Thanking you,

For Bright Enterprises (P) Ltd.,


Divya Sharma
Director of Human Resources-Hospitality & Retails

Appointment Letter

Date: 23 Jan 2024

Mr. Md Masoom Ali

S/O Babuddin Ali

Srinagar, Siwan

Bihar- 841226

Employee Code: 8033412

Dear **Masoom**,

On behalf of Imperativ Hospitality Pvt Ltd the owning company of the bloom Hotels (referred to herein as the "Employer"), we have pleasure in confirming your appointment as **Guest Service Associate** in **F&B Service** department for **Bloom Boutique Amritsar** in Amritsar with effect from **17 Jan 2024**.

This offer is subject to the following terms and conditions and upon the successful completion of a required medical examination which deems you to fit to work and subsequently to you remaining medically fit.

1. Job Assignment

In this position of **Guest Service Associate**, you will report in to the **Assistant Manager**. You will be responsible for efficient and smooth running of the department, whilst achieving the budgeted financial targets for the Division as per the Hotel Business Plan. You are required to follow all organization initiatives, materials and policies. Detailed job description will be provided to you on the day of your joining. The normal working hours per week are 48 hours.

2. Compensation

Your monthly **Gross Salary** would be Rs 12,916.00. Detailed breakup of your salary is attached in Annexure-A.

Ex Gratia/Incentive/Local Bonus

You will be entitled to payment of ex-gratia/incentive/local bonus, if declared, at the prerogative of the Management and as per the policy of the IHPL.

3. Accommodation

You will be provided company accommodation

md.masoom ali

Imperativ Hospitality (P) Ltd | 90 Bangla Sahib Road | New Delhi | 110001

+91 (0)11 412 25600

cs@staybloom.com

staybloom.com

CIN - U72900DL2006PTC147479

Entertainment and Travel

In Case your position requires the entertainment of business guests. Where approved, this will be permitted in the F&B outlet available in the hotel. In such cases, you are required to secure advance approval from your Department Head and complete an Entertainment Check ensuring that you state the name, position and organization of those you entertain. It is naturally preferred that entertainment takes place in the hotel. All legitimate business and travel expenses should be reclaimed by completing the hotel's Expense Claim form and obtained prior approval from the Department Head. You are responsible for ensuring that all business entertaining and expenses do not exceed your budget.

5. Benefits

Provident Fund

The Employers' Contribution to your Provident Fund is currently 12% of your basic salary but this will be maintained as per the terms and provisions of the Employees Provident Fund and Miscellaneous Provisions Act 1952.

Medical Coverage

You will be provided with medical coverage for yourself, your spouse and up to two dependent children, in keeping with organization policy and applicable statutory provisions.

Gratuity

Our entitlement to payment of Gratuity will be governed as per the statutory provisions of the Payment of Gratuity Act, 1972.

Duty Meals

Duty meals will be provided in our Employee Restaurant as outlined in the organization policy.

Uniforms

You are required to be in formal attire or uniforms appropriate to operations and shall adhere to the standard prescribed by the organization from time to time.

6. Privilege Leave, Casual Leave/Sick Leave, National and Festive Holidays

Your entitlement to Privilege Leave, Casual Leave/Sick Leave, National and Festive holidays will be as per the provisions of the applicable statutory legislation. Please note that these holidays and the rules and regulations governing these may be amended from time to time. Please note that the approval of your Department Head must be obtained prior to you proceeding on leave/holiday.



md. masum ali

Transportation

You will be responsible for making your own transportation arrangements to and from work irrespective of duty timings. The hotel has no liability whatsoever in this regard.

8. Probation and Confirmation

The initial 180 days of your employment will be deemed as a probationary period during which time either party may, without furnishing reason, terminate the employment by serving 15 days notice with no liability other than for time worked. The Management reserves the right to reduce/dispense with or extend your probation period at its absolute discretion. Upon Successful completion of the probationary period, you will be notified in writing. Should you decide to leave your employment or remain absent from duty during the period of notice or any part thereof. You shall also be liable to pay company a sum of equivalent to 15 days of your gross salary.

9. Reference Check:

Your appointment will be further subject to the verification of your credentials, testimonials and other particulars mentioned by you in your application at the time of your appointment. In case it comes to the notice of the management that the particulars given by you in your application were wrong, your appointment shall be deemed to be automatically canceled irrespective of whether you have joined duty upon your selection.

10. Proprietary Materials

For the purposes of this Employment Letter, the term "**Confidential Information**" means any and all confidential, proprietary, secret or otherwise non-public information in any tangible medium of expression, including any discoveries, inventions or derivative works, created, conceptualized or received by you during the course of your employment with the Imperativ Hospitality Private Limited (the "**Company**") (including information regarding personal salary and compensation matters and any other information conceived or developed by you) that is applicable or in any way related to (i) the past, present or future business of the Company, its Affiliates or their respective customers, (ii) the intellectual property and/or the content, research and development of the Company or its Affiliates, or (iii) the business of any client, customer or vendor of the Company or its Affiliates. Such Confidential Information includes, by way of example and without limitation, training manuals, operations manuals, business data, business plans, financial projections and results, sales and marketing information, marketing strategies, customer information, computer programmes and other business, commercial or technical information or data concerning the business prospects, strategies, business objectives, business transactions, financial arrangements, operations,

md. maysoon ali

systems and organization, methods, standards, specifications, concepts, ideas, plans, projects, program names, procedures, documentation, know-how, content, improvements, inventions, techniques, all plans or strategies for marketing, development and pricing, and all information concerning existing or potential opportunities for the Company, its Affiliates or their respective clients or vendors received by you during the course of your employment with the Company. Confidential Information also includes all similar information disclosed to the Company or any of its Affiliates by any other person or party.

You agree and acknowledge that all Confidential Information is the sole and exclusive property of the Company and its Affiliates. You agree during and after the period of your employment not to use, directly or indirectly, any Confidential Information other than in the course of performing duties as an employee of the Company, nor shall you directly or indirectly divulge or disclose any Confidential Information or anything relating to it to any person or entity except, without the Company's prior written consent, except as permitted hereunder. Upon termination of your employment, you agree that you will return all Confidential Information, including any including any copies, summaries or compilations of any Confidential Information, to an authorized representative of the Company and destroy any electronic copies of Confidential Information, including any analysis thereof and communication relating thereto, on the Effective Date.

You acknowledge that the Confidential Information is a special, valuable and unique asset of the Company and its Affiliates and you agree that at all times during and after your employment not to disclose any Confidential Information for any purpose except (i) as required under applicable laws; or (ii) where ordered to do so, by any government, judicial or quasi-judicial authority or any regulatory authority; or (iii) where the information comes into the public domain otherwise than by the breach of this clause by you; or (iv) to any affiliate or to a professional advisor in accordance with, and to the extent permitted by, applicable law, provided that you shall be responsible and liable for ensuring that suchiliate or professional advisor complies with the confidentiality obligations hereunder), and to keep in strict confidence and trust, all of such Confidential Information.

You agree that you shall, at the discretion of the Company, do all such things and sign and execute all such documents and deeds as may be required to perfect, protect or enforce any of the rights of the Company under this clause. Any violation of these obligations will subject you to appropriate disciplinary action, which may include immediate suspension or termination and the forfeiture of incentive-type compensation as a result of such suspension or termination. Your obligations under this clause will continue in effect beyond the termination of your employment.

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md. masum ali

Code of Conduct:

Please note that it is your own liability to bear the consequences of any violation of the laws and conventional practices of India. You should make yourself familiar with all applicable laws.

12. Exclusivity Clause

During your employment with the company, you cannot undertake any employment with any other company or organisation without prior written approval from the COO.

13. Termination of Employment

It is anticipated that your assignment will be on an ongoing basis, unless you are re-assigned earlier by the company. This agreement can be terminated by either party providing a written **One** month notice period, the company reserves the right to pay outstanding salary in lieu of notice. No leave may be availed during this notice period and you will be required to fulfil your professional duties for the entire duration of the stipulated notice period. Should you terminate your employment or remain absent from duty during the period of notice or any part thereof, you will not only forfeit your salary for the period of your absence, but shall also be liable to pay company a sum equivalent to **One** month gross salary or part thereof. Should you terminate your employment during the first two years, you will be responsible for a proportional amount of any inward bound relocation expenses together with any repatriation expenses. The company also reserves the right to move you to another suitable assignment.

14. Severability

If any term or provision of this offer of employment will to any extent be held invalid or unenforceable, the remaining terms and provisions of this offer of employment will not be affected, but each term and provision of this offer of employment will be valid and be enforced to the fullest extent permitted by law.

15. Conflict in Terms

If, in accordance with applicable law or local custom and practice, you are required to execute a separate contract of employment with the Employer and any terms of that contract conflict with the terms of this letter of appointment, the terms of the contract of employment will be deemed to prevail with respect to such conflict.



md. mausom ali

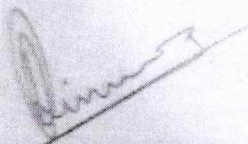
6. Acceptance

Please note this offer is in accordance with the policies and procedures outlined in the Employee Handbook of bloom hotels and Indian legislation, which shall govern in the event of any dispute. If the foregoing concurs with your understanding of the terms and conditions of employment, please sign and return a copy of this letter at your earliest convenience.

Md Masoom Ali we trust that this covers all the pertinent details of your employment. Should you have any further questions, please let us know.

In the meantime, may we take this opportunity to congratulate you on this exciting new appointment, and to welcome you to the bloom community. We all join together in wishing you every success in this challenging, new assignment and all look forward to working closely with you.

For Imperativ Hospitality Pvt Ltd.



Anshul Rinwa

General Manager Human Resources

I have read and fully understand the terms and conditions of my employment at Imperativ Hospitality Pvt Ltd.

Acceptance: md.masoom ali

Date: _____

Annexure-A

Effective date: 17th Jan 2024

Md Masoom Ali

Guest Service Associate- F&B Service

8033412

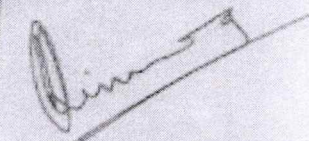
Bloom Boutique Amritsar

Salary Component		Monthly INR	Annually INR	
Salary	A	Basic	11,000	1,32,000
		HRA	1,916	22,992
		Gross Total	12,916	1,54,997
	B	PF Employer	1,320	15,840
		ESIC Employer	420	5,040
Annual Component	C	Bonus	960	11,517
		Gratuity as per law	529	6,346
		Total	1,489	17,863
CTC A+B+C		16,145	1,93,740	

* Above gross salary is inclusive of Meal allowance & Telephone allowances (if applicable).

* Please note that your salary information is to be treated as private & confidential as it is an agreement between company & you. You will appreciate that talent & potential is rated based on the academics, background, the quality of experience, skillset etc & that's the reason, we design compensation package suited to each profile. Hence, the confidentiality must be respected, whereas divulging of this information will be treated as major misconduct.

For Imperativ Hospitality Pvt Ltd



Anshul Rinwa
General Manager Human Resources

Acceptance: md masoom ali
Md Masoom Ali



THE GRAND
NEW DELHI

The Grand New Delhi
Vasant Kunj-Phase II,
Nelson Mandela Road,
New Delhi - 110 070, India
Phone : (91) (11) 2677 1234
Fax : (91) (11) 2670 5891
E-mail : info@unisonhotels.com
CIN : U74899DL1994PTC058450

TGND/MT/14/23

August 17th, 2023

TRAINING LETTER

NAME : Mr. Akshay Kumar
NATURE OF TRAINING : Operational Trainee
DATE OF COMMENCEMENT : 17TH July 2023
DATE OF COMPLETION : 17TH August 2025
PERIOD OF TRAINING : 2 years
STIPEND PER MONTH : 18,000 Per Month (1ST Year) & 20,000 Per Month (2ND Year)

We are pleased to accept you as an **Operational Trainee** with the Unison Hotels Pvt. Ltd., owning Company of the Grand New Delhi, for the period indicated above, on the following terms:

- You shall be paid a stipend only as mentioned above, you shall not be entitled to any wage or any other allowance whatsoever.
- Your primary Focus of Training will be in the **Housekeeping** however, in order to expose you to the hotel operations & make you a multi-skilled resource, lateral movement of short period/intervals have been included in the service/Training design of the hotel operations. The concerned HOD and the Training Manager shall monitor your Training Plan.
- This training may be terminated at any time with 15 days' notice from either side.
- Your initiative, learnings acquired and training performance will be evaluated as per program details. In case of unsatisfactory performance, the management will hold the discretion to terminate the training arrangement without giving any notice or assigning any reason whatsoever. In such a case, you will not be entitled to any statutory compensation.
- During your period of training, you may be placed at any established or to be established hotel or branch by the management at its discretion.
- You will be governed by the terms and conditions of training as applicable to you. The Rules Regulations and Standing Instructions as applicable shall also govern you from time to time.



- g) In the event the Company deciding to offer you probationary employment at the expiry of your training period mentioned above including any extensions thereof, you will be informed in writing. In the absence of such information, your training will stand automatically terminated.
- h) You will be responsible for your transportation to and from the Hotel (place of work) and the company will have no liability whatsoever in this regard.
- i) In case of any dispute arising in respect of the interpretation of your terms and conditions of service in the company, the decision of the General Manager – Unison Hotels Pvt. Ltd., shall be final and binding on you.
- j) The Management shall regulate your timings of training. You are required to be trained on the job on any shift, including split shifts, as directed by the Management from time to time.
- k) Your training arrangement is subject to your having been found medically fit at the time of your appointment and remaining medically fit thereafter. The opinion of the company's Doctor will be considered as final, in regard to your medical fitness or otherwise.
- l) You are liable to be terminated, if in the opinion of the company, it is found that you lack in aptitude and competence for the job for which the training is imparted to you or if you disclose, steal or share any critical business information, data, resumes, employee details or anything which has been told to you to keep it with you only.
- m) It is clearly understood that by this training arrangement, no relationship of employer and employee is being created.

ACCEPTANCE

- a) If you accept the above terms and conditions of Training, please confirm your acceptance by signing the duplicate copy of your Offer of Training letter and report for training as indicated above.
- b) Should you fail to indicate your acceptance within a fortnight, this Offer of Training will be deemed to have been withdrawn and cancelled.

We are sure that you will find your Training & Learning arrangement with The Grand New Delhi a great learning and a fulfilling experience. We look forward to a long and mutually beneficial association.

For The Grand New Delhi

Ankita
 Ankita
 Human Resources



I have clearly understood the Terms & Conditions of my Training as a Trainee and accept the same.
 I will report for Training on _____

Signature _____

November 15, 2023

Mr. Anish
Jamo Jalalpur
Dist. Siwan
Bihar

Dear Mr. Anish,

LETTER OF INTENT

This is with reference to your application and subsequent interviews with us. We are pleased to offer you the position of **Guest Service Associate in F&B Service Department** at Ranjit Vihar, Amritsar.

During our meetings and subsequent discussions, you have agreed to the following:

Your remuneration package would be as agreed with you and mentioned in this letter.

- ❖ Your date of joining would be on or before 18th November 2023.
- ❖ You shall be on probation for a period of Six Months from the date of joining. Upon satisfactory completion of this period, you shall be absorbed in the permanent service cadre of the company. This offer is subject to:

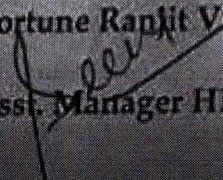
- Your undergoing successful medical examination
- Confirmation of the information as provided by you.
- Positive reference checks
- Completion of pre joining formalities

A detailed letter of appointment with terms and conditions will be issued to you in due course by the company.

If the above offer is acceptable, please sign on the duplicate of this letter as acknowledgement thereof.

Yours Sincerely,

Fortune Ranjit Vihar


Ass. Manager HR

Compensation Details :-

Compensation/ Benefit Component	Amount (INR) per month
Basic	11523
HRA*	0
Conveyance	0
Special Allowance	0
Gross Salary (A)	11523
PF 12% Contribution	1383
LWF	5
ESI	87
Total (A)	1475
Net In Hand	10048
Statutory Benefits (B)	
PF 13%	1498
ESI 3.25%	375
LWF	20
Gratuity	554
GPA	30
Total (B)	2477
Total CTC (A+B)	14000

* Should the Unit Offer accommodation in future and you decide to opt for the same, HRA would be set off against the accommodation benefit.

I, _____, hereby accept this offer of employment and the emoluments mentioned in the addendum herewith.

08th January, 2024

Mr. MD Rashid.
Alafganj Shivdhara
Darbhanga Bihar
Pin code - 846004
Mobile: +91 6202398458
Mail ID: mdrashidansari709@gmail.com

SUB: OFFER LETTER

Dear Mr. Rashid,

With reference to your application & subsequent interview you had with us, we are pleased to offer you the position of **Job Trainee** in **F&B Production** department at our unit **Park Ascent, Noida** (A Unit of Vatsal Hotels Pvt. Ltd.) on the terms and conditions as discussed with you.

You are requested to report on **10th January, 2024** at our unit at **0930 hrs.** In case, you fail to report on duty on the date stated above, unless otherwise agreed in written, the offer shall stand automatically withdrawn.

On the day of your joining you are required to submit the photocopies of the following documents. Original documents also required for the verification purpose.

1. ID Proof (Aadhar card, Pan Card, Driving License, Valid Passport)
2. 06 recent passport size photographs.
3. Proof of Academic (10th Onwards) & Professional Qualification.
4. Last 2 employment documents along with 3 month's Salary Slip
5. Clearance Certificate from Last Employer
6. Valid Medical fitness certificate.

Please sign the duplicate copy of this letter and send it back to us as a token of your acceptance.

We welcome you at "**PARK ASCENT**", **Noida** for a long term fruitful association with you.

Yours Sincerely

For Park Ascent
(A Unit of Vatsal Hotels Pvt. Ltd.)



Ashish Chauhan
Assistant HR- MANAGER

www.parkascenthotels.com

(A UNIT OF VATSAL HOTELS PVT. LTD.)



Letter of Intent - GSA

1 message

Ankita <HR1@thegrandnewdelhi.com>

Tue, Dec 5, 2023 at 18:58

To: satish198mth@gmail.com <satish198mth@gmail.com>

Cc: Vinita Thapa <DHR@thegrandnewdelhi.com>, Lav Bisht <FOM@thegrandnewdelhi.com>, EHK <ehk@thegrandnewdelhi.com>

Dear Mr. Kumar,

Greetings from The Grand New Delhi...

Congratulations...!!!

Post your application and subsequent interviews with us, we are happy to offer you the position of **"Guest Service Associate"** in **"Housekeeping"** on **CTC – 23,799 and Gross – 19,473 /m**. After completion of your graduation your salary will be revised to **CTC - 25,483 and Gross - 21,431 /m**.

Your date of joining will be on or before **December 11th, 2023**. Your medical slip is attached for the needful.

Please do send us the acknowledgement of your acceptance of our offer and we request you to please get your Medical & PCC done before joining.

Also please carry Vaccination certificate at the date of joining.

Wishing you a long and enriching career with The Grand New Delhi.

Thanks & Regards

Ankita

Manager – Human Resources

The Grand New Delhi

Nelson Mandela Road,

Vasant Kunj Phase - II,

New Delhi – 110070,



India

Direct: +91-11-4766 5207
Ph: +91-11-2670 5599
Fax: +91 - 11 - 2670 5599
Email :- hr1@thegrandnewdelhi.com

Book now at www.thegrandnewdelhi.com or call at +91-11-4766 1200



THE GRAND
NEW DELHI

Follow us:  

1:48

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JOB TRAINING Inbox



Fortune Ranjit Vihar HRM 19 Dec



to me ▾

Dear Arshpreet,

we are delighted to offer you Job trainee programme which start from 22nd Dec 2023 to 05th May 2024 in HR Department.

please bring your college NOC with you at the time of joining.

Thanks & Regards,

Seema Sharma

Asst.HR Manager

Fortune Ranjit Vihar Amritsar

Opposite Rose Garden, Ranjit Vihar,

Loharka Road, Amritsar-143001

E-Mail: hrm.frv@fortunehotels.in

Website: www.fortunehotels.in

Tel: +91 183-5000000 Mobile: +91 7009880322

Visit us @ www.fortunehotels.in

Follow us on [Facebook](#) [Instagram](#) [Twitter](#) and [Linkedin](#)



Shruti Prashar <shruti.prashar@acetedu.in>

Re: JT - Culinary (Confirmation Mail)

Ashrey Kapoor <kapoorashrey99@gmail.com>
To: "shruti.Prashar@acetedu.in" <shruti.Prashar@acetedu.in>

Mon, Dec 18, 2023 at 2:30 PM

On Thu, 14 Dec 2023 at 5:26 PM, Ranaut, Shivani <Shivani.Ranaut@marriott.com> wrote:

Dear Ashrey,

Sat Sri Akaal!

Subsequent to the interview of **Ashrey**, we are pleased to confirm their Job Training with Le Méridien Amritsar, Punjab, a unit of Spirit Infratech Private Limited from 20th December 2023 – 20th April 2024.

Please find below the policy with respect to Job Training:

1. Fixed Stipend of Rs 5000/- (Five Thousand Rupees only).
2. Hotel will not provide the accommodation.
3. The Job trainees shall be dressed in formals i.e. Black trousers, white shirt, coat & black tie. Shoes must be black oxford style & wear black socks only and should carry their own uniform. Laundry services will be provided at hotel.
4. It is advisable that the selected candidates reach Amritsar two to three days prior to the beginning of the Job Training in order to settle down the Accommodation.
5. The Job trainees must bring with them the **No Objection Certificate** from the respective Institute, failing which the Job trainee will be reverted back to the Institute.
6. The Job trainee must bring with him/her below mentioned documents:
 - 3 Passport Size Photograph
 - COVID Vaccination Certificate – Double Dose
 - Police Verification
 - Medical Fitness Certificate
 - Photocopy of College Identity Card
 - Photocopy of ID Proof & Address Proof – Aadhar Card
 - Copy of 10th & 12th certificates
7. After the completion of their training the trainees are requested to report back to their college/Institute.
8. Your certificate is subject to successful completion of the training period with 90% attendance and periodic submission of departmental appraisals & Log books.

Please report to Human Resources Department on 20th December 2023 at 9:30am.

Feel free to get in touch with me for any further assistance

Shivani Ranaut

Training Manager

T+91 (183) 511 00 00 F +91 (183) 511 00 01 M: +91 708 703 0203

E shivani.ranaut@marriott.com

N 31° 42' 19" E 74° 49' 20"

LE MERIDIEN

AMRITSAR

Near Airport Road, Ajnala Road, Raja Sansi,

Amritsar - 143101

India

www.lemeridienamritsar.com





Shruti Prashar <shruti.prashar@acetedu.in>

Re: JT - Culinary (Confirmation Mail)

Tushar Prabhakar <tusharprabhakar27@gmail.com>
To: "shruti.Prashar@acetedu.in" <shruti.Prashar@acetedu.in>

Mon, Dec 18, 2023 at 2:28 PM

On Thu, Dec 14, 2023, 5:43 PM Ranaut, Shivani <Shivani.Ranaut@marriott.com> wrote:

Dear Tushar,

Sat Sri Akaal!

Subsequent to the interview of **Tushar**, we are pleased to confirm their Job Training with Le Méridien Amritsar, Punjab, a unit of Spirit Infratech Private Limited from 20th December 2023 – 20th April 2024.

Please find below the policy with respect to Job Training:

1. Fixed Stipend of Rs 5000/- (Five Thousand Rupees only).
2. Hotel will not provide the accommodation.
3. The Job trainees shall be dressed in formals i.e. Black trousers, white shirt, coat & black tie. Shoes must be black oxford style & wear black socks only and should carry their own uniform. Laundry services will be provided at hotel.
4. It is advisable that the selected candidates reach Amritsar two to three days prior to the beginning of the Job Training in order to settle down the Accommodation.
5. The Job trainees must bring with them the **No Objection Certificate** from the respective Institute, failing which the Job trainee will be reverted back to the Institute.
6. The Job trainee must bring with him/her below mentioned documents:
 - 3 Passport Size Photograph
 - COVID Vaccination Certificate – Double Dose
 - Police Verification
 - Medical Fitness Certificate
 - Photocopy of College Identity Card
 - Photocopy of ID Proof & Address Proof – Aadhar Card
 - Copy of 10th & 12th certificates
7. After the completion of their training the trainees are requested to report back to their college/Institute.
8. Your certificate is subject to successful completion of the training period with 90% attendance and periodic submission of departmental appraisals & Log books.

Please report to Human Resources Department on 20th December 2023 at 9:30am.

Feel free to get in touch with me for any further assistance

Shivani Ranaut

Training Manager

T+91 (183) 511 00 00 F +91 (183) 511 00 01 M: +91 708 703 0203

E shivani.ranaut@marriott.com

N 31° 42' 19" E 74° 49' 20"

LE MERIDIEN

AMRITSAR

Near Airport Road, Ajnala Road, RajaSansi,

Amritsar – 143101

India

www.lemeridienamritsar.com

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4 attachments



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2K



image001.png
110K



Shruti Prashar <shruti.prashar@acetedu.in>

Resume : JT

Preeti@fortrajwada.com <Preeti@fortrajwada.com>
To: Shruti Prashar <shruti.Prashar@acetedu.in>
Cc: md@fortrajwada.com, Virender Rana <virender.rana@fortrajwada.com>

Tue, Dec 5, 2023 at 12:07 PM

To,

Ms. Shruti Parashar
Assistant Placement Officer
Amritsar Group of Colleges, Amritsar (UGC Autonomous College) (NBA Accredited)(NAAC Accredited)

Mobile:-8196900399 , Email ID:- shruti.prashar@acetedu.in

<http://www.acetamritsar.ac.in/>

Dear Shruti,

Greetings from Fort Rajwada Jaisalmer !!!

As agreed, we are pleased to send confirmation for Harjot Kaur for the position of OJT in Front office for 6 months. Kindly ack per return mail for office record.

**We will accommodate the students with following terms & condition:

Joining date- 15th Dec 2023 as discussed

1. Stipend Rs. 5000/- per month for JT only.
2. Accommodation provided on sharing basis.
3. Meals during training.
4. ATTENDANCE IS A MUST. No leaves during the training period except week offs.
5. More than 3 days of absence will automatically terminate the training.
6. Leave taken in between will extend the training ahead of the last date.
7. Will not be provided certificate if they discontinue their training period in between based on their own choice.
8. Mobile phone not allowed in the Hotel premises.
9. Students are abiding by the general rules & regulations of the Hotel.

Please also note to carry the following-

White shirt & black trouser (2 sets) Black pullover -V neck (winters)

Black socks

black shoes(Without laces for girls)

Bedsheet ,Pillow with pillow cover and Quilts

Kindly reconfirm per return mail for office record. We look forward to welcome them aboard.

Sincerely

For Fort Rajwada Jaisalmer

FORT RAJWADA

1, Hotel complex ,Jodhpur- Barmer link Road

Jaisalmer, Rajasthan

Hotel Tel- +91 2992 253233 ; 253533 ; 254609 - 254608

website: www.fortrajwada.com

[Quoted text hidden]



Shruti Prashar <shruti.prashar@acetedu.in>

Fwd: Letter of Intent - GSA

Manbir Singh <achmt.tp@gmail.com>
To: Shruti Prashar <shruti.prashar@acetedu.in>

Tue, Dec 5, 2023 at 10:27 PM

----- Forwarded message -----

From: **Satish Kumar** <satish198mth@gmail.com>
Date: Tue, 5 Dec 2023 at 22:26
Subject: Fwd: Letter of Intent - GSA
To: achmt.tp@gmail.com <achmt.tp@gmail.com>

----- Forwarded message -----

From: **Ankita** <HR1@thegrandnewdelhi.com>
Date: Tue, Dec 5, 2023, 18:58
Subject: Letter of Intent - GSA
To: satish198mth@gmail.com <satish198mth@gmail.com>
Cc: Vinita Thapa <DHR@thegrandnewdelhi.com>, Lav Bisht <FOM@thegrandnewdelhi.com>, EHK <ehk@thegrandnewdelhi.com>

Dear Mr. Kumar,

Greetings from The Grand New Delhi...

Congratulations...!!!

Post your application and subsequent interviews with us, we are happy to offer you the position of "**Guest Service Associate**" in "**Housekeeping**" on **CTC – 23,799 and Gross – 19,473 /m**. After completion of your graduation your salary will be revised to **CTC - 25,483 and Gross - 21,431 /m**.

Your date of joining will be on or before **December 11th, 2023**. Your medical slip is attached for the needful.

Please do send us the acknowledgement of your acceptance of our offer and we request you to please get your Medical & PCC done before joining.

Also please carry Vaccination certificate at the date of joining.

Wishing you a long and enriching career with The Grand New Delhi.

Thanks & Regards

Ankita

Manager – Human Resources



The Grand New Delhi

Nelson Mandela Road,
Vasant Kunj Phase - II,
New Delhi – 110070,
India

Direct: +91-11-4766 5207
Ph: +91-11-2670 5599
Fax: +91 - 11 - 2670 5599
Email :- hr1@thegrandnewdelhi.com

Book now at www.thegrandnewdelhi.com or call at +91-11-4766 1200





Follow us:  [cid:image002.png@01D71045 BA5CA2E0](#)  [cid:image003.png@01D71045 BA5CA2E0](#)


5 attachments

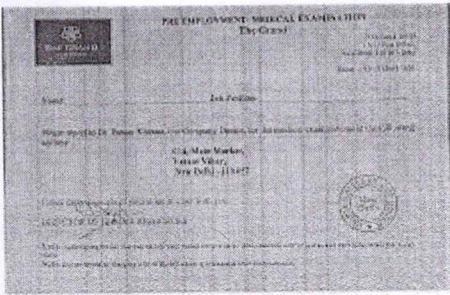


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 **image003.png**
2K

 **image003.png**
2K



Pre Employment - Medical Slip.jpg
790K



Shruti Prashar <shruti.prashar@acetedu.in>

Fwd: Reference Check - Satish Kumar

Manbir Singh <manbirs177@gmail.com>
To: shruti.Prashar@acetedu.in

Thu, Nov 23, 2023 at 2:08 PM

----- Forwarded message -----

From: **FFI, Calangute India Training** <ffi.goifi.training@marriott.com>
Date: Thu, 23 Nov 2023 at 14:03
Subject: Reference Check - Satish Kumar
To: manbirs177@gmail.com <manbirs177@gmail.com>
Cc: Malagar, Prashita <Prashita.Malagar@fairfieldinn.com>

Dear Manbir,

Greetings from Fairfield by Marriott Goa Calangute!

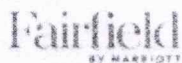
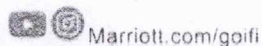
As per our recruitment protocol, we conduct reference checks on our new recruits. We would appreciate it if you could take some time out and fill in the attached form for **Satish Kumar**, at your earliest convenience.

Please be assured that any information that you may furnish will be treated with the highest level of confidentiality.

Feel free to contact us for any clarifications.

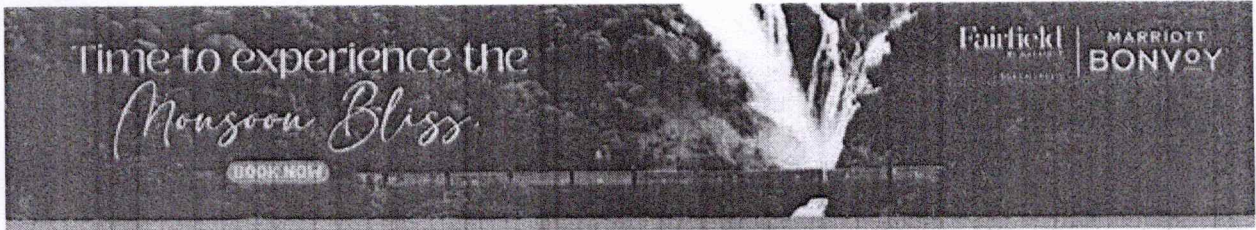
Best Regards,


Kashish Rahman

Learning & Development Executive**Phone:** +91 883 070 9009**Email:** ffi.goifi.training@marriott.com**Fairfield by Marriott® Goa Calangute**
H No 1/72C Gaurawaddo, Calangute**T** +91 832 674 3333 **M** +91 895 682 5798

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 Ref Check - Satish Kumar.docx
1220K



CANADORE IMMIGRATION CONSULTANCY

Ref. No. CAN/ILP/154

Date 22-09-2023

LETTER OF APPOINTMENT

Date of Joining: 15-09-2023

Name: Suniksha Surmal

Address: Gandoh-Bhallesa Dist. Doda Jammu and Kashmir Pincode: 182203

Dear, Suniksha Surmal

Appointed As (Councilor)

Salary: (Fifteen thousand) 15000/- per month

Job location: AMRITSAR

We refer to your recent interview for the above said position and we pleased to inform that we are offering you the position with our company (CANADORE IMMIGRATION CONSULTANCY) from 15/09/2023.

With Best Wishes

Suniksha surmal

Canadore Immigration Consultancy

Suniksha Surmal

(Signature)



SCO 25, Mezzanine Floor B Block Ranjit Avenue Amritsar - 143001



www.canadoreimagination.com



0183-4022911



Corporate & Regd. Office
B-26, Infocity-1, Sector-34,
Gurugram - 122001, Haryana, India.
+91-124-4524000

Production Mills
NH-3, Bye Pass,
Amritsar - 143001, Punjab, India.
+91-183-5067100

✉ info@khannapaper.com
🌐 www.khannapaper.com

Offer Letter

Date: 25 August' 2023

Dear Parul Arora,

Subject: Offer of Appointment as "Management Trainee"

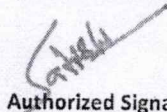
We are pleased to offer you the position of **"Management Trainee"** in Khanna Paper Mills Ltd.

1. You will be assigned a mentor and extensive training for a period of 12 months from the date of your joining. Upon successful completion of 12 months, you will be confirmed in Engineer grade as per the company policy.
2. As a MT you will be given CTC of **Rs.4,00,000/- per annum** (Rupees Four lac Only) for the first year.
3. This offer is valid subject to
 - You successfully completing your course and attaining an overall minimum score of 65% or 6.5 CGPA (cumulative of all semesters)
 - The accuracy of the information provided by you.
 - You're free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - Your satisfactory background check results.
 - Your Medical Fitness Certificate.

We are excited to welcome you to the KPML family and look forward to your contributions.

If you have any questions or require additional information, please do not hesitate to contact to HR Department.

For Khanna Paper Mills Ltd.


Authorized Signatory



Corporate & Regd. Office
B-26, Infocity-1, Sector-34,
Gurugram - 122001, Haryana, India.
+91-124-4524000

Production Mills
NH-3, Bye Pass,
Amritsar - 143001, Punjab, India.
+91-183-5067100

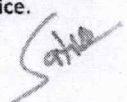
info@khannapaper.com
www.khannapaper.com

Salary Stack Up		
Name	Parul Arora	
Designation	Management Trainee	
Components	Monthly	Annual
Basic	11768	141216
HRA	4707	56486
Transport Allowance	1600	19200
Education	200	2400
Special Allowance	8895	106738
Medical Allowance	1250	15000
LTA	1000	12000
Gross Salary	29420	353040
Gratuity	566	6792
PF	1412	16946
Medicclaim	1109	13308
Bonus	833	9996
Total Benefits	3920	47042
CTC	33340	400082

Remarks

- Medical Insurance of Rs.2.50 Lac For self, spouse and 2 children.
- Personal Accident Insurance of Rs.2.50 Lac
- Gratuity is applicable as per Gratuity Law.

Please note that your compensation is personal to you, and you are requested not to share details of the same with others failing to do so, an appropriate action will be initiated including termination from service.


Authorized Signatory



Corporate & Regd. Office
B-26, Infocity-1, Sector-34,
Gurugram - 122001, Haryana, India.
+91-124-4524000

Production Mills
NH-3, Bye Pass,
Amritsar - 143001, Punjab, India.
+91-183-5067100

✉ info@khannapaper.com
🌐 www.khannapaper.com

Offer Letter

Date: 25 August' 2023

Dear Rahul Kumar,

Subject: Offer of Appointment as "Graduate Engineer Trainee"

We are pleased to offer you the position of "**Graduate Engineer Trainee**" in Khanna Paper Mills Ltd.

1. You will be assigned a mentor and extensive training for a period of 12 months from the date of your joining. Upon successful completion of 12 months, you will be confirmed in Engineer grade as per the company policy.
2. As a GET you will be given CTC of **Rs.3,75,000/- per annum** (Rupees Three lac seventy-five thousand Only) for the first year.
3. This offer is valid subject to
 - You successfully completing your course and attaining an overall minimum score of 65% or 6.5 CGPA (cumulative of all semesters)
 - The accuracy of the information provided by you.
 - You're free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - Your satisfactory background check results.
 - Your Medical Fitness Certificate.

We are excited to welcome you to the KPML family and look forward to your contributions.

If you have any questions or require additional information, please do not hesitate to contact to HR Department.

For Khanna Paper Mills Ltd.

Authorized Signatory

KHANNA

Corporate & Regd. Office
B-26, Infocity-1, Sector-34,
Gurugram - 122001, Haryana, India.

Production Mills
NH-3, Bye Pass,
Amritsar - 143001, Punjab, India.

info@khannapaper.com

www.khannapaper.com

+91-124-4524000

+91-183-5067100


Salary Stack Up

Name	Rahul Kumar	
Designation	Graduate Engineer Trainee	
Components	Monthly	Annual
Basic	10986	131832
HRA	4394	52733
Transport Allowance	1600	19200
Education	200	2400
Special Allowance	8035	96415
Medical Allowance	1250	15000
LTA	1000	12000
Gross Salary	27465	329580
Gratuity	528	6341
PF	1318	15820
Medicclaim	1109	13308
Bonus	833	9996
Total Benefits	3789	45465
CTC	31254	375045

Remarks

- Medical Insurance of Rs.2.50 Lac For self, spouse and 2 children.
- Personal Accident Insurance of Rs.2.50 Lac
- Gratuity is applicable as per Gratuity Law.

Please note that your compensation is personal to you, and you are requested not to share details of the same with others failing to do so, an appropriate action will be initiated including termination from service.


Authorized Signatory



Corporate & Regd. Office
B-26, Infocity-1, Sector-34,
Gurugram - 122001, Haryana, India.
+91-124-4524000

Production Mills
NH-3, Bye Pass,
Amritsar - 143001, Punjab, India.
+91-183-5067100

✉ info@khannapaper.com
🌐 www.khannapaper.com

Offer Letter

Date: 25 August' 2023

Dear Zahid Ishaq Wani,

Subject: Offer of Appointment as "Graduate Engineer Trainee"

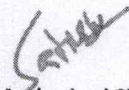
We are pleased to offer you the position of **"Graduate Engineer Trainee"** in Khanna Paper Mills Ltd.

1. You will be assigned a mentor and extensive training for a period of 12 months from the date of your joining. Upon successful completion of 12 months, you will be confirmed in Engineer grade as per the company policy.
2. As a GET you will be given CTC of **Rs.3,75,000/- per annum** (Rupees Three lac seventy-five thousand Only) for the first year.
3. This offer is valid subject to
 - You successfully completing your course and attaining an overall minimum score of 65% or 6.5 CGPA (cumulative of all semesters)
 - The accuracy of the information provided by you.
 - You're free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - Your satisfactory background check results.
 - Your Medical Fitness Certificate.

We are excited to welcome you to the KPML family and look forward to your contributions.

If you have any questions or require additional information, please do not hesitate to contact to HR Department.

For Khanna Paper Mills Ltd.


Authorized Signatory



Corporate & Regd. Office
B-26, Infocity-1, Sector-34,
Gurugram - 122001, Haryana, India.
+91-124-4524000

Production Mills
NH-3, Bye Pass,
Amritsar - 143001, Punjab, India.
+91-183-5067100


info@khannapaper.com
www.khannapaper.com

Salary Stack Up		
Name	Zahid Ishaq Wani	
Designation	Graduate Engineer Trainee	
Components	Monthly	Annual
Basic	10986	131832
HRA	4394	52733
Transport Allowance	1600	19200
Education	200	2400
Special Allowance	8035	96415
Medical Allowance	1250	15000
LTA	1000	12000
Gross Salary	27465	329580
Gratuity	528	6341
PF	1318	15820
Medicclaim	1109	13308
Bonus	833	9996
Total Benefits	3789	45465
CTC	31254	375045

Remarks

- Medical Insurance of Rs.2.50 Lac For self, spouse and 2 children.
- Personal Accident Insurance of Rs.2.50 Lac
- Gratuity is applicable as per Gratuity Law.

Please note that your compensation is personal to you, and you are requested not to share details of the same with others failing to do so, an appropriate action will be initiated including termination from service.


Authorized Signatory

TO WHOM IT MAY CONCERN

Dear Rashmi,

With reference to your application and subsequent interview, we are happy to inform you that you have been selected as a **SHOPIFY DEVELOPER - INTERN** to work with our esteemed organization.

We hereby suggest you report to our office on or before **26/06/2023** at 10:00 A.M.

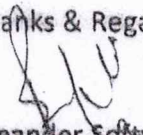
Please provide your written acceptance of the same in the next 24 hours. Non-acceptance in writing in the next 5 days will automatically result in the cancellation of your joining our organization.

C.T.C Offered: As per our discussion, your salary will be **10,000 per month**.

Documents Required:- 10th,12th, Graduation certificate, Relieving documents of last company, Aadhar Card Soft Copy, one passport size photo.

We welcome you and look forward to your joining from 26 Jun, 2023 and we are sure that you will have a rewarding and cheerful career with us.

Thanks & Regards,



Meander Software Pvt. Ltd.

Meander Software Pvt. Ltd.

17, 11th Floor, TDI Business Centre,
Sector 118, SAS Nagar, Punjab 160055



KULCHA LAND

— Taste of Punjab —

(S) 0183-505053
(M) 98150-7865

Distt. Shopping Centre, Opp. M.K. Hotel, Ranjit Avenue, AMRITSAR.

Ref. No.

KL/192/23-24

Dated.

28/08/2024

TO WHOM IT MAY CONCERN

This is to certify that Mrs. Harleen Kaur W/o Shamsheer Singh resident of Karam Singh Colony, Palah Sahib Road, Near RK Model School, Amritsar-143001, Punjab, India as a Manager in Our Organization from 03.05.2023 to till date.

We found her responsible enthusiastic and hardworking during her working period.

We wish her success in her future endeavour.

For KULCHA LAND

Prop.
Authorized Signatory

Regd. Office : Plot No. 71, New Grain Market, G.T. Road,
JANDIALA GURU, Distt. AMRITSAR-143 115 (Pb)
Tele. : +91-183-243-2234 Fax : +91-183-243-2034
Cell : +91 980 340 0005; 981 405 3134

REF No BSS/23-24/12

JOINING LETTER FOR JOB

25/07/2023

TO WHOM IT MAY CONCERN

This is to inform that Mr. Gagan Lal S/o Resham Lal Resident House number 5961, Jyotisar Colony Jandiala Guru has been appointed as Assistant Account in the company from 1st August, 2023.

We have found him a great employee during his training under the company. He will be working With the company and will be allowed for mandatory holidays during his exams.

Kindly feel free to contact for any further queries.

Contact us: +91 94173-43434

Thanks and Regards

For BSS Foods & Spices Pvt. Ltd.

Authorised Signatory



BSS Foods & Spices Private Limited

Processing Unit : Plot No. 6254, Link Road Diamond Rice Mills,
G.T. Road, JANDIALA GURU, Distt. AMRITSAR-143 115 (Pb)

E-mail : bssfoods@gmail.com; info@bssfoods.com

Web : www.bssfoods.com



OFFER AND APPOINTMENT LETTER

January 19, 2024

Dear Medhavi Dogra,

We are pleased to offer you the position of **Intern, Associate Product Consultant, Band 00** within **Client Services** Department at Cvent India Private Limited and your base location will be Gurugram, Haryana. We look forward to having you on board with us on **January 29, 2024**.

Your stipend during the internship period from **January 29, 2024 to July 29, 2024** will be **₹25,000** per month.

Based on your performance and successful completion of your internship period, we will confirm your employment w.e.f. **July 30, 2024** as **Associate Product Consultant, Band 01**. Your Total Annual CTC for a period of 12 months from your confirmation date has been defined as **₹665,287 (Rupees Six Lacs Sixty-Five Thousand Two Hundred Eighty-Seven Only)** ("Annual CTC"). Your annual CTC includes your benefits, overtime, annual discretionary performance bonus and any bonus payable under the provisions of The Payment of Bonus Act, wherever applicable ("**Bonus**").

You will be eligible to receive the Bonus, Pro-rated amounting to **₹60,000 (Rupees Fifty-Five Thousand only)** upon successful completion of **12 months**, from the date of employment confirmation with the Company. The next Bonus will be paid out on or about **31 March 2026**. The actual Bonus amount payable may vary, based on your performance and is subject to guidelines laid down in employee handbook or communicated via email or intranet from time to time.

Predefined Increment:

1. You will be eligible for the first increment (predefined) of **15%** after successful completion of 12 months from your date of joining, i.e. with effect from **February 01, 2025**. Such increment is subject to your performance and Company's performance and Cvent may in its sole discretion revise the increment should you fail to meet the performance criteria laid out by your manager.
2. This predefined increment will remain valid for next 12 months, i.e. from **February 01, 2025 to January 31, 2026**.
3. Your second increment will be applicable effective **February 01, 2026** and prorated to align you with the company's performance.

You understand that we have talked with you approximately two to three different times over different days, prior to you accepting this letter that the Company spends **INR 280,000/-** to train you and therefore you willingly and after consulting family members, friends and advisors, by your own free will and discretion, commit to serve the Company for a minimum period of 30 months from the date of your joining ("Service Period") to offset a portion of the expenses incurred by the Company on your training.

You will also be asked to execute/provide the following agreements/documents before you start with the Company:

- (1) Training cum Employment Agreement on **July 30, 2024**; the draft of which has already been shared with you.
- (2) Non-compete, Non-solicitation and Confidentiality Agreement, the draft of which has already been shared with you.

If you leave the Company before completion of your Service Period, you will be liable to pay an amount of **₹280,000 (Rupees Two Lakh Eighty Thousand)** as liquidated damages.

cvent

You will be on probation for three months beginning the date of your confirmation during which period the Company can terminate your services by giving prior notice of one month or salary in lieu thereof. Upon completion of probation, your employment shall be deemed confirmed, unless communicated otherwise by the Company. In the event, your performance is found to be unsatisfactory, the Company may extend your probation for a further period of time as may be deemed fit by the Company.

Post completion of probation, either party may terminate this appointment by giving the other party two months' notice. The Company may at its sole discretion chose to pay salary in lieu of the said notice period.

Miscellaneous

You will be entitled to leaves (PTO) and other employment related benefits as per the Company's policy and terms and conditions contained in the employee's handbook. The Company may change the policies contained therein from time to suit its requirements. You may also be entitled to receive facilities, such as cab or parking (as per Company's policy) and complimentary meals. Please note that these facilities are not cashable in lieu of any component not availed.

Your employment with the Company will be subject to a successful pre-and/or post-employment background check. In case you fail to join the employment of the Company by the date of joining, the terms of this offer cum employment shall stand rescinded, unless the date of joining is extended by the Company as aforesaid.

During the tenure of your appointment with the Company, you will comply with the employee's service rules and policy issued/may be issued by the Company from time to time.

The Company has a very strict policy against sexual harassment. Sexual harassment will not be tolerated either in the office premises or whilst on assignment or in any place visited by the employee arising out of or during the course of employment and includes transportation service provided by the organization. Any person found involved in sexual harassment shall face severe consequences as mentioned under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, which can include (but not be limited to) deduction from salary or wages payable, initiation of criminal proceedings or termination of the employment.

Kindly return a copy of this letter duly signed by you on each page as an acceptance of this offer within 24 hours of its receipt, failing which this offer will automatically stand withdrawn. Your point of contact for any recruitment related queries will be Manoj Kumar. You can drop an email at manoj.kumar@cvent.com.

We take this opportunity to welcome you to Cvent and invite you to participate in the enriching experience of building a world-class organization.

Sincerely,

For **Cvent India Pvt. Ltd.**

Authorised Signatory

Acknowledged & Accepted

Name: Medhavi Dogra

Date:

cvent

Compensation Details			
Associate Product Consultant			
	Salary Components	Per Month	Per Annum
A	Basic Pay	22,500	270,000
B	House Rent Allowance (HRA)	11,250	135,000
C	*Special Allowance	7,250	87,000
D	**Night Shift Allowance	4,000	48,000
	Total Fixed Compensation	45,000	540,000
	Discretionary Bonus	60,000	
	Total Annual Fixed + Discretionary Bonus	600,000	
Benefits			
	Employer's contribution towards Provident Fund	21,600	
	Gratuity (Payable after 5 yrs.)	12,987	
	Group Medical Insurance Policy Premium	25,000	
	Group Term Life Insurance & Group Personal Accident Premium	5,700	
	Total Annual Compensation (CTC)	665,287	
	1. *Special Allowance can be utilized amongst the options available under Flexible Benefit Plan to minimize your tax outgo	_____ Day of _____,	
	2.**The Night Shift Allowance component will need to be surrendered in case of change in working hours due to personal /	By: <u>Medhavi Dogra</u>	
C	*Flexible Benefit Plan Components	Maximum Value of Allowance	
		Per Month	Per Annum
1	Professional Subscription reimbursement	5,000	60,000
2	Leave Travel Allowance	4,000	48,000
3	Health Club reimbursement	4,000	48,000
4	Gadget (Phone only) reimbursement	6,000	72,000
5	Telephone / Internet reimbursement	5,000	60,000
6	Food & Meal Allowance	2,200	26,400
	Notes:		
	1. The values reflecting in the flexible benefit plan above have been calculated considering maximum value of each allowance if opted for the entire financial year.		
	2. You need to claim your Flexible component by submitting vouchers/bills - the procedure will be explained by our Payroll Team.		
	3. All the components mentioned above are subject to Indian tax laws.		



NON-DISCLOSURE, INVENTION, NON-COMPETITION AND

NON-SOLICITATION AGREEMENT

In consideration for the binding Agreement where employee is liable to both parties – Cvent India Private Limited, having its registered office at F-6, 302, 3rd Floor Lotus Tower, Laxmi Nagar New Delhi 110092 and corporate office at 19th Floor, Building# 14, Tower C & D, DLF Cyber City, DLF Phase 2, Gurgaon, Haryana - 122002 and Cvent, Inc. a US based organization, having its principal office at 1765 Greensboro Station Place, 7th Floor, Tysons Corner, VA 22102, (collectively referred as the "Company"), successors or assigns (together "Company") to employ or hire me as an employee or consultant and my receipt of the compensation to be paid to me by Company, I agree as follows:

1. **Definition of Confidential Information.** I acknowledge that I may be furnished or have access to confidential, proprietary or trade secret information relating to Company's past, present or future (a) products, processes, formulas, patterns, compilations, programs, devices, methods, manufacturing protocols, techniques, inventions, software, and improvements thereto; (b) research and development activities, (c) designs and technical data; (d) marketing or business development activities, including without limitation prospective or actual bids or proposals, pricing information and financial information; (e) customers or suppliers; or (f) other administrative, management, planning, financial, marketing, purchasing or manufacturing activities. All of this type of information, whether it belongs to Company or was provided to Company by a third party with the understanding that it be kept confidential, and any documents, diskettes or other storage media, or other materials containing this type of information, is proprietary and confidential to Company ("Confidential Information").
2. **Non-Disclosure Obligations.** Both during and after my employment or engagement with Company, I agree to preserve and protect the confidentiality of Confidential Information, and not to (a) disclose or disseminate Confidential Information to any third party, including without limitation employees or consultants of Company without a legitimate business need to know; (b) remove Confidential Information from Company's premises or make copies of Confidential Information, except as required to perform my responsibilities to Company; or (c) use Confidential Information for my own benefit or for the benefit of any third party. I also agree to take all actions necessary to avoid unauthorized disclosure and otherwise to maintain the confidential or proprietary nature of such Confidential Information. If I am not certain whether or not information is confidential, I will treat that information as Confidential Information until I have verification from Company's Chief Executive Officer that the information is not Confidential Information.
3. **Exceptions.** Company agrees that the obligations in Section 2 do not apply to any information that I can establish by documentary evidence (a) is in the public domain without a breach of this Agreement by me or a third party's breach of any obligation to maintain the confidentiality of the information; (b) was disclosed to me by a third party without breach of any confidentiality obligation; or (c) was independently developed by me without use of or access to the Confidential Information.
4. **Former Employer Information.** I agree that I will not, during my employment or engagement with Company, improperly use or disclose any proprietary information or trade secrets of any former or current employer or any other person or entity and that I will not bring onto the premises of Company any unpublished document or proprietary information belonging to any such employer, person or entity unless consented to in writing by such employer, person or entity.
5. **Inventions and Works Retained and Licensed.** I have attached hereto, as Exhibit A, a list describing all inventions, original works of authorship, developments, improvements, and trade secrets which were made by me prior to my employment or engagement with Company (collectively referred to as "Prior Works or Inventions"), which belong to me, which relate to Company's business, products, or research and development, and which are not assigned to Company hereunder, or, if no such list is attached, I represent that there are no such Prior Works or Inventions. If, in the course of my employment or engagement with Company, I incorporate into a Company product or process a Prior Work or Invention owned by me or in which I have an interest, Company is hereby granted and shall have a non-exclusive, royalty-free, assignable, irrevocable, perpetual, worldwide license to make, have made, modify, use and sell such Prior Work or Invention as part of or in connection with such product or process.
6. **Ownership of Works.** I agree that Company owns all rights, including without limitation all trade secrets, patents and copyrights, in the following works that I create while I am employed or engaged by Company: (a) works that relate to or arise out of the actual or anticipated business of Company, (b) works that relate to or arise out of any task assigned to me or work I perform for Company, and (c) works that result from the use of Company's time, materials, employees or facilities (collectively "Works"). Because these Works will inevitably be based upon or somehow involve Company's business, products, services or methodologies, I agree that the Works will belong to Company even if I create them on my own time and using my own equipment and whether I create the Works on Company's premises or elsewhere. The Works belonging to Company include without limitation program code and documentation. I will promptly inform an officer of Company of any Works I create. To the extent that the Works do not qualify as works made for hire under

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International copyright law, I irrevocably assign to Company the ownership of, and all rights of copyright in, the Works. Company will have the right to hold in its own name all rights in the Works, including without limitation all rights of copyright, trade secrets and trademarks. I agree to give Company or its designee all assistance reasonably required to perfect these rights, whether during the term of this Agreement or thereafter.

7. **Ownership of Inventions.** I irrevocably assign to Company my entire right, title and interest in any invention, technique, process, method, device, discovery or improvement, whether patentable or not, made or conceived solely or jointly by me while I am employed or engaged by Company that (a) is created using Company's facilities, supplies, information, trade secrets or time; (b) relates to or arises out of the actual business, including without limitation the research and development activities, of Company; or (c) relates to or arises out of any task assigned to me or work I perform for Company (collectively "Inventions"). I will promptly make full written disclosure to an officer of Company of any Inventions I develop. I will, upon request, promptly execute a specific assignment of title to Company and do anything else reasonably necessary to enable Company or its designee to secure patent, trade secret or any other proprietary rights protection in the United States and foreign countries, whether during or after the term of this Agreement.
8. **Maintenance of Records.** I agree to keep and maintain adequate and current written records of all Works and Inventions made by me (solely or jointly with others) during the term of my employment or engagement with Company. The records will be in the form of notes, sketches, drawings, and any other format that may be specified by Company. The records will be available to and remain the sole property of Company at all times.
9. **Return of Confidential Information.** I agree to return to Company all Confidential Information in my possession, custody or control immediately upon the termination of my employment with or engagement by Company, or earlier if Company requests.
10. **Non-Competition and Non-Solicitation.** I agree that during and for eighteen (18) months after the conclusion of the business relationship with Company for any reason, I will not, directly or indirectly:
 - a) be an employee of, or own an interest in, or be a proprietor, owner, partner, stockholder, director, officer, employee, consultant, agent or representative of, a person, corporation, partnership or other entity, engaged in the business of creating, offering, or providing software solutions to event planners and marketers for: i) online event registration, ii) venue selection, iii) event management, iv) marketing, virtual, hybrid, and onsite solutions, and v) attendee engagement, or which competes with Cvent in any other manner ("**Restricted Business**"); and
 - b) solicit or induce any Company employee to leave his/her employment with Company, or hire any Company employee. For purposes of this Section 10(b), an individual is a "Company employee" if he/she is then, or was at any time in the preceding six (6) months of my termination or cessation, employed by Company.

Notwithstanding the foregoing, nothing contained in this Section 10 shall prohibit me from making investments in any corporation whose securities are regularly and publicly traded on stock exchanges provided that such investments shall not result in my owning beneficially at any time more than 1% of the equity securities of any corporation (other than Company) which is engaged in the Restricted Business.

11. **Notification of New Employer.** I hereby grant consent to notification by Company to any person or entity that employs or engages me in the future about my rights and obligations under this Agreement.
12. **Representations and Warranties.** I represent and warrant that (a) I am able to perform my responsibilities to Company and that my ability to work for or provide services to Company is not limited or restricted by any agreements or understandings between me and other persons or entities; (b) I will not disclose to Company, its employees, consultants, clients, teaming partners or suppliers, or induce any of them to use or disclose, any confidential information or material belonging to others, except with the written permission of the owner of the information or material; and (c) any information, material or product I create or develop for, or any advice I provide to, Company, its employees, consultants, clients, teaming partners or suppliers, will not rely or be based on confidential information or trade secrets I obtained or derived from a source other than Company. I agree to indemnify and hold Company harmless from damages, claims, costs and expenses based on or arising from the breach of any agreement or understanding between me and another person or company or from my use or disclosure of any confidential information or trade secrets I obtained from sources other than Company.
13. **Damages and Injunctive Relief.** I acknowledge and agree that:
 - a) My obligations under this Agreement have a unique and substantial value to Company and I remain obligated even if I voluntarily or involuntarily terminate my employment or engagement with Company. I understand that if I violate this Agreement at any time, Company may be able to recover monetary damages from me and/or the other relief described below.

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- b) A violation or even a threatened violation of this Agreement is likely to result in irreparable harm to Company and monetary damages alone would not completely compensate Company for the harm. Accordingly, Company may obtain an injunction prohibiting me from violating this Agreement, an order requiring me to render specific performance of the Agreement, and/or other appropriate equitable remedies.
 - c) If a court determines that I have breached or attempted or threatened to breach this Agreement, I consent to the granting of an injunction restraining me from further breaches or attempted or threatened breaches of this Agreement, compelling me to comply with this Agreement, and/or prescribing other equitable remedies.
14. **Continuing Status.** Nothing in this Agreement shall be construed as a commitment or guarantee of my continued employment or engagement.
15. **Miscellaneous Provisions.**
- a) No failure to act by Company will waive any right contained in this Agreement. Any waiver by Company must be in writing and signed by an officer of Company to be effective.
 - b) The provisions of this Agreement are applicable to Confidential Information, Works and Inventions disclosed, created, developed or proprietary before or after I sign this Agreement.
 - c) This Agreement is to be construed according to its fair meaning and not strictly for or against either party.
 - d) This Agreement will be governed by the laws of India without regard to its conflicts of laws provisions. Suit to enforce any provision of this Agreement or to obtain any remedy with respect hereto may be brought in a court of the State of Haryana and for this purpose I expressly consent to the jurisdiction of said courts.
 - e) If any provision of this Agreement conflicts with the laws of India or if any provision is held invalid by a court with jurisdiction over the parties to this Agreement, the provision will be deemed to be restated to reflect as nearly as possible the parties' original intentions in accordance with applicable law, and the remainder of the Agreement will remain in full force and effect. If it is not possible to restate the provision in a legal and valid manner, then the provision will be deemed not to be a part of the Agreement and the remaining provisions will remain in full force and effect.
 - f) This document constitutes the entire agreement between Company and me concerning the matters addressed in this Agreement and it supersedes any prior agreement concerning those matters. This Agreement may not be changed in any respect except by a written agreement signed by both parties. Any subsequent change or changes in my duties, salary or compensation will not affect the validity or scope of this Agreement.
 - g) All remedies provided in this Agreement are cumulative and in addition to all other remedies which may be available at law or in equity.

Signature: _____

Print Name: _____

Medhavi Dogra

Date: _____

For Company:
Signature: _____

Name: Ashish Mishra

Designation: AVP – Human Resources

Date: _____

—DS
SC

January 09, 2024

Kanish Chhabra
C/O Surinder Kumar,
H NO -526/1X-3,
GALI DAI WALI,
LAXMI NARAYAN MANDIR,
CHOWK KATRA KHAZANA,
Amritsar-I,
Amritsar,Punjab - 143001
☎ +91-9878528879
✉ kanishchhabra.info@gmail.com

OFFER OF EMPLOYMENT LETTER

Dear Kanish,

Following your interviews and discussions during the Campus Placement drive at Amritsar College of Engineering & Technology, we are very pleased to offer you the below position with LAURASIA AND GONDWANA Software Private Limited. Please read the following that will explain the offer:

Your employment will commence from 15th January 2024

Benefits

1. If you accept this Offer, your designation will be **Trainee Software Engineer** and your job will be based **at L&G's Amritsar office**.
2. Your CTC at the commencement of your employment will be **Rs. 2.80 lakhs per annum** payable in arrears by bank credit transfer on the last working day of each month.
3. You will receive an annual retention bonus (Rs. 40,000.00) after the completion of one year which is a part of your CTC only.
4. You will be entitled to a Group Medical Insurance that will cover you, your spouse and up to 2 children for which the coverage will be of Rs. 3 Lac for each member of family and an Accidental Insurance that will cover you only which will be worth Rs. 20 Lac of coverage.

Probation

1. The first 6 months will be treated as a probationary period and during this, your salary will be Rs. 15,000 per month.
2. There will be a performance-based review at the end of your probation. However, in case of the performance review being rated as Below Average, the company holds the right to either extend the probation for another 3 months OR company will terminate your employment giving one month's notice.
3. After the successful completion of 6 months, based on your performance, you will be eligible for an increment for up to Rs. 10,000 per month.

Notice Period:

Notice Period for both parties in case of decision of separation:

1. On Probation - your employment may be terminated by the Company on 30 days' notice by either party.
2. After Confirmation- The notice period for leaving the organization will be 45 days by either party.

Penalties:

1. As your role would initially involve extensive training for imparting the required level of skills, for effectively carrying out the official responsibilities assigned to you. Therefore, as part of the consideration for the training efforts and costs involved, you agree to sign this as a bond for not leaving the services of the company for a minimum period of twelve months from your date of joining.
2. In case the Employee, for any reason, leaves the services of the Company before the said period of twelve months, then he/she shall forthwith pay Rs. 50,000 or an amount equivalent to all the salaries credited till date from the date of joining, whichever is higher. The Employee undertakes not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the employee.

Intellectual Property Rights, Non-Disclosure and Conflict of Interest Undertaking

1. During the course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company and their activities. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of your employment or otherwise.
2. Further, if you conceive any new or advanced methods of improving process / formulae / systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right / property of the Company. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation the right to apply for patent, copyright for the software, technical documents and technical information shall be that of the Company.



- Your working hours will be from 10:00 IST - 19:00 IST (40 working hours per week) with an hour lunch break between 13:00 IST and 14:00 IST. However, we may request working hours to be adjusted on a weekly rotation basis among the rest of the team to meet our project requirements but would not be required to go over 40 hours in a week.
- This position may require traveling outside India for meetings and discussions from time to time.
- You will be entitled to 15 Days Privileged Leave per annum, 7 Days Sick Leave, in addition to the normal Indian public holidays. The holiday year runs from January to December.
- You will be eligible for Provident Fund Benefits which is completely optional for you.
- Organization will sponsor any certification you require to enhance your technical skills.

Your salary breakdown structure is attached with this offer letter.

If you wish to accept this offer of employment, I would be grateful if you could confirm your acceptance by signing and returning one scanned copy of this letter.

We do hope that you will accept this offer. In the meantime, if you wish to discuss any aspect of this offer, please do not hesitate to contact us.

Yours sincerely,



Gaurav Sharma
(Designated Partner & Director)

Kanish Chhabra
(Trainee Software Engineer)

Kanish Chhabra
C/O Surinder Kumar,
H NO -526/1X-3,
GALI DAI WALI,
LAXMI NARAYAN MANDIR,
CHOWK KATRA KHAZANA,
Amritsar-I,
Amritsar,Punjab - 143001
☎ +91-9878528879
✉ kanishchhabra.info@gmail.com

January 09, 2024

SALARY BREAKUP

Dear Kanish,

Below is the breakdown of the entire salary component that constitutes the cost to the company with effect from the date of joining in the company:

Salary Component	Per Month	Per Annum
Basic Salary	7,500.00	90,000.00
House Rent Allowance	3,750.00	45,000.00
Fixed Allowance	3,750.00	45,000.00
CTC (in Rs.)	15,000.00	1,80,000.00
Performance based increment after probation	10,000.00	60,000.00
Annual Retention Bonus		40,000.00
Gross Total (in Rs.)		2,80,000.00



L&G
YOUR TECHNOLOGY PARTNER

LAURASIA AND GONDWANA SOFTWARE PVT. LTD
Corporate Id Number: U72900PB2019PTC049631
+91-7717305144

If you wish to discuss any aspect related to this, please do not hesitate to contact.

Yours sincerely,

Gaurav Sharma

(Designated Partner & Director)

Kanish Chhabra

(Trainee Software Engineer)



info@lng-consultancy.co

Tanya Sharma
D/O : Ramlubhaya Sharma,
Buttar Siviya,
Amritsar,
Punjab - 143205

+91-8284850601

sharmatanya7953@gmail.com

January 09, 2024

OFFER OF EMPLOYMENT LETTER

Dear Tanya,

Following your interviews and discussions during the Campus Placement drive at Amritsar College of Engineering & Technology, we are very pleased to offer you the below position with LAURASIA AND GONDWANA Software Private Limited. Please read the following that will explain the offer:

Your employment will commence from 15th January 2024

Benefits

1. If you accept this Offer, your designation will be **Trainee Software Engineer** and your job will be based **at L&G's Amritsar office**.
2. Your CTC at the commencement of your employment will be **Rs. 2.80 lakhs per annum** payable in arrears by bank credit transfer on the last working day of each month.
You will receive an annual retention bonus (Rs. 40,000.00) after the completion of one year which is a part of your CTC only.
4. You will be entitled to a Group Medical Insurance that will cover you, your spouse and up to 2 children for which the coverage will be of Rs. 3 Lac for each member of family and an Accidental Insurance that will cover you only which will be worth Rs. 20 Lac of coverage.

Probation

1. The first 6 months will be treated as a probationary period and during this, your salary will be Rs. 15,000 per month.
2. There will be a performance-based review at the end of your probation. However, in case of the performance review being rated as Below Average, the company holds the right to either extend the probation for another 3 months OR company will terminate your employment giving one month's notice.
3. After the successful completion of 6 months, based on your performance, you will be eligible for an increment for up to Rs. 10,000 per month .

Notice Period:

Notice Period for both parties in case of decision of separation:

1. On Probation - your employment may be terminated by the Company on 30 days' notice by either party.
2. After Confirmation- The notice period for leaving the organization will be 45 days by either party.

Penalties:

1. As your role would initially involve extensive training for imparting the required level of skills, for effectively carrying out the official responsibilities assigned to you. Therefore, as part of the consideration for the training efforts and costs involved, you agree to sign this as a bond for not leaving the services of the company for a minimum period of twelve months from your date of joining.
2. In case the Employee, for any reason, leaves the services of the Company before the said period of twelve months, then he/she shall forthwith pay Rs. 50,000 or an amount equivalent to all the salaries credited till date from the date of joining, whichever is higher. The Employee undertakes not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the employee.

Intellectual Property Rights, Non-Disclosure and Conflict of Interest Undertaking

1. During the course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company and their activities. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of your employment or otherwise.
2. Further, if you conceive any new or advanced methods of improving process / formulae / systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right / property of the Company. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation the right to apply for patent, copyright for the software, technical documents and technical information shall be that of the Company.

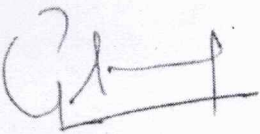
- Your working hours will be from 10:00 IST - 19:00 IST (40 working hours per week) with an hour lunch break between 13:00 IST and 14:00 IST. However, we may request working hours to be adjusted on a weekly rotation basis among the rest of the team to meet our project requirements but would not be required to go over 40 hours in a week.
- This position may require traveling outside India for meetings and discussions from time to time.
- You will be entitled to 15 Days Privileged Leave per annum, 7 Days Sick Leave, in addition to the normal Indian public holidays. The holiday year runs from January to December.
- You will be eligible for Provident Fund Benefits which is completely optional for you.
- Organization will sponsor any certification you require to enhance your technical skills.

Our salary breakdown structure is attached with this offer letter.

If you wish to accept this offer of employment, I would be grateful if you could confirm your acceptance by signing and returning one scanned copy of this letter.

We do hope that you will accept this offer. In the meantime, if you wish to discuss any aspect of this offer, please do not hesitate to contact us.

Yours sincerely,



Gaurav Sharma
(Designated Partner & Director)



Tanya Sharma
(Trainee Software Engineer)

Vanshita Chawla
C/O Amarjyoti,
Village Goindwal Sahib,
House No 353 Phase 2,
Tarn-Taran, Tarn Taran
Punjab - 143422

+91-7658034922

vanshitachawla1@gmail.com

January 09, 2024

OFFER OF EMPLOYMENT LETTER

Dear Vanshita,

Following your interviews and discussions during the Campus Placement drive at Amritsar College of Engineering & Technology, we are very pleased to offer you the below position with LAURASIA AND GONDWANA Software Private Limited. Please read the following that will explain the offer:

Your employment will commence from 15th January 2024

Benefits

1. If you accept this Offer, your designation will be **Trainee Software Engineer** and your job will be based at **L&G's Amritsar office**.
2. Your CTC at the commencement of your employment will be **Rs. 2.80 lakhs per annum** payable in arrears by bank credit transfer on the last working day of each month.
3. You will receive an annual retention bonus (Rs. 40,000.00) after the completion of one year which is a part of your CTC only.
4. You will be entitled to a Group Medical Insurance that will cover you, your spouse and up to 2 children for which the coverage will be of Rs. 3 Lac for each member of family and an Accidental Insurance that will cover you only which will be worth Rs. 20 Lac of coverage.

Probation

1. The first 6 months will be treated as a probationary period and during this, your salary will be Rs. 15,000 per month.
2. There will be a performance-based review at the end of your probation. However, in case of the performance review being rated as Below Average, the company holds the right to either extend the probation for another 3 months OR company will terminate your employment giving one month's notice.
3. After the successful completion of 6 months, based on your performance, you will be eligible for an increment for up to Rs. 10,000 per month.

Notice Period:

Notice Period for both parties in case of decision of separation:

1. On Probation - your employment may be terminated by the Company on 30 days' notice by either party.
2. After Confirmation- The notice period for leaving the organization will be 45 days by either party.

Penalties:

1. As your role would initially involve extensive training for imparting the required level of skills, for effectively carrying out the official responsibilities assigned to you. Therefore, as part of the consideration for the training efforts and costs involved, you agree to sign this as a bond for not leaving the services of the company for a minimum period of twelve months from your date of joining.
2. In case the Employee, for any reason, leaves the services of the Company before the said period of twelve months, then he/she shall forthwith pay Rs. 50,000 or an amount equivalent to all the salaries credited till date from the date of joining, whichever is higher. The Employee undertakes not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the employee.

Intellectual Property Rights, Non-Disclosure and Conflict of Interest Undertaking

1. During the course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company and their activities. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of your employment or otherwise.
2. Further, if you conceive any new or advanced methods of improving process / formulae / systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right / property of the Company. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation the right to apply for patent, copyright for the software, technical documents and technical information shall be that of the Company.

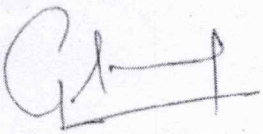
- Your working hours will be from 10:00 IST - 19:00 IST (40 working hours per week) with an hour lunch break between 13:00 IST and 14:00 IST. However, we may request working hours to be adjusted on a weekly rotation basis among the rest of the team to meet our project requirements but would not be required to go over 40 hours in a week.
- This position may require traveling outside India for meetings and discussions from time to time.
- You will be entitled to 15 Days Privileged Leave per annum, 7 Days Sick Leave, in addition to the normal Indian public holidays. The holiday year runs from January to December.
- You will be eligible for Provident Fund Benefits which is completely optional for you.
- Organization will sponsor any certification you require to enhance your technical skills.

Your salary breakdown structure is attached with this offer letter.

If you wish to accept this offer of employment, I would be grateful if you could confirm your acceptance by signing and returning one scanned copy of this letter.

We do hope that you will accept this offer. In the meantime, if you wish to discuss any aspect of this offer, please do not hesitate to contact us.

Yours sincerely,



Gaurav Sharma
(Designated Partner & Director)

Vanshita

Vanshita Chawla
(Trainee Software Engineer)

Danishpreet Singh
S/O Navinder Singh,
HOUSE NO - 47 A,
GALI NO. 3, BAZAAR NO 5,
SHAHED UDHAM SINGH NAGAR,
Amritsar J,
Amritsar Punjab - 143001
☎ +917009120695
✉ danishcse001@gmail.com



OFFER OF EMPLOYMENT LETTER

Dear Danishpreet,

Following your interviews and discussions during the Campus Placement drive at Amritsar College of Engineering & Technology, we are very pleased to offer you the below position with L&G SOFTWARE PRIVATE LIMITED Software Private Limited. Please read the following that will explain the offer.

Your employment will commence from 15th January 2024

Benefits

1. If you accept this Offer, your designation will be **Trainee Software Engineer** and your job will be based at **L&G's Amritsar office**.
2. Your CTC at the commencement of your employment will be **Rs. 2.80 lakhs per annum** payable in arrears by bank credit transfer on the last working day of each month.
3. You will receive an annual retention bonus (Rs. 40,000.00) after the completion of one year which is a part of your CTC only.
4. You will be entitled to a Group Medical Insurance that will cover you, your spouse and up to 2 children for which the coverage will be of Rs. 3 Lac for each member of family and an Accidental Insurance that will cover you only which will be worth Rs. 20 Lac of coverage.

Probation

1. The first 6 months will be treated as a probationary period and during this, your salary will be Rs. 15,000 per month.
2. There will be a performance-based review at the end of your probation. However, in case of the performance review being rated as Below Average, the company holds the right to either extend the probation for another 3 months OR company will terminate your employment giving one month's notice.
3. After the successful completion of 6 months, based on your performance, you will be eligible for an increment for up to Rs. 10,000 per month.

Notice Period:

Notice Period for both parties in case of decision of separation:

1. On Probation - your employment may be terminated by the Company on 30 days' notice by either party.
2. After Confirmation - The notice period for leaving the organization will be 45 days by either party.

Penalties:

1. As your role would initially involve extensive training for imparting the required level of skills for effectively carrying out the official responsibilities assigned to you. Therefore, as part of the consideration for the training efforts and costs involved, you agree to sign this as a bond for not leaving the services of the company for a minimum period of twelve months from your date of joining.
2. In case the Employee, for any reason, leaves the services of the Company before the said period of twelve months, then he/she shall forthwith pay Rs. 50,000 or an amount equivalent to all the salaries credited till date from the date of joining, whichever is higher. The Employee undertakes not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the employee.

Intellectual Property Rights, Non-Disclosure and Conflict of Interest Undertaking

1. During the course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company and their activities. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of your employment or otherwise.
Further, if you conceive any new or advanced methods of improving process / formulas / systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right / property of the Company. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation the right to apply for patent, copyright for the software, technical documents and technical information shall be that of the Company.

- Your working hours will be from 10:00 IST - 19:00 IST (40 working hours per week) with an hour lunch break between 13:00 IST and 14:00 IST. However, we may request working hours to be adjusted on a weekly rotation basis among the rest of the team to meet our project requirements but would not be required to go over 40 hours in a week.
- This position may require traveling outside India for meetings and discussions from time to time.
- You will be entitled to 15 Days Privileged Leave per annum, 7 Days Sick Leave, in addition to the normal Indian public holidays. The holiday year runs from January to December.
- You will be eligible for Provident Fund Benefits which is completely optional for you.
- Organization will sponsor any certification you require to enhance your technical skills.

Your salary breakdown structure is attached with this offer letter.

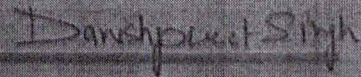
If you wish to accept this offer of employment, I would be grateful if you could confirm your acceptance by signing and returning one scanned copy of this letter.

We do hope that you will accept this offer. In the meantime, if you wish to discuss any aspect of this offer, please do not hesitate to contact us.

Yours sincerely,



Gaurav Sharma
(Designated Partner & Director)



Danishpreet Singh
(Trainee Software Engineer)

Employee Name: Rishi Raj Gupta

Emp Code: PD3143



APPOINTMENT LETTER

We are pleased to appoint you in our organization as **Tech promoter** at our client **Pidilite Industries Ltd** Based at **Ludhiana** subject to the following terms and conditions:

1. Your contract will commence from **27-11-2023** and expire on **25-05-2024** during which you will render services to our Client at their premises subject to the terms and conditions of the engagement letter executed by you on **27-11-2023** and in accordance to the instructions received by you from us or any other authorized person and will be bound by our rules and regulations.

2. You hereby agree to be liable for the following terms and conditions

- i. Fully perform the services, in a professional manner, at the Client's location until the completion of the term of the work assignment.
- ii. During the term of the work assignment, render services exclusively to the Client and such performance shall not be inconsistent with any obligation you may have to other third parties.
- iii. Not engage in any conduct which is detrimental to the interest of the Client or Adhaan Solution.
- iv. Not receive any payments of any nature directly or indirectly from the Client unless agreed to by Adhaan Solution.
- v. Neither directly nor indirectly offers you for employment with the Client or its affiliates during the period of the work assignment without prior permission of Adhaan Solution.
- vi. Extend all cooperation to the Client's employees, consultants, representatives, etc, and do all such things as may be necessary and comply with all terms of the Appointment letter so as to effectively undertake the work.
- vii. Report and be present at the designated location during the working hours mentioned herein and abide by the rules and regulations as required by the Client.
- viii. Comply with the safety, health and other rules and regulations of Adhaan Solution and the Adhaan Solution Client that you have been made aware of.
- ix. During the course of your contract, you can be transferred to a location within the territory of India as and when required by Adhaan Solution for executing the services provided herein.
- x. The Employee has to undergo process of verification of his identity from the nearest police station of his resident and has to submit report/certificate issued by the said police station. The said documents submitted by him will be consider as part of his personal files of employment. If the employee fail to do so our company shall not be responsible for any act of criminal nature committed by him.

3. Should you be selected to perform the Work Assignment, the nature of your relationship with Adhaan Solution will be that of a Contract of Service for a fixed period. By executing this letter of engagement neither do we offer you employment with Adhaan Solution nor do you become an employee of Adhaan Solution. Upon expiry or termination of the Work Assignment, your employment with Adhaan Solution shall stand terminated forthwith.

4. Except for expiry of a Work Assignment due to completion/expiry of the same or in respect of a Work Assignment of one week or a lesser period of time, either party may terminate this Work Assignment Letter by issuing up to **30 days notice in** writing or payment thereof

5. In case of resignation from services you shall serve **15days** notice Period or salary in lieu thereof.

6 You agree to defend, indemnify and hold Adhaan Solution or the Client harmless from any and all claims, damages, liability, attorneys fees and expenses on account of your failure to satisfy any of your obligations under this work assignment letter or for misconduct or for violation of any law or creation of any legal liability by you.

Adhaan solution Private Limited

Times Square Arcade, Office no-712/712-A, Opp-Rambaug, Nr, Ravija Plaza, Baghban Cross Road, Thaltej-Shilaj Road, Thaltej, Ahmedabad-380059

7. Any dispute between you and Adhaan Solution shall be referred to a sole arbitrator appointed by Adhaan Solution. The arbitration shall be conducted in English language, in accordance with the Arbitration and Conciliation Act 1996, at Ahmedabad, Gujarat, India. This Engagement Letter shall be governed by the laws of India.

8. Details of your salary breakup will be as per the Annexure attached herein. You hereby authorize Adhaan Solution to make all salary payments required to be made to you by Adhaan Solution including all reimbursements either by way of Cheque or by directly crediting the amounts to your bank account.

9. Attendance cycle is from 16th to 15th of every month and the salary payout will be made latest by 5th of the following month.

10. In addition to the terms contained herein, your relationship with Adhaan Solution may be subject to such other additional terms and conditions as may be communicated to you from time to time in writing by Adhaan Solution and you hereby agree to have read and clearly understood the terms of employment provided in the Service Rules, which is attached herein.

We at Adhaan Solution would like to create an environment and culture committed to co-operation, quality and responsiveness that permeates every activity. As a new entrant we would like you to add value to this process.

Please return the copy of the Offer Letter enclosed after affixing your signature at the appropriate place on the Office Copy in token of your having read, agreed, fully understood and accepted the terms and conditions of appointment. In case we do not receive your acknowledgement copy within a period of 15 days from the date of joining, your assignment at Adhaan Solution with the acceptance of your first salary from Adhaan Solution will be conclusive proof of your acceptance in accordance of terms and conditions.

ENDORSEMENT

I hereby confirm acceptance of the above assignment, on the terms and conditions stipulated therein.



For ADHAAN SOLUTION PVT. LTD.
Authorized Signatory

Accepted & Agreed
Signature.....

Adhaan solution Private Limited

Times Square Arcade, Office no-712/712-A, Opp-Rambaug, Nr, Ravija Plaza, Baghban Cross Road, Thaltej-Shilaj Road, Thaltej, Ahmedabad-380059

Employee Name: Rishi Raj Gupta
Emp Code: PD3143



Salary Annexure

EARNING	
BASIC	11700
H.R.A	4680
BONUS	975
CONVEYANCE	0
MOBILE ALLOWANCE	0
OTHER ALLOWANCE	6250
GROSS EARNINGS(A)	23605
EMPLOYER PROVIDENT FUND @ 13%	1950
EMPLOYER ESIC CONTRIBUTION @ 3.25%	0
LWF	20
CTC (COST TO COMPANY)	25575
DEDUCTION	
EMPLOYEE PROVIDENT FUND 12% CONTRIBUTION	1800
EMPLOYEE E.S.I.C @ 0.75% CONTRIBUTION	0
PROFESSIONAL TAX	0
TOTAL DEDUCTIONS(B)	1805
NET SALARY/CASH IN HAND(A - B)	21800

> DA will be Rs.180/- Per Working Days



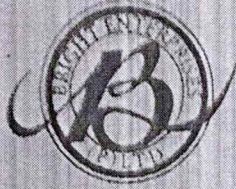
For ADHAAN SOLUTION PVT. LTD.
Authorized Signatory

Accepted & Agreed
Signature.....

Adhaan solution Private Limited

Times Square Arcade, Office no-712/712-A, Opp-Rambaug, Nr, Ravija Plaza, Baghban Cross Road, Thaltej-
Shilaj Road, Thaltej, Ahmedabad-380059

RECRUITMENT # PAYROLL # EVENTS



MBD HOUSE, GULAB BHAWAN,
6, BAHADUR SHAH ZAFAR MARG, NEW DELHI-110002, INDIA
PH. 23317931, 23318301, 30912345, 41509091-94, FAX : 011-23319471
e-mail : bright@mbdgroup.com

February 05, 2024

Mr. Sunny Rajan Kumar
Laka Tola, Goreakothi
Siwan
Bihar - 841434

Dear Sunny,

With reference to your application and subsequent interview we are pleased to inform you that you have been appointed as Food & Beverage Associate in Food & Beverage Service Department at Radisson Blu MBD Hotel, Noida with effect February 05, 2024 on the following terms and conditions: -

1. Your salary has been fixed at the following terms and conditions: -
 - a. Your Basic Salary has been fixed at 12,661/- (Rupees Twelve Thousand Six Hundred And Sixty One Only) per month
 - b. Your House Rent Allowance has been fixed at 4,195/- (Rupees Four Thousand One Hundred And Ninety Five Only) per month.

Your salary, would, however, be subject to tax deduction at source.

Benefits:

You will also be entitled to the following: -

- a. Contributory Provident Fund deduction will be as per law.
 - b. Bonus entitlement will be as per the payment of Bonus Act and, as and when, declared by the company.
 - c. Gratuity entitlement will be as per the payment of Gratuity Act 1972.
2. You will be entitled to leave and other facilities as per Company rules or the prevalent statute, as applicable.
 3. Your appointment will be subject to your producing a medical report from the company's medical officer testifying to your fitness for work.
 4. Your appointment will also be subject to satisfactory verification of your credentials, testimonials etc. The Management reserves the right to ask for the originals of the above certificates and documents. If, it is found at any stage that you have given false information or concealed the facts, then the management has the right to terminate your services without any compensation or notice. Date of birth recorded on the service of record shall be the final proof as regards the proof of age.

Registered Office : Railway Road, Jalandhar, Punjab, Tel: 0181-2457160
CIN-U22190PB1998PTC021824



MED HOUSE, GULAB BHAWAN,
6, BAHADUR SHAH ZAFAR MARG, NEW DELHI-110002, INDIA
PH. 23317931, 23318201, 30912345, 41509091-94, FAX : 011-23319471,
e-mail : bright@mbdgroup.com

13. The company attaches considerable importance to high level of physical fitness and personal grooming. You will be required to ensure that you achieve & maintain the required level of physical fitness prescribed by the company.
14. In case you are found medically unfit as per the norms of a hospitality industry your services will be terminated.
15. You will devote your entire time to the work of the company. You will not be entitled to accept whether directly or indirectly any other job either full time or part time or transact any business of any kind whatsoever, during the course of your employment with the company. In case it is found that you have taken up either a part time or full time job directly or indirectly or transacting any business of any kind whatsoever your name will be struck off from the rolls in accordance with due process of law.
16. The management reserves the right to change your designation to assign any duty without affecting your cadre and benefits and it shall not be open to you to refuse to perform such duties as assigned.
17. During your employment with us, the Recipes, Patents, Logos, Artworks, Creative Matter, Advertisement Material, Brand Names, Design, Concept, Drawings, Schemes, Procedures, Processes, Documents, Plans or any other matter falling within the ambit of Intellectual Property Right, developed by you or by the company, shall be the sole property of the Company and you are barred from using the same for any other purpose except for the purpose of the Company and will not use the same in any manner after your employment with us.
18. You shall not seek membership of any local or public bodies without first obtaining specific permission from management.
19. You shall not give out, to any one by word of mouth or otherwise, particular or details of our technical knowhow, security arrangements, administrative/or organizational matters of a confidential and secret nature which it may be your personal privilege to know by virtue of your being our employee.
20. The organization shall not be deemed to be in default, if performance of the obligations required by this Agreement is delayed or becomes impossible because of an act of God, war, earthquake, fire, flood, storms, lightning, technological or civil commotion or disruption, riots, epidemic, decisions of government, its agencies or officers, or action under any law or any other legitimate cause beyond the control of the organization ("Force Majeure Events").
21. In case any event or occurrence of Force Majeure, organization shall not be liable to pay any dues under this whatsoever during the force Majeure period. If a Force Majeure Event continues for a period exceeding Two (2) months, the organization shall have the right to terminate this contract with a notice of 15 days.
22. If in the opinion of the management you are negligent or inefficient in the performance of your duties or found unreliable or of unsober habits or immoral in conduct or should you willfully disobey orders or be guilty of any misconduct as mentioned in the service conditions and the instructions contained in the House rules, then the management after giving an opportunity to explain and clear yourself or may terminate your employment without any notice or payment or compensations in lieu of notice.

Registered Office : Railway Road, Jalandhar, Punjab, Tel: 0181-2457160
CIN-U22190PB1998PTC021824



M&D HOUSE, GULAB BHAWAN,
6, SAHADUR SHAH ZAFAR MARG, NEW DELHI-110002, INDIA
PH: 23317931, 23318301, 30512345, 41509091-94, FAX: 011-23319477,
e-mail: bright@mbdgroup.com

13. In case of habitual absenteeism, prolonged unauthorized absence thereby causing also dereliction of duties, a presumption of abandonment of service would be drawn and your name will be struck off from the rolls. Your action will amount to voluntary resignation. You will not be entitled for any statutory compensation for abandoning the services of the company in this manner. Your action will amount to a voluntary resignation, (however, you shall be liable to pay one-month salary towards notice pay).
14. It is agreed and accepted that by the virtue of the duties required to be discharged by you and the emoluments drawn, there is no scope for attracting provisions of the Industrial Disputes Act 1947.
15. In case of disputes of any kind arising out of your employment or breach of contract the courts where the cause of action arises will have the jurisdiction in the matter.
16. If the foregoing terms and conditions are acceptable to you, please confirm this in writing indicating your understanding and acceptance of the terms on the duplicate copy of this letter of appointment, which should be signed by you and returned to us.

We are delighted to welcome you to our organization and look forward to a long and happy association.

For Bright Enterprises (P) Ltd.

Divya Sharma
Director of HR-Hospitality & Retail

Parmeet Singh Nayar
VP Operations and GM Hospitality

I accept the offer and agree to abide to all the terms and conditions stated above and strictly adhere to them.

Name: _____ Date: _____ Signature: _____

04 March 2024

Sandeep Kumar Tiwari
Vill. Karapaliya,
Siwan (Bihar)

Dear Sandeep

Congratulations! Based on your application and the interview, we are pleased to offer you the position of '**F&B Service Expert-F&B Service**' with effect from **11 March 2024**, as operators of **Deligent Hotels Corporation Pvt. Ltd., Courtyard by Marriott Bhopal**. However, this offer is subject to you being declared medically fit by the Company's Doctor and satisfactory references from your Referees.

The break-up of your salary and details of **benefits** are mentioned in the attached 'Details of Compensation & Benefits'.

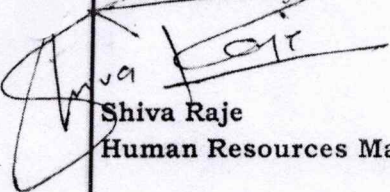
Please report to the Human Resources Department at 10.00 hrs. With the photocopies of the following documents:

- Proof of Date of Birth (Birth certificate or **Passport** or Ration Card)
- Educational Qualifications
- Previous work experience
- Last drawn salary slip
- Marriage Certificate (if married)
- PAN Card (Compulsory)
- ID proofs (Driving License or **Voter ID card**)
- 10 passport-sized photographs
- Aadhar Card and a cancelled **cheque**

If the above terms are acceptable to you, **as a token of acceptance**, please sign the enclosed duplicate copy of this letter.

Welcome aboard!

Yours sincerely,


Shiva Raje
Human Resources Manager

Candidate's acknowledgement:

Agreed & Accepted by _____ on _____

Courtyard by Marriott® Bhopal
DB City, Arera Hills, Bhopal 462011, Madhya Pradesh, India
☎ +91 0755.666.1666 F +91.755.309.6222

Unit of Deligent Hotel Corporation Pvt. Ltd.

Registered Office - Office Block 1-A, 5th Floor, DB City Corporate Park, Arera Hills, Bhopal - 462011 (M.P)

courtyardbhopal.com

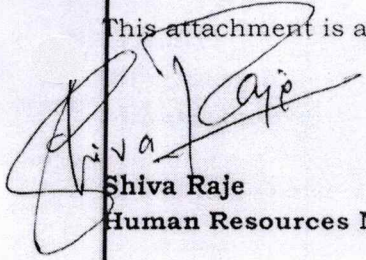
courtyard.com

Bhopal

Details of Compensation & Benefits
SANDEEP KUMAR TIWARI | F&B SERVICE EXPERT

Salary Benefits	As per property monthly pay-slip and subject to statutory deductions & income tax:	
	Basic	8476
	House Rent Allowance	3632
	Flexi Pay	-
	Gross Salary	12108
	Employer's PF Contribution	1017
	ESIC	447
	Total Remuneration	13519
Probation:	You will be on probation for a period of (3) months.	
Medical and Insurance:	You will be eligible to participate in the Hotel's health insurance scheme <ul style="list-style-type: none"> • Mediclaim Insurance of 200000/- • Personal Accident Insurance of Rs 500000/- for self. 	
Gratuity:	Is applicable in accordance with the Act.	
Other Benefits:	You will also be entitled to the following benefits :	
F&B Discount	A 50% discount on all food and soft beverage at any Marriott India hotel food outlet.	
Room Rate Discount	Discounted room rates at all Marriott hotels worldwide, for friends and family.	
Training	A commitment of a minimum of 80 hours of training per year.	
Confidentiality:	You shall not disclose, divulge or communicate in any manner, any information regarding your compensation to any employee of the Company, or anyone outside the Company, except your Department Head or Human Resources Manager.	
Duties & Responsibilities:	You shall devote your working time and effort to the business of the Hotel.	

This attachment is and forms part of the offer letter dated 04 March 2024.



Shiva Rajee
Human Resources Manager

Candidate's acknowledgement:

Agreed & Accepted by _____ on _____.

11:50



0.65 MB



57%



Dear Sanket,

Greetings from Radisson Noida!

This refers to the application and subsequent interview with us.

We are pleased to inform you that you have been found suitable for the On the Job Training Program with Radisson Noida. You will be getting a monthly stipend of INR 5000/-.
(All time meals).

You will be required to report on 5th January, 2023 at 1000 hrs in HR Department.

You are required to produce a photocopied set of the following documents prior to the date of joining:

Resume with 4 Photographs

1. Identity Proof (Passport/Driving License/Voter's ID Card/Aadhar Card.)
2. Educational Certificates
3. Medical Certificate



Avleen Kaur <avleen.kaur@acetedu.in>

Fwd: LOI - Mr. Rohit Kumar Gupta - Mr. Rohit Kumar Gupta

1 message

Shruti Prashar <shruti.Prashar@acetedu.in>
To: Avleen Kaur <avleen.kaur@acetedu.in>

Wed, Feb 28, 2024 at 9:04 AM

Thanks & Regards,

Shruti Parashar

Assistant Placement Officer
Amritsar Group of Colleges, Amritsar (UGC Autonomous College) (NBA Accredited)(NAAC Accredited)
Mobile:-8196900399 , Email ID:- shruti.prashar@acetedu.in
<http://www.acetamritsar.ac.in/>

----- Forwarded message -----

From: **Manbir Singh** <achmt.tp@gmail.com>
Date: Tue, Feb 27, 2024 at 10:00 PM
Subject: Fwd: LOI - Mr. Rohit Kumar Gupta - Mr. Rohit Kumar Gupta
To: Shruti Prashar <shruti.prashar@acetedu.in>

Manbir Singh
Training & Placement Coordinator
Department of Hotel Management
Amritsar Group of colleges
9023419000

----- Forwarded message -----

From: **Rohit Kumar** <rohitkumar6205308900@gmail.com>
Date: Tue, 27 Feb 2024 at 10:00 PM
Subject: Fwd: LOI - Mr. Rohit Kumar Gupta - Mr. Rohit Kumar Gupta
To: achmt.tp@gmail.com <achmt.tp@gmail.com>

----- Forwarded message -----

From: **HR MGR - Fortune Select Trinity - Bangalore** <hrm.fst@fortunehotels.in>
Date: Fri, Feb 16, 2024, 8:07 PM
Subject: LOI - Mr. Rohit Kumar Gupta - Mr. Rohit Kumar Gupta
To: <rohitkumar6205308900@gmail.com>
Cc: Snehasish Chakraborty <snehasish.chakraborty@fortunehotels.in>, FORTUNE SELECT TRINITY BANGALORE
FBM <fbm.fst@fortunehotels.in>

Dear **Mr. Rohit Kumar Gupta**,
Congratulations!

We are happy to inform you that you have been selected for the position **Mr. Rohit Kumar Gupta** at FORTUNE SELECT TRINITY, Bengaluru.

During our meetings and subsequent discussions you have agreed to the following:

1. Remuneration package as agreed with you.
2. Your date of joining would be not later than **09.00 A.M on 21.02.2024**.

You are requested to report to HR Department at Fortune Select Trinity, 134,135 & 136, Road No 1, EPIP Area ,Whitefield, Bengaluru-560 066 along with the following documents.

01. Copies of your educational/experience certificates
 02. Copy of the service letter from your previous employer
 03. Identity proof (Passport copy / Driving license / Voter ID/Aadhar Card)
 04. Last drawn salary certificate / Last pay slip
 05. Last three months bank statement
 06. Pan card copy
 07. Passport size photographs - 8 nos
- Please bring originals of the above documents for the verification.

A detailed appointment letter, stating the terms and conditions of your service will be issued to you upon joining. Your joining date will not be later than **21.02.2024**. Please furnish a scanned copy of your resignation letter from your current company attested and signed by your reporting authority, within 48 hrs of receiving this LOI, failing which this LOI will be considered void. Please note that this offer of employment is subject to a satisfactory medical report and verification of documents at the time of joining.

"Annexure A"		
<u>Compensation Package Details</u>		
Name: Mr. Rohit Kumar Gupta		
Department: F&B Service		
Designation: Guest Service Associate		
Date of Joining: 21.02.2023		
Salary Components	Per Month (In Rs.)	Per Annum (In Rs.)
Basic Salary	15801	189612
Dearness Allowance	1114	13368
Total Gross Salary (A)	16915	202980
Statutory Components		
Provident Fund (Employer's Contribution)	1950	23400
ESI (Employer's Contribution)	550	6597
Statutory Bonus	1409	16908
Sub Total (B)	3909	46905
Cost to Company (A + B)	20824	249885
Deductions		
Provident Fund (Employee's Contribution)	1800	21600
ESI (Employee's Contribution)	127	1522
Sub Total (C)	1927	23122
Net In Hand (A - C)	14988	179858
Standard Terms & Conditions:		
<ol style="list-style-type: none"> 1. Individual compensation structure is subject to change without affecting emoluments adversely. 2. Applicable Tax to be borne by the employee. 3. It is expected that individual compensation package should not be shared with other employees. 4. Employees using staff cafeteria and company provided accommodation will not be shown in the above 		

Prabakaran S

HR Manager

Fortune Select Trinity|No.134-136, EPIP Area, Road No.1,
Whitefield,Bengaluru-56 00 66

M +91-9972578046 | Email: hrm.fst@fortunehotels.in

Tel: +91-80-40200200 | +91-80-69217800

Visit us @ www.fortunehotels.in

Follow us on Facebook Instagram Twitter and LinkedIn



Please Consider the Environment before printing this mail.

Fortune Park Hotels Ltd, a wholly-owned subsidiary of ITC Ltd and a member of ITC's hotel group, has 67 Alliances, over 5000 Rooms under Select, Park, Inn and Resort brands across 56 cities. Fortune brand hotels are currently operating in Ahmedabad, Aligarh, Amritsar, Bengaluru, Bhubaneswar, Dahej, Dalhousie, Durgapur, East Delhi, Gandhinagar, Ghaziabad, Goa, Gurgaon, Haldwani, Haridwar, Hoshiarpur, Hosur, Hubballi, Jalandhar, Kalimpong, Kasauli, Katra, Khajjiar, Kolkata, Kufri, Lucknow, Madurai, Manipal, McLeod Ganj, Mussoorie, Mysore, Navi Mumbai, Noida, Ooty, Rajkot, Srinagar, Thane, Tirupati, Tiruppur, Vadodara, Vapi, Vellore, Vijayawada & Visakhapatnam. Soon also at Ajmer, Amaravati, Candolim, Chennai, Corbett, Deoghar, Kevadia, Kanpur, Kochi, Shirdi, Siliguri & Ranchi.

For more details visit www.fortunehotels.in or call 24x7 Toll Free 1 800 102 2333, 1 800 419 6444.

Disclaimer:

This Communication is for the exclusive use of the intended recipient(s) and shall not attach any liability on the originator or Fortune Park Hotels Ltd./its Subsidiaries/its Group Companies. If you are the addressee, the contents of this email are intended for your use only and it shall not be forwarded to any third party, without first obtaining written authorisation from the originator or Fortune Park Hotels Ltd./its Subsidiaries/its Group Companies. It may contain information which is confidential and legally privileged and the same shall not be used or dealt with by any third party in any manner whatsoever without the specific consent of Fortune Park Hotels Ltd./its Subsidiaries/its Group Companies.

9:36

Vo LTE 5G x 68



TRINITY... 2 days ago

to me, Snehasish... ▾



Dear **Mr. Ashish Chaudhary**,
Congratulations!

We are happy to inform you that you have been selected for the position **Mr. Ashish Chaudhary** at FORTUNE SELECT TRINITY, Bengaluru.

During our meetings and subsequent discussions you have agreed to the following:

1. Remuneration package as agreed with you.
2. Your date of joining would be not later than **09.00 A.M on 21.02.2024.**

You are requested to report to HR Department at Fortune Select Trinity, 134,135 & 136, Road No 1, EPIP Area ,Whitefield, Bengaluru-560 066 along with the following documents.

01. Copies of your educational/experience certificates
02. Copy of the service letter from your previous employer
03. Identity proof (Passport copy / Driving license / Voter ID/Aadhar Card)
04. Last drawn salary certificate / Last pay slip
05. Last three months bank statement
06. Pan card copy
07. Passport size photographs – 8 nos

Please bring originals of the above documents for the verification





Compensation Package Details

Name: Mr. Ashish Chaudhary

Department: F&B Service

Designation: Guest Service Associate

Date of Joining: 21.02.2023

Salary Components	Per Month (In Rs.)	Per Annum (In Rs.)
Basic Salary	15801	189612
Dearness Allowance	1114	13368
Total Gross Salary (A)	16915	202980
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ESI (Employee's Contribution)	127	1522
Sub Total (C)	1927	23122
Net In Hand (A - C)	14988	179858



Avleen Kaur <avleen.kaur@acetedu.in>

Fwd: LOI - Mr. Prashant Kumar - F&B Service GSA

1 message

Shruti Prashar <shruti.Prashar@acetedu.in>
To: Avleen Kaur <avleen.kaur@acetedu.in>

Wed, Feb 28, 2024 at 9:04 AM

Thanks & Regards,

Shruti Parashar

Assistant Placement Officer
Amritsar Group of Colleges, Amritsar (UGC Autonomous College) (NBA Accredited)(NAAC Accredited)
Mobile:-8196900399 , Email ID:- shruti.prashar@acetedu.in
<http://www.acetamritsar.ac.in/>

----- Forwarded message -----

From: **Manbir Singh** <achmt.tp@gmail.com>
Date: Tue, Feb 27, 2024 at 10:01 PM
Subject: Fwd: LOI - Mr. Prashant Kumar - F&B Service GSA
To: Shruti Prashar <shruti.prashar@acetedu.in>

Manbir Singh
Training & Placement Coordinator
Department of Hotel Management
Amritsar Group of colleges
9023419000

----- Forwarded message -----

From: **Prashant Kumar** <pk688417@gmail.com>
Date: Tue, 27 Feb 2024 at 9:09 PM
Subject: Fwd: LOI - Mr. Prashant Kumar - F&B Service GSA
To: achmt.tp@gmail.com <achmt.tp@gmail.com>

----- Forwarded message -----

From: **HR MGR - Fortune Select Trinity - Bangalore** <hrm.fst@fortunehotels.in>
Date: Tue, Feb 20, 2024, 5:34 PM
Subject: LOI - Mr. Prashant Kumar - F&B Service GSA
To: <pk688417@gmail.com>
Cc: FORTUNE SELECT TRINITY BANGALORE FBM <fbm.fst@fortunehotels.in>, Snehasish Chakraborty <snehasish.chakraborty@fortunehotels.in>

Dear **Mr. Prashant Kumar**,
Congratulations!

We are happy to inform you that you have been selected for the position **Mr. Prashant Kumar** at FORTUNE SELECT TRINITY, Bengaluru.

During our meetings and subsequent discussions you have agreed to the following:

1. Remuneration package as agreed with you.
2. Your date of joining would be not later than **09.00 A.M on 24.02.2024.**

You are requested to report to HR Department at Fortune Select Trinity, 134,135 & 136, Road No 1, EPIP Area ,Whitefield, Bengaluru-560 066 along with the following documents.

01. Copies of your educational/experience certificates
02. Copy of the service letter from your previous employer
03. Identity proof (Passport copy / Driving license / Voter ID/Aadhar Card)
04. Last drawn salary certificate / Last pay slip
05. Last three months bank statement
06. Pan card copy
07. Passport size photographs - 8 nos

Please bring originals of the above documents for the verification.

A detailed appointment letter, stating the terms and conditions of your service will be issued to you upon joining. Your joining date will not be later than **24.02.2024**. Please furnish a scanned copy of your resignation letter from your current company attested and signed by your reporting authority, within 48 hrs of receiving this LOI, failing which this LOI will be considered void. Please note that this offer of employment is subject to a satisfactory medical report and verification of documents at the time of joining.

"Annexure A"

Compensation Package Details

Name: Mr. Prashant Kumar

Department: F&B Service

Designation: Guest Service Associate

Date of Joining: 24.02.2023

Salary Components	Per Month (In Rs.)	Per Annum (In Rs.)
Basic Salary	15801	189612
Dearness Allowance	1114	13368
Total Gross Salary (A)	16915	202980
Statutory Components		
Provident Fund (Employer's Contribution)	1950	23400
ESI (Employer's Contribution)	550	6597
Statutory Bonus	1409	16908
Sub Total (B)	3909	46905
Cost to Company (A + B)	20824	249885
Deductions		
Provident Fund (Employee's Contribution)	1800	21600
ESI (Employee's Contribution)	127	1522
Sub Total (C)	1927	23122
Net In Hand (A - C)	14988	179858
Standard Terms & Conditions:		

1. Individual compensation structure is subject to change without affecting emoluments adversely.
2. Applicable Tax to be borne by the employee.
3. It is expected that individual compensation package should not be shared with other employees.
4. Employees using staff cafeteria and company provided accommodation will not be shown in the above

Prabakaran S

HR Manager

Fortune Select Trinity | No.134-136, EPIP Area, Road No.1,
Whitefield, Bengaluru-56 00 66

M +91-9972578046 | Email: hrm.fst@fortunehotels.in

Tel: +91-80-40200200 | +91-80-69217800

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Please Consider the Environment before printing this mail.

Fortune Park Hotels Ltd, a wholly-owned subsidiary of ITC Ltd and a member of ITC's hotel group, has 67 Alliances, over 5000 Rooms under Select, Park, Inn and Resort brands across 56 cities. Fortune brand hotels are currently operating in Ahmedabad, Aligarh, Amritsar, Bengaluru, Bhubaneswar, Dahej, Dalhousie, Durgapur, East Delhi, Gandhinagar, Ghaziabad, Goa, Gurgaon, Haldwani, Haridwar, Hoshiarpur, Hosur, Hubballi, Jalandhar, Kalimpong, Kasauli, Katra, Khajjiar, Kolkata, Kufri, Lucknow, Madurai, Manipal, McLeod Ganj, Mussoorie, Mysore, Navi Mumbai, Noida, Ooty, Rajkot, Srinagar, Thane, Tirupati, Tiruppur, Vadodara, Vapi, Vellore, Vijayawada & Visakhapatnam. Soon also at Ajmer, Amaravati, Candolim, Chennai, Corbett, Deoghar, Kevadia, Kanpur, Kochi, Shirdi, Siliguri & Ranchi.

For more details visit www.fortunehotels.in or call 24x7 Toll Free 1 800 102 2333, 1 800 419 6444.

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This Communication is for the exclusive use of the intended recipient(s) and shall not attach any liability on the originator or Fortune Park Hotels Ltd./its Subsidiaries/its Group Companies. If you are the addressee, the contents of this email are intended for your use only and it shall not be forwarded to any third party, without first obtaining written authorisation from the originator or Fortune Park Hotels Ltd./its Subsidiaries/its Group Companies. It may contain information which is confidential and legally privileged and the same shall not be used or dealt with by any third party in any manner whatsoever without the specific consent of Fortune Park Hotels Ltd./its Subsidiaries/its Group Companies.



Date: 03.07.2023

Mr. Joshi Jagrit.

B 104, Balkrishna Row House, BRTS Workshop, Bhestan, Jlav. Surat, Gujarat-395023

Appointment Letter

Dear Mr. Joshi Jagrit.

We are pleased to offer you a position as a Software Developer Trainee from 03rd July 2023 at La Net Team Software Solutions Pvt Ltd, Surat.

This tenure will be of 18 months i.e. 6 months internship with a stipend of 10,000 per month and a min. of 30,000 per month for 12 months of employment.

You will be offered Full-Time employment starting from 3rd January 2024, as a Software Developer with our organization located at Surat, Gujarat.

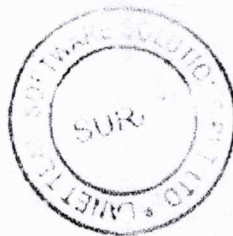
The company reserves the right to terminate your employment/training on grounds of misconduct or breach of terms and conditions of employment.

Congratulations and welcome to the team.

Best Wishes.

For La Net Team Software Solutions Pvt Ltd

Ms. Palak Sharma
(HR Executive)



WWW.LANETTEAM.COM



406 Luxuria Business Hub, Near VR mall, Surat-Dumas Rd, Surat, Gujarat-395007



+91 6353235503



hr@lanetteam.com

Date:26 July, 2022

Mr. Harmandeep Singh

SUBJECT: Offer Letter for the post of “Jr. Software Developer”

Dear Harmandeep,

We are pleased to offer you the position of “**Jr. Software Developer**” at Nebero Systems Pvt. Ltd. Your responsibility will be to carry out mobile application development, as per the guidance provided by team members. We feel confident that you will contribute your skills towards the growth of organisation.

A detailed appointment letter will be issued to you at the time of joining. Your CTC will be Rs20,000 Per month. There will be no bond, but we expect our team members to be part of organisation for minimum 1 year, which helps in mutual growth.

Please bring following documents at the time of joining

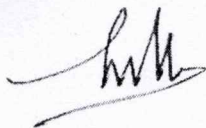
- Copies of Educational qualification certificates.
- Photo id having Date of Birth.
- 2 Color passport size photographs.
- Photocopy of ID having address proof.
- Copy of Covid-19 vaccination certificate. (2 vaccination doses are a must)

You are requested to join the duty at corporate office of the company at Plot No:691, Industrial Area, Sector 82, S.A.S. Nagar, Mohali on **8th January, 2024 at 9:30am.**

We welcome you to our team for a long, successful and mutually rewarding relationship.

Thanking You
Yours Truly,

For Nebero Systems Private Limited



Ms. Sukhpreet Kaur
(Director)

Employment Offer Letter

Dear Gautam Kumar,

We Suffescom Solutions Pvt. Ltd., are pleased to offer you a Permanent position as **Associate Software Trainee**.

-> **Your Work Shift will be Regular Day.**

-> **Your annual compensation amount is ₹ 1,88,328.00/Year.**

You are required to join us by **10/01/2024**. In case you foresee any delay in joining us, you are required to inform in advance.

You are requested to accept the offer letter on or **before 08/01/2024**. This offer will expire if not accepted within the specified date.

We congratulate you, and look forward to having a long working collaboration with you!!

****Below the list of the required documents to be submitted at the time of joining:**

1. We have required 3 Passport size photographs (recent).
2. Address/ID proof-(Adhaar/Voter card/License -Any-3 (Mandatory), & Pan Card (Mandatory) - Original+ Photostatic
3. Copy of Educational certificates- Academic to Highest Qualification (10,10+2, graduation & Postgraduate)
4. Copy of all Previous Companies experience certificates
5. All Previous Company :-Offer Letter/ Apoinment Letter ,Experience & Relieving Letter -Photostat + (original For verification)
6. Last/Previous company -Form 16 Mandatory (IF Tax deduction).
7. Original leaflet of Cancelled Cheque of your Bank
8. Signed Copy of this Offer Letter (In attachment).

Sincerely,
Team HR

Suffescom Solutions Pvt. Ltd.

Employment Offer Letter

Dear Mayank Priya,

We Suffescom Solutions Pvt. Ltd., are pleased to offer you a Permanent position as **Associate Software Trainee**.

-> **Your Work Shift will be Regular Day.**

-> **Your annual compensation amount is ₹ 1,88,328.00/Year.**

You are required to join us by **10/01/2024**. In case you foresee any delay in joining us, you are required to inform in advance.

You are requested to accept the offer letter on or **before 08/01/2024**. This offer will expire if not accepted within the specified date.

We congratulate you, and look forward to having a long working collaboration with you!!

****Below the list of the required documents to be submitted at the time of joining:**

1. We have required 3 Passport size photographs (recent).
2. Address/ID proof-(Adhaar/Voter card/License -Any-3 (Mandatory), & Pan Card (Mandatory) - Original+ Photostatic
3. Copy of Educational certificates- Academic to Highest Qualification (10,10+2, graduation & Postgraduate)
4. Copy of all Previous Companies experience certificates
5. All Previous Company :-Offer Letter/ Apointment Letter ,Experience & Relieving Letter -Photostat + (original For verification)
6. Last/Previous company -Form 16 Mandatory (IF Tax deduction).
7. Original leaflet of Cancelled Cheque of your Bank
8. Signed Copy of this Offer Letter (In attachment).

Sincerely,
Team HR

Suffescom Solutions Pvt. Ltd.



✉ contact@intnxt.com

🌐 www.intnxt.com

OFFER LETTER

DATE: 06.12.2023

NAME: Anmolpreet Kaur

FATHER'S NAME: Ranjit Singh

ADDRESS: Bikramjit Printing Press Pherman Road Rayya, Amritsar, Punjab 143112

Dear Anmol,

INTNXT is accepting your application for 6 month Internship program

We refer to your selection in INTNXT Technologies LLP for the above position and are pleased to inform you that we are offering you Internship with our company effective from 11th December 2023 under following terms and conditions.

Stipend: Starting at **15,000** per month.

Work Schedule: Your regular work schedule will be five days per week. However, you may be required to work more than the regular work hours to meet business exigencies.

Conflict of Interest Policy: You are obligated to keep all the terms and conditions of company as per mentioned in company policies.

We are looking forward to your joining our team. Meanwhile, if there is any further information we can provide regarding this offer or the position, please do not hesitate to contact.

Regards,

HR

INTNXT

hr.intnxt@gmail.com



To,
Miss. Ishani Singh,
Near Pulice Station Sector 119 Mohali 160055 Punjab,
29 Jan 2024

Welcome aboard! We are pleased to have you join us as **Customer Service Associate-Non Voice.**

At Teleperformance, we are committed and passionate to deliver outstanding customer experience with every single opportunity. We are thrilled to have you with us and look forward to your contribution.

Yours Sincerely,
Preeti Shirke
Head Recruitment | Teleperformance

Kanish Chhabra
C/O Surinder Kumar,
H NO -526/1X-3,
GALI DAI WALI,
LAXMI NARAYAN MANDIR,
CHOWK KATRA KHAZANA,
Amritsar-I,
Amritsar, Punjab - 143001
☎ +91-9878528879
✉ kanishchhabra.info@gmail.com

January 09, 2024

OFFER OF EMPLOYMENT LETTER

Dear Kanish,

Following your interviews and discussions during the Campus Placement drive at Amritsar College of Engineering & Technology, we are very pleased to offer you the below position with LAURASIA AND GONDWANA Software Private Limited. Please read the following that will explain the offer:

Your employment will commence from 15th January 2024

Benefits

1. If you accept this Offer, your designation will be **Trainee Software Engineer** and your job will be based at **L&G's Amritsar office**.
2. Your CTC at the commencement of your employment will be **Rs. 2.80 lakhs per annum** payable in arrears by bank credit transfer on the last working day of each month.
3. You will receive an annual retention bonus (Rs. 40,000.00) after the completion of one year which is a part of your CTC only.
4. You will be entitled to a Group Medical Insurance that will cover you, your spouse and up to 2 children for which the coverage will be of Rs. 3 Lac for each member of family and an Accidental Insurance that will cover you only which will be worth Rs. 20 Lac of coverage.

Probation

1. The first 6 months will be treated as a probationary period and during this, your salary will be Rs. 15,000 per month.
2. There will be a performance-based review at the end of your probation. However, in case of the performance review being rated as Below Average, the company holds the right to either extend the probation for another 3 months OR company will terminate your employment giving one month's notice.
3. After the successful completion of 6 months, based on your performance, you will be eligible for an increment for up to Rs. 10,000 per month .

Notice Period:

Notice Period for both parties in case of decision of separation:

1. On Probation - your employment may be terminated by the Company on 30 days' notice by either party.
2. After Confirmation- The notice period for leaving the organization will be 45 days by either party.

Penalties:

1. As your role would initially involve extensive training for imparting the required level of skills, for effectively carrying out the official responsibilities assigned to you. Therefore, as part of the consideration for the training efforts and costs involved, you agree to sign this as a bond for not leaving the services of the company for a minimum period of twelve months from your date of joining.
2. In case the Employee, for any reason, leaves the services of the Company before the said period of twelve months, then he/she shall forthwith pay Rs. 50,000 or an amount equivalent to all the salaries credited till date from the date of joining, whichever is higher. The Employee undertakes not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the employee.

Intellectual Property Rights, Non-Disclosure and Conflict of Interest Undertaking

1. During the course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company and their activities. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of your employment or otherwise.
2. Further, if you conceive any new or advanced methods of improving process / formulae / systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right / property of the Company. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation the right to apply for patent, copyright for the software, technical documents and technical information shall be that of the Company.

- Your working hours will be from 10:00 IST – 19:00 IST (40 working hours per week) with an hour lunch break between 13:00 IST and 14:00 IST. However, we may request working hours to be adjusted on a weekly rotation basis among the rest of the team to meet our project requirements but would not be required to go over 40 hours in a week.
- This position may require traveling outside India for meetings and discussions from time to time.
- You will be entitled to 15 Days Privileged Leave per annum, 7 Days Sick Leave, in addition to the normal Indian public holidays. The holiday year runs from January to December.
- You will be eligible for Provident Fund Benefits which is completely optional for you.
- Organization will sponsor any certification you require to enhance your technical skills.

Your salary breakdown structure is attached with this offer letter.

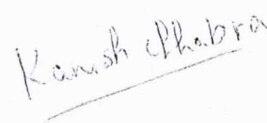
If you wish to accept this offer of employment, I would be grateful if you could confirm your acceptance by signing and returning one scanned copy of this letter.

We do hope that you will accept this offer. In the meantime, if you wish to discuss any aspect of this offer, please do not hesitate to contact us.

Yours sincerely,



Gaurav Sharma
(Designated Partner & Director)



Kanish Chhabra
(Trainee Software Engineer)

Danishpreet Singh
S/O Navinder Singh,
HOUSE NO - 47 A,
GALI. NO. 3, BAZAAR NO 5,
SHAHEED UDHAM SINGH NAGAR,
Amritsar- I,
Amritsar Punjab - 143001

+917009120695

danishcse091@gmail.com

January 09, 2024

OFFER OF EMPLOYMENT LETTER

Dear Danishpreet,

Following your interviews and discussions during the Campus Placement drive at Amritsar College of Engineering & Technology, we are very pleased to offer you the below position with LAURASIA AND GONDWANA Software Private Limited. Please read the following that will explain the offer:

Your employment will commence from 15th January 2024

Benefits

1. If you accept this Offer, your designation will be **Trainee Software Engineer** and your job will be based at **L&G's Amritsar office**.
2. Your CTC at the commencement of your employment will be **Rs. 2.80 lakhs per annum** payable in arrears by bank credit transfer on the last working day of each month.
3. You will receive an annual retention bonus (Rs. 40,000.00) after the completion of one year which is a part of your CTC only.
4. You will be entitled to a Group Medical Insurance that will cover you, your spouse and up to 2 children for which the coverage will be of Rs. 3 Lac for each member of family and an Accidental Insurance that will cover you only which will be worth Rs. 20 Lac of coverage.

Probation

1. The first 6 months will be treated as a probationary period and during this, your salary will be Rs. 15,000 per month.
2. There will be a performance-based review at the end of your probation. However, in case of the performance review being rated as Below Average, the company holds the right to either extend the probation for another 3 months OR company will terminate your employment giving one month's notice.
3. After the successful completion of 6 months, based on your performance, you will be eligible for an increment for up to Rs. 10,000 per month .

Notice Period:

Notice Period for both parties in case of decision of separation:

1. On Probation - your employment may be terminated by the Company on 30 days' notice by either party.
2. After Confirmation- The notice period for leaving the organization will be 45 days by either party.

Penalties:

1. As your role would initially involve extensive training for imparting the required level of skills, for effectively carrying out the official responsibilities assigned to you. Therefore, as part of the consideration for the training efforts and costs involved, you agree to sign this as a bond for not leaving the services of the company for a minimum period of twelve months from your date of joining.
2. In case the Employee, for any reason, leaves the services of the Company before the said period of twelve months, then he/she shall forthwith pay Rs. 50,000 or an amount equivalent to all the salaries credited till date from the date of joining, whichever is higher. The Employee undertakes not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the employee.

Intellectual Property Rights, Non-Disclosure and Conflict of Interest Undertaking

1. During the course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company and their activities. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of your employment or otherwise.
2. Further, if you conceive any new or advanced methods of improving process / formulae / systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right / property of the Company. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation the right to apply for patent, copyright for the software, technical documents and technical information shall be that of the Company.

- Your working hours will be from 10:00 IST – 19:00 IST (40 working hours per week) with an hour lunch break between 13:00 IST and 14:00 IST. However, we may request working hours to be adjusted on a weekly rotation basis among the rest of the team to meet our project requirements but would not be required to go over 40 hours in a week.
- This position may require traveling outside India for meetings and discussions from time to time.
- You will be entitled to 15 Days Privileged Leave per annum, 7 Days Sick Leave, in addition to the normal Indian public holidays. The holiday year runs from January to December.
- You will be eligible for Provident Fund Benefits which is completely optional for you.
- Organization will sponsor any certification you require to enhance your technical skills.

Your salary breakdown structure is attached with this offer letter.

If you wish to accept this offer of employment, I would be grateful if you could confirm your acceptance signing and returning one scanned copy of this letter.

We do hope that you will accept this offer. In the meantime, if you wish to discuss any aspect of this offer please do not hesitate to contact us.

Yours sincerely,



Gaurav Sharma
(Designated Partner & Director)



Danishpreet Singh
(Trainee Software Engineer)



Brite star Immigration Solutions Ltd.
Phone: 604.906.2340
Email: contact@britestarimmigration.com
Website Address: www.britestarimmigration.com

STRICTLY PRIVATE & CONFIDENTIAL

Date: Jan 09, 2024

Subject: Offer Letter

Dear Palak Bhalla,

This is with reference to your job application and subsequent interview with us. We are pleased to extend you an offer for the position of **Visa Counsellor** in **Brite Star Immigration Solutions** for **Amritsar** location.

Your date of joining at above listed location is **January 10, 2024**.

Please be informed that the Fixed Cost to Company for the offered position will. You are also eligible for Incentive or Variable pay, which will be based upon completion of individual targets as assigned by the line manager/s and/ or as per the Company policy.

As part of your joining formalities, you are advised to bring the following original documents along with the copies of them for the purposes of Background Verification.

Documents Educational & Employment Related Documents

Aadhar Card

PAN Card

Driving License

Certificates from class 10 till highest level of education

Experience Certificate from last organization worked

Please share your confirmation and acceptance of this offer, through email or by returning us a signed copy of this letter, within 3 days of receipt of this offer. This letter should not be construed as your appointment letter, which will be issued separately upon your joining.

Ms. Palak Bhalla

3 Radha Swami Road INA Colony

Amritsar, Punjab

We expect you to join Brite Star Immigration Solutions latest by **January 10, 2024**. In the event of your not being able to join on or before the latest date mentioned, please intimate us accordingly, failing which this offer will be deemed void.

Address: 266 128 St 8128 Suite, Surrey, BC V3W 1R1

Date: 06-12-2023



APPOINTMENT LETTER

Dear Shalu Nayak(800982)

In sequence, to the interview you had with us and offer letter acceptance, we are pleased to make an appointment of employment on the following terms and conditions.

- A. You have been designated to the position of **Customer Support Executive** at **Grade G1**, dated **06-12-2023**. You shall be assigned with all the duties and responsibilities of the "**Customer Support Executive**" and such other duties on behalf of the Company, as may be reasonably assigned from time to time by the Company's management.
- B. However, your ability and expertise can be utilized in any other field / function in the best interest of the company and there upon you shall be re-designated accordingly. You shall, be required to carry out the duties and responsibilities assigned to you by the company faithfully, diligently and in compliance with, the established policies and procedures, to the best of your ability to protect and promote the interests of the Company.
- C. Postings and future transfers: At present you will be posted at **Amritsar**. However, based on the Job/business requirements of the company you are liable to be transferred to any of the other offices / units / companies / associate companies, whether in existence or planned in future, in India or abroad, at our sole discretion.
- D. You will be entitled to leave and holidays as per the leave policy of the company and location of posting.
- E. You are required to serve the company or its subsidiaries or sister concerns for a minimum period of six months after date of appointment in lieu of resources spent on your training and induction, both direct and indirect, financial and unliquidated, relating to faculty, time, support facilities. You understand & acknowledge that the company will be put to loss and will suffer opportunity cost in terms of loss of business opportunities, negative growth in business, cost of rehiring and induction training of another employee, if you leave the employment or abscond from service before the minimum period of service. In case you resign from job or abscond from job or commit any misconduct liable for termination from service before the expiry of minim period of service agreed herein, you shall be liable to indemnify the company for losses to the tune of Rs. 4,500 (Four thousand and five hundred only) immediately along with interest till realization of the said amount. You hereby acknowledge that assessment of liquidated damages of Rs. 4,500 (Four Thousand Five Hundred Only) is reasonable. It is made clear that this clause does not create right in your favour to continue in the service of company for the aforesaid term of six months & company shall always have the right to take appropriate action against the employee as per terms of employment.
- F. You will not in any manner whatsoever, share any secret correspondence, agreement and any such information pertaining to our organization, which you may acquire concerning the company business, to other person/firm or organization.
- G. In case of your leaving the job or termination of the same in any way, your final accounts including terminal or retiral benefits can only be settled after you handover the charge to the person nominated by the company and deliver to him all documents, correspondence, information, notices, goods, stores, property, money and other various materials supplied to you by the company in the proper way suggested by us, failing this, the company shall have the right to withhold the payment of your final dues.
- H. You are required to serve a notice period of 30days in case of resignation or relinquishing of job with the company. Company, at its discretion, may allow the employee to forfeit a sum equivalent to gross wages of the employee in respect of the entire or unserved notice period. The Company reserves the right to deduct

Shalu Nayak

or recover the amount equivalent to employees' gross salary for the unserved notice period, from the full and final dues payable to you.

An equivalent notice will be given by the company or gross salary in lieu thereof will be paid in case of termination of employee.

The waiver of the notice period fully or partially is at the Company's sole discretion. Notwithstanding the above condition, the contract of service may also be terminated because of under mentioned stipulations, without any notice period or payment in lieu thereof:

- (a) If you fail, refuse or neglect to carry out and perform your duties assigned to you by the company
- (b) For loss of confidence in you by the company for any of the act committed by you.
- (c) If you are found to be guilty of fraud, insubordination or misconduct whether in course of performance of duties entrusted to you or otherwise.
- (d) If you are found unfit for being entrusted with the responsible work commensurate with your position in consequences of any misconduct, moral turpitude.
- (e) If you commit any act prejudicial to the continuing good relationship between you and the company.
- (f) If you commit breach of any of the terms of this letter of appointment.
- I. You agree to indemnify and keep the Company indemnified against any and all direct liabilities, losses, damages, penalties, claims, demands, actions, suits, costs and expenses arising from claims of third parties, of whatsoever kind or nature, imposed on, incurred by or asserted against the Company, resulting from, arising out of, or incurred on account of any act or omission on your part.
- J. Initially, you shall be on probation for a period of six months from the date of joining and the said period, at the discretion of the management, may be extended for another term of six months. During the probation, your performance will be evaluated on regular basis and if the same is not as per the expected standard, your appointment is liable to be terminated without any notice and without assigning any various interests. Apart from the reasons already stated above, during probation your services are liable to be terminated by serving a notice period of 30 days or upon payment of sum equivalent to your gross salary of 30 days in lieu thereof. Similarly, the employee is required to serve a notice period of 30 days or forfeit a sum equivalent to 30 days gross salary in lieu thereof in case of resignation or abandonment or relinquishing of job with the company.
- K. No authority is vested upon you both to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.
- L. In case, relocation benefit or any other monetary benefit (Joining Bonus or Notice period buyout) is extended to you, you will be liable to pay the total amount back to the organization if you leave the organization within 18 Months from the date of joining. It would be adjusted in Full and Final statement.
- M. Salaries, perquisites and other sums(if any) payable under this appointment are subject to income tax, professional tax or any other tax/statutory deduction as laid down by government and you shall be liable for the same from time to time.
- N. In case of any change of address as given by you, it will be your duty to intimate to the Management and to get such change recorded in the register of address, all communications sent to you by the Management at your last given address shall be deemed to have been delivered to you at the correct address.
- O. During your employment with the company, you will be governed by the policies, service rules and regulations of the company being in force or introduced/amended later.

- P. The company shall be entitled to accept your prospective resignation from a date earlier than the one offered by you and thus relieve you at any time during your notice period and balance notice period can be waived at any time by the management. In case the management at your request accepts a shorter notice period, you shall be entitled to receive your salary only for the actual number of days worked.
- Q. Your resignation shall become effective as soon as the management accepts it. The management shall withhold its acceptance in respect of your resignation in case dues are recoverable from you or if you are under suspension and/or disciplinary proceedings are pending or contemplated against you or for any other reasons. After having elected to resign and given the intimation to this effect, you shall be debarred from withdrawing your resignation except with the written permission of the management.
- R. In case you absent yourself from duty for 3 days or more or extend leaves at your own and without consent of management beyond originally granted leaves you shall be deemed to have left and relinquished your service. Such automatic relinquishment of the contract of employment shall be deemed as repudiation of the contract of employment by you and not as a termination of the service by the company.
- S. Your duty hours will be advised to you by your superiors from time to time and you will have to abide by the same.
- T. Please ensure that you comply with the policies of the Company and understand the scope and intent behind these policies. The policies would be updated or modified on a periodic basis and new policies may be introduced from time to time. As and when this happens, the Company will notify you and you will be required to comply with the same.
- U. You might be required to undertake travel on Company work for which you will be reimbursed as per the Company's travel policy
- V. You will retire from the services of the company on attaining the age of 58 years which is the age of superannuation as far as your services is concerned.

Please note that by signing this 'Letter of Employment' you have agreed to accept the employment with the Company on the terms and conditions set out herein and the terms and conditions of this agreement shall govern your employment with the Company.

We are confident that your employment with the Company will prove mutually beneficial & rewarding. Looking forward to having you with us and wish you a purposeful career ahead.

Kindly sign and return the duplicate copy of this letter, as a token of your acceptance of the terms and conditions set out herein. Also, please initial each page of the letter.

Any further communication from organization's end shall be sent on your registered personal email id as per records. In case of any change, same needs to be informed to respective HR for updation.

For **Maxicus**,

Yours sincerely,

Authorized Signatory
Human Resource Department

SALARY ANNEXURE

Name : Shalu Nayak	Location:	Amritsar
Designation : CSE	Company:	Maxicus
Grade : G1	Date of Joining:	06/12/2023
Components	Per Month	Per Annum
	Base Salary	
Basic	8700	104400
House Rent Allowance	6484	77808
Conveyance	0	0
Sub-Total	15184	182208
	BONUS	
Bonus Monthly	2072	24864
Bonus Annually	0	0
Gross Salary	17256	207072
	VARIABLE	
Performance Incentive(Min Level)	1200	14400
	Gratuity	
Gratuity	419	5028
	EMPLOYER's PART	
Employer ESI	581	6972
Employer PF	1044	12528
Mediclaime	0	0
Sub-Total	1625	19500
Total CTC at Min Level	19300	231600
Total CTC at Max Level	20500	246000
	In Hand Salary(Before Tax)	
Monthly NET(Excluding Incentives & Taxes)	16082	192984
Monthly NET(including Incentives & Taxes)	17282	207384

SALARY ANNEXURE

* CTC is subject to statutory deductions as per govt. rules.

Your remuneration package is confidential and should not be shared with anyone except HR. Any violation will result in serious action and may lead into termination of employment.

Acceptance: I understand the above terms and conditions and agree to abide by the same"

For Maxicus

Shalu Nayak

 Authorised Signatory
 Human Resources

 Employee's acknowledgement and date



Apna Samaaj Tech Private Limited

CIN: U74999UP2021PTC156222

Regd. Office: D-301, 3rd Floor, Tower-D, Prateek Wisteria, Sector 77,
Noida, UP 201307 India

+91-120-4243426, a@astconsulting.com

Aman Mandal,
India.

29th December 2023

Subject: Letter of Intent

Dear Aman,

With reference to your application and subsequent discussion had with you, we are delighted to extend an offer the position of "Intern". We were impressed with your skills, qualifications, and enthusiasm, and we believe that your contributions will greatly benefit our team.

Your Date of joining would be **1st Jan 2024** as discussed. Your Monthly stipend will be **Rs. 15000/-** (Fifteen Thousand Rupees Only). The detailed appointment letter will be issued to you within 15 days of your joining.

Please send the following documents on neelam@astconsulting.in with signed copy of the Offer letter and NDA.

1. Qualification Certificate.
2. Experience Certificate (If any).
3. Residence Proof.
4. Govt ID Proof.
5. Passport Size Photograph.
6. Bank Account details.

Offer on this Letter is valid for 3 working days starting today. After 3 days, proposed offer will be assumed expired and will not hold company Liable in any manner.

Once again, congratulations on your selection for this internship position. We eagerly anticipate your contributions

For, Apna Samaaj Tech Pvt Ltd.

Ashok Gautam

Authorized Signatory

Aman Mandal



Apna Samaaj Tech Private Limited

CIN: U74999UP2021PTC156222

Regd. Office: D-301, 3rd Floor, Tower-D, Prateek Wisteria, Sector 77,
Noida, UP 201307 India

+91-120-4243426, a@astconsulting.com

NON DISCLOSURE AGREEMENT

This Non-Disclosure Agreement is made and entered into on this 1st January' 2024, by and between **APNA SAMAAJ TECH PRIVATE LIMITED** a company incorporated under The Companies Act 1956 having its registered Office at D-301, Prateek Wisteria, Sector 77, Noida, U.P., India- 110022 (hereinafter referred to as the "**AST Pvt Ltd.**," which expression shall unless repugnant to the meaning or context thereof, be deemed to mean and include its successors and permitted assigns) and **Mr. Aman Mandal** (hereinafter referred to as the "**Intern**" which expression shall unless repugnant to the meaning or context thereof, be deemed to mean and include its successors and permitted assigns).

For good consideration, and in consideration of being employed by the Company as a Intern, the undersigned hereby agrees and acknowledges as follows:

1. Company's Trade Secrets

In the performance of Intern's job duties with Company, Intern was exposed to Company's Confidential Information. "Confidential Information" means information or material that is commercially valuable to Company and not generally known or readily ascertainable in the industry. This includes, but is not limited to:

- (a) technical information concerning Company's products and services, including product know-how, formulas, designs, devices, diagrams, software code, test results, processes, inventions, research projects and product development, technical memoranda and correspondence;
- (b) information concerning Company's business, including cost information, profits, sales information, accounting and unpublished financial information, business plans, markets and marketing methods, customer lists and customer information, purchasing techniques, supplier lists and supplier information and advertising strategies;
- (c) Information concerning Company's employees, including salaries, strengths, weaknesses and skills;
- (d) information submitted by Company's customers, suppliers, employees, consultants or co-venture partners with Company for study, evaluation or use; and
- (e) Any other information not generally known to the public which, if misused or disclosed, could reasonably be expected to adversely affect the Company's business.



Apna Samaaj Tech Private Limited

CIN: U74999UP2021PTC156222

**Regd. Office: D-301, 3rd Floor, Tower-D, Prateek Wisteria, Sector 77,
Noida, UP 201307 India**

+91-120-4243426, a@astconsulting.com

2. Non-disclosure of Trade Secrets

Intern shall keep Company's Confidential Information, whether or not prepared or developed by Intern, in the strictest confidence. Intern will not disclose such information to anyone outside Company without Company's prior written consent. Nor will Intern make use of any Confidential Information for Intern's own purposes or the benefit of anyone other than Company.

However, Intern shall have no obligation to treat as confidential any information which:

- (a) was in Intern's possession or known to Intern, without an obligation to keep it confidential, before such information was disclosed to Intern by Company;
- (b) is or becomes public knowledge through a source other than Intern and through no fault of Intern; or
- (c) is or becomes lawfully available to Intern from a source other than Company.

3. Data Security and Access

(a) Intern shall not access confidential information for which Intern has no legitimate need to know and for which Intern is not an authorized user. Intern will not access their own records for any reason. Intern will not access the records of their family members or friends except for assigned job-related duties. When accessing a Customer's record, Intern will only access the minimum necessary information to satisfy Intern's job role or the need of the request.

(b) Intern will not in any way divulge, copy, release, sell, loan, review, alter, post online, destroy or forward outside of Company's any confidential information unless expressly permitted by existing policy except as properly approved in writing by an authorized officer of Company's within the scope of Interns's association with Company's.

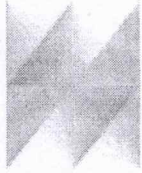
(c) Intern will not utilize another user's password in order to access any system nor reveal their computer credentials to anyone else for any reason. Intern accepts personal responsibility and understands that Intern will be held accountable for all activities occurring under the Intern's computer credentials.

(d) If the Intern observes or has knowledge of unauthorized access or divulgence of confidential information Intern will report it immediately to the Supervisor or the IT Department.

(e) Intern will not seek personal benefit or permit others to benefit personally by any confidential information that Intern may have access to or that Intern accesses as an unauthorized user.

(f) Intern understands that all information, regardless of the media on which its stored (paper, computer, videos, recorders, etc.), the system which processes it (computers, voice mail, telephone systems, faxes, etc.)

3



Apna Samaaj Tech Private Limited

CIN: U74999UP2021PTC156222

**Regd. Office: D-301, 3rd Floor, Tower-D, Prateek Wisteria, Sector 77,
Noida, UP 201307 India**

+91-120-4243426, a@astconsulting.com

or the methods by which its moved (electronic mail, face to face conversation, facsimiles, etc.) is the property of Company's and shall not be used or disclosed inappropriately or for personal gain. Intern also understand that Company's reserves the right to inspect or monitor any company owned, leased, or controlled computer, computer device, network, computer facility, storage device, voice mail or telephone system at any time for any reason and that Company may divulge any information found during such inspections or monitoring to any party it deems appropriate. Intern understands that Intern should not consider electronic communications to be either private or secure, nor have an expectation of privacy in anything Intern creates, stores, sends, or receives on the computer and network.

(g) Passwords to the Company network and other operating systems will not be revealed to anyone in or outside the company. Passwords should be changed at three-month intervals with a unique six digit or greater password.

(i) Software programs not registered and belonging to APNA SAMAAJ TECH PRIVATE LIMITED. Will not be installed on any Company computer or network without the express consent of APNA SAMAAJ TECH PRIVATE LIMITED.

(j) No software program owned by APNA SAMAAJ TECH PRIVATE LIMITED. Will be removed or transferred for any reason from Company property.

(k) You will ensure that no virus, trojan or any other hacking software will be induced by you in company network.

(l) You shall make use of the data and password/s provided to you only for the assigned purpose and you shall not divulge/ share company data, passwords and any such details with any unauthorized person at any time.

4. Confidential Information of Others

Intern will not disclose to Company, use in Company's business, or cause Company to use, any trade secrets of others.

5. Return of Materials

Intern will promptly deliver to Company all originals and copies of all documents, designs, records, software programs, media and other materials containing any Confidential Information. Intern will also return to Company all equipment, files, software programs and other personal /intellectual property belonging to Company.



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6. Confidentiality Obligation Survives Employment

Intern's obligation to maintain the confidentiality and security of Confidential Information remains even after Intern's employment with Company ends and continues for so long as such Confidential Information remains a trade secret.

7. General Provisions

(a) Relationships: Nothing contained in this Agreement shall be deemed to make Intern a partner or joint venture of Company for any purpose.

(b) Severability: If a court finds any provision of this Agreement invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to affect the intent of Company and Intern.

(c) Integration: This Agreement expresses the complete understanding of the parties with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings. This Agreement may not be amended except in writing signed by both Company and Intern.

(d) Waiver: The failure to exercise any right provided in this Agreement shall not be a waiver of prior or subsequent rights.

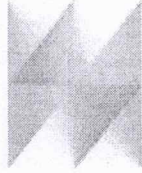
(e) Injunctive Relief: Any misappropriation of any of the Confidential Information in violation of this Agreement may cause Company irreparable harm, the amount of which may be difficult to ascertain, and therefore Intern agrees that the Company shall have the right to apply to a court of competent jurisdiction for an order enjoining any such further misappropriation and for such other relief as Company deems appropriate. This right is to be in addition to the remedies otherwise available to Company.

(f) Indemnity: Intern agrees to indemnify the Company against any and all losses, damages, claims or expenses incurred or suffered by Company as a result of Intern's breach of this Agreement.

(g) Attorney Fees and Expenses: In a dispute arising out of or related to this Agreement, the prevailing party shall have the right to collect from the other party its reasonable attorney fees and costs and necessary expenditures.

(h) This Agreement shall be governed by and construed under the laws of India.

(i) Successors & Assigns. This Agreement shall bind each party's heirs, successors and assigns. Company may assign this Agreement to any party at any time. Intern shall not assign any of his or her rights or obligations under this Agreement without Company's prior written consent. Any assignment or transfer in violation of this section shall be void.



Apna Samaaj Tech Private Limited

CIN: U74999UP2021PTC156222

Regd. Office: D-301, 3rd Floor, Tower-D, Prateek Wisteria, Sector 77,
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+91-120-4243426, a@astconsulting.com

8. Signatures

Intern has carefully read all of this Agreement and agrees that all of the restrictions set forth are fair and reasonably required to protect the Company's interests. Intern has received a copy of this Agreement as signed by the parties.

Intern agrees to abide by all Company's rules and regulations as specified in Company's Policies.

Intern understands that Intern's failure to comply with this Agreement may result in corrective action which might include, but is not limited to, termination of employment and/or loss of my privileges within Company's, as well as potential civil or criminal penalties.

Intern: <i>Ashok Gautam</i> <hr/>	Company: AST Pvt Ltd. <hr/>
Aman Mandal	Ashok Gautam
Intern	Authorized Signatory
Date: 30 th Dec'2023	Date: 30 th Dec'2023

31-01-2024

Mr. Ratandeep Singh

166 Avtar Avenue Backside Medical Enclave, Amritsar
Avtar Avenue Backside Medical Enclave Amritsar
VR AMBARSAR MALL
India, Punjab
Amritsar, 143001
Mobile No. +91 7973365059

Dear Ratandeep,

Further to your application and subsequent interview with us, we are pleased to offer you employment for the position of **"TRAINEE"** on the terms and conditions as discussed. This appointment is provisional & subject to verification of details such as Employment, Experience, Educational Qualifications, Antecedent verifications etc. as indicated in your resume and subject to your clearing the medical examination. Your Joining Details are mentioned below

Designation : TRAINEE
Department : GRADUATE ENGINEER TRAINEE
Location : Delhi, Delhi, India, (SNZ)
Reporting Manager: Nayan Awale
Date of Joining : 03-06-2024

Your formal letter of appointment with terms and conditions will be handed over to you on your joining us.

Kindly sign and return the duplicate copy of this letter in token of your acceptance of our offer which should not be later than **03-06-2024**.

Please refer to Annexure A for detailed information on your salary and compensation package and Annexure B for a comprehensive list of other terms and conditions related to your employment

Yours faithfully,
For **Everest Industries Limited**



Sulaksha Shetty
Chief Human Resources Officer

I confirm acceptance of your offer and shall be joining on _____.

Signature _____

Date _____

Salary Offer For Ratandeep Singh As TRAINEE At Delhi, Delhi, India, (SNZ)

Annexure A

GRADUATE ENGINEER TRAINEE(GET)		
STPEND STRUCTURE AND BENEFITS		
Name of the Candidate	Mr. Ratandeep Singh	
Description	Stipend 1 st Year	After Confirmation Only
Basic	1,15,309	1,31,659
P.F	21,600	21,600
HRA	57,654	65,829
Education Allowance	2,400	2,400
Conveyance	12,000	12,000
Flexi allowance	1,20,491	1,42,679
Total Base Pay Per Annum(INR)	3,29,454	3,76,167
Gratuity	5,546	6,333
Retention Bonus/PLB**	65,000	42,500
Total CTC Per Annum(INR)	4,00,000	4,25,000
Grade	TRAINEE	M2 (Officer)
Other Benefits	Subsidized Food & Stay deduction Rs.2000/- per month during training period.	
Retention Bonus/PLB**	First year only it will be treated as retention Bonus, 2nd year onwards Will be paid based on Performance Linked Bonus (PLB) Scheme	



Sulaksha Shetty
Chief Human Resources Officer

Annexure B

- **Insurance Coverage :** In addition to your compensation package, you will be eligible for insurance coverage as per the terms outlined in the company's insurance policy document or as communicated separately. The specific details and coverage amounts may vary based on the company's policy and any updates or changes made to it over time. You will receive detailed information about your insurance coverage upon joining the company, and any modifications or updates to this coverage will be communicated to you through official channels.
- **Allowances :** All allowances provided to employees are subject to taxation.

****END****

30-01-2024

Mr. Abhi Jot Singh

000

Kaler ghuman

Ramwada mandir

India, Punjab

Amritsar, 143202

Mobile No. +91 7529897459

Dear Abhi Jot,

Further to your application and subsequent interview with us, we are pleased to offer you employment for the position of **"TRAINEE"** on the terms and conditions as discussed. This appointment is provisional & subject to verification of details such as Employment, Experience, Educational Qualifications, Antecedent verifications etc. as indicated in your resume and subject to your clearing the medical examination. Your Joining Details are mentioned below

Designation : TRAINEE

Department : GRADUATE ENGINEER TRAINEE

Location : Delhi, Delhi, India, (SNZ)

Reporting Manager: Nayan Awale

Date of Joining : 03-06-2024

Your formal letter of appointment with terms and conditions will be handed over to you on your joining us.

Kindly sign and return the duplicate copy of this letter in token of your acceptance of our offer which should not be later than **03-06-2024**.

Please refer to Annexure A for detailed information on your salary and compensation package and Annexure B for a comprehensive list of other terms and conditions related to your employment

Yours faithfully,

For **Everest Industries Limited**



Sulaksha Shetty

Chief Human Resources Officer

I confirm acceptance of your offer and shall be joining on _____.

Signature _____

Date _____

Salary Offer For Abhi Jot Singh As TRAINEE At Delhi, Delhi, India, (SNZ)

Annexure A

GRADUATE ENGINEER TRAINEE(GET)		
STPEND STRUCTURE AND BENEFITS		
Name of the Candidate	Mr. Abhi Jot Singh	
Description	Stipend 1 st Year	After Confirmation Only
Basic	1,15,309	1,31,659
P.F	21,600	21,600
HRA	57,654	65,829
Education Allowance	2,400	2,400
Conveyance	12,000	12,000
Flexi allowance	1,20,491	1,42,679
Total Base Pay Per Annum(INR)	3,29,454	3,76,167
Gratuity	5,546	6,333
Retention Bonus/PLB**	65,000	42,500
Total CTC Per Annum(INR)	4,00,000	4,25,000
Grade	TRAINEE	M2 (Officer)
Other Benefits	Subsidized Food & Stay deduction Rs.2000/- per month during training period.	
Retention Bonus/PLB**	First year only it will be treated as retention Bonus, 2nd year onwards Will be paid based on Performance Linked Bonus (PLB) Scheme	



Sulaksha Shetty
Chief Human Resources Officer

Annexure B

- **Insurance Coverage :** In addition to your compensation package, you will be eligible for insurance coverage as per the terms outlined in the company's insurance policy document or as communicated separately. The specific details and coverage amounts may vary based on the company's policy and any updates or changes made to it over time. You will receive detailed information about your insurance coverage upon joining the company, and any modifications or updates to this coverage will be communicated to you through official channels.
- **Allowances :** All allowances provided to employees are subject to taxation.

****END****

30-01-2024

Mr. Ayush Gupta

near venus chowk
near venus chow
madhuban bar
India, Jammu and Kashmir
Udhampur, 182101
Mobile No. +91 6005662053

Dear Ayush,

Further to your application and subsequent interview with us, we are pleased to offer you employment for the position of **"TRAINEE"** on the terms and conditions as discussed. This appointment is provisional & subject to verification of details such as Employment, Experience, Educational Qualifications, Antecedent verifications etc. as indicated in your resume and subject to your clearing the medical examination. Your Joining Details are mentioned below

Designation : TRAINEE
Department : GRADUATE ENGINEER TRAINEE
Location : Delhi, Delhi, India, (SNZ)
Reporting Manager: Nayan Awale
Date of joining : 03-06-2024

Your formal letter of appointment with terms and conditions will be handed over to you on your joining us.

Kindly sign and return the duplicate copy of this letter in token of your acceptance of our offer which should not be later than **03-06-2024**.

Please refer to Annexure A for detailed information on your salary and compensation package and Annexure B for a comprehensive list of other terms and conditions related to your employment

Yours faithfully,
For **Everest Industries Limited**



Sulaksha Shetty
Chief Human Resources Officer

I confirm acceptance of your offer and shall be joining on _____.

Signature _____

Date _____

Salary Offer For Ayush Gupta As TRAINEE At Delhi, Delhi, India, (SNZ)

Annexure A

GRADUATE ENGINEER TRAINEE(GET)		
STPEND STRUCTURE AND BENEFITS		
Name of the Candidate	Mr. Ayush Gupta	
Description	Stipend 1 st Year	After Confirmation Only
Basic	1,15,309	1,31,659
P.F	21,600	21,600
HRA	57,654	65,829
Education Allowance	2,400	2,400
Conveyance	12,000	12,000
Flexi allowance	1,20,491	1,42,679
Total Base Pay Per Annum(INR)	3,29,454	3,76,167
Gratuity	5,546	6,333
Retention Bonus/PLB**	65,000	42,500
Total CTC Per Annum(INR)	4,00,000	4,25,000
Grade	TRAINEE	M2 (Officer)
Other Benefits	Subsidized Food & Stay deduction Rs.2000/- per month during training period.	
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Sulaksha Shetty
Chief Human Resources Officer

Annexure B

- **Insurance Coverage** : In addition to your compensation package, you will be eligible for insurance coverage as per the terms outlined in the company's insurance policy document or as communicated separately. The specific details and coverage amounts may vary based on the company's policy and any updates or changes made to it over time. You will receive detailed information about your insurance coverage upon joining the company, and any modifications or updates to this coverage will be communicated to you through official channels.
- **Allowances** : All allowances provided to employees are subject to taxation.

****END****

Ref: RSS/HR/20 - 10026

Date: 19/02/2024

Mr./Ms.: Abhishek Gaudotra
S/o/D/o: sh. Ravi Kumar Gaudotra
R/o: H.No 55, Sector 2
Distt.: Jammu

Subject:- Letter of Offer for the post of "Trainee"

Dear Abhishek,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "Quality Control" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of Rs. 13245/- (Rupees Thirteen Thousand Two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.



On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 1-June 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory

Stamp

I agree to the Terms & Conditions as stated above and accept the Offer letter as "Trainer in Quality Control".

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772

Ref: RSS/HR/2023-24/0030

Date: 19/02/2024

Mr./Ms.: Niraj Kumar Gupta
S/o/D/o: Dinesh Gupta
R/o: VPO Bilaspur Sivan
Distt.: Bshae. - 841239.

Subject: - Letter of Offer for the post of "Trainee"

Dear Niraj,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "Quality Control" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of Rs. 13245/- (Rupees Thirteen thousand two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 01st June, 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory



I agree to the Terms & Conditions as stated above and accept the Offer letter as
" _____ in _____".

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

Phone No :- +91-9596837772



RAVENBHEL STAFFING SOLUTIONS

Address : 28 A/B Gandhi Nagar, Jammu.
E-mail : hr@ravenbhel.com, hr.rb@ravenbhel.com
Phone No.: +91-9055511033
Website : www.ravenbhel.com

Ref: RSS/HR/2023-241 0032

Date: 19/02/2023

Mr. / Ms.: Hrilik Singh.
S/o / D/o: Virendra Kumar Singh
R/o: Salinapur, Saran
Distt.: Saran, Bihar.

Subject:- Letter of Offer for the post of "Trainee"

Dear Hrilik.,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "AR+D (ADL)" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of **Rs. 732451-** (Rupees thirteen thousand two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 01st June, 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

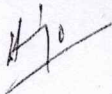
This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory



I agree to the Terms & Conditions as stated above and accept the Offer letter as
" _____ in _____ ".

(Candidate's Signature)

Note:

***Please Upload Your All Documents on Link Given Below:**

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

***Please note that it is mandatory to bring in all documents in original for verification.**



Address :- 28 A/B Gandhi Nagar, Jammu.

hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772



RAVENBHEL STAFFING SOLUTIONS

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E-mail : hr@ravenbhel.com, hr.rb@ravenbhel.com
Phone No.: +91-9055511033
Website : www.ravenbhel.com

Ref: RSS/HR/2023-24/0031

Date: 19/02/2024

Mr./Ms.: Hasan Raza
S/o/D/o: Hashim Raza
R/o: Baghauni Hussainagar
Distt.: Sivan Bihar

Subject:- Letter of Offer for the post of "Trainer"

Dear Hasan,

This has reference to your interview; the management is pleased to offer you the post of "Trainer" in "Production" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of **Rs. 13,245/-** (Rupees Thirteen thousand two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 31st June 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory



I agree to the Terms & Conditions as stated above and accept the Offer letter as
" _____ in _____ "

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



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hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772



RAVENBHEL STAFFING SOLUTIONS

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E-mail : hr@ravenbhel.com, hr.rb@ravenbhel.com
Phone No.: +91-9055511033
Website : www.ravenbhel.com

Ref: RSS/HR/202-4/0033

Date: 19/02/2024

✓
Mr./Ms.: Piyush Thakur
S/o/D/o: Rakesh Kumar
R/o: Vill. Behran, P/o - Jhandutta
Dist.: Bilaspur, JHP - 174031

Subject:- Letter of Offer for the post of "Trainee"

Dear Piyush,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "Quality Control" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of Rs. 13245/- (Rupees Thirteen Thousand Two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

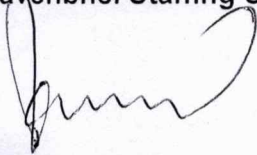
On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 1st June 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory



I agree to the Terms & Conditions as stated above and accept the Offer letter as "Trainee in Quality Control".

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

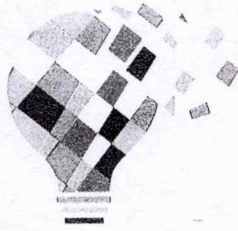
hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772



VMM Education

Connecting You with Technology



An ISO 9001-2015 Certified Organization

Dated: 18th January 2024

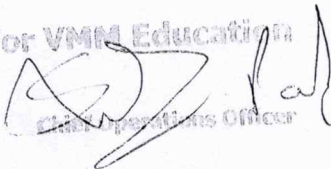
To whom it may concern

This is to certify that **Mr. Aryan Khanna S/o Mahesh Khanna** is working as Software developer in our organization since 08th March 2021, Mr Aryan Khanna is drawing a salary package of 3.0 Lakh Annually and is listed as full time employee.

Mr. Khanna is required to work from Monday to Saturday 9 Am to 6:30 PM except on Public holidays , we are aware that Mr. Khanna is pursuing his Master's Degree in computer application from Amritsar Group of Colleges and we have allowed him to take Casual Leaves on Examination Days

Thanking You

Yours Truly

For VMM Education

HR Operations Officer

✉ Email

office@vmmeducation.com

☎ Phone

+91- 183-2222923

+91 98554 37487

📍 Address

Adjacent Hotel Veenus Queen's
Road Amritsar Punjab-India-143001



OFFER LETTER

Date: 17 Oct 2023

SARBJET KAUR

AMRITSAR (143001)

Subject: Appointment letter for the medical representative

Dear Sarbjeet kaur,

Congratulations we have selected you to work in our pharmaceutical company **INTEGRATED HEALTHCARE** for the post of medical representative.

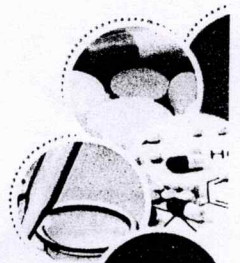
As a medical representative your job responsibilities will be following:

1. Building and maintaining relationships with the customers of the company.
2. Making progress reports of the sales conducted in a particular time frame.
3. Corresponding with customers and answering their queries via email, letters, phone calls, etc.
4. Coming up with new and innovative ideas to boost the sales of the company.

As a medical representative, the salary and benefits that will be rendered by you are following:

1. Your basic salary will be 13,000 per month.
2. Your working hours will start from morning 9 am.
3. The benefits and compensation that will be offered to you as a medical representative are –

- TRAVELING ALLOWENCES (Rs. 2 per Km.)
- DAILY ALLOWENCES (Rs. EXTERIOR ONLY)
- DAILY ALLOWENCES FOR LOCAL (Rs. 200)





Integrated Laboratories

AN ISO 9001 : 2008 CERTIFIED CO.

- INCENTIVES (2% of 2 lakhs)

Sl no.	Sales (in lakhs)	Percentage
1	2.00	2%
2	2.10 - 3.00	2+1%
3	3.10 - 4.00	2+1+1 %
4	4.10 - 5.00	2+1+1+1%

- GIFTS
- APPRICIATIONS

Terms and conditions:

1. After joining the company, you will be on a probation period starting 1 month. After that time, whether you will be appointed as a permanent employee in the company or not will be decided based on your performance
2. You will be required to notify the company whenever you decide to leave.
3. A bond of 1 year have to be signed (where you can't leave the company With in 1 year and if left a penalty will be charged against that.

You are requested to inform us as to your decision regarding accepting the offer letter. In case you accept your offer letter, kindly send us this letter back with your signatures. We welcome you to our INTEGRATED LABORATORIES and wish you the best of luck in the future.

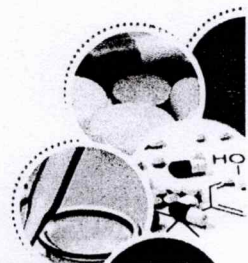
Regards,

Bhawna
INTEGRATED HEALTHCARE

HR

Saibjedkay
Accept job offer by signing bellow

Signature:



STRICTLY PRIVATE & CONFIDENTIAL

Date: Dec 21, 2023

Ms. Ekjot Kaur
C/O Surjinderjit Singh , 0200509 Village Rayya
, Patti Chine Maan Baba bakala
Amritsar, Punjab
143112

Subject: Offer Letter

Dear Ekjot Kaur,

This is with reference to your job application and subsequent interview with us. We are pleased to extend you an offer for the position of **Relationship Officer** in **Business Operations** for **Rayya** location with Fusion Micro Finance Ltd.

Your date of joining at above listed location is **December 20, 2023**.

Please be informed that the Fixed Cost to Company for the offered position will be INR **192187 /-** (**One Lakh Ninety Two Thousand One Hundred Eighty Seven Only**) per annum. The proposed compensation details are attached in **Annexure- I**. You are also eligible for Incentive or Variable pay, which will be based upon completion of individual targets as assigned by the line manager/s and/ or as per the Company policy.

As part of your joining formalities, you are advised to bring the following original documents along with the copies of them for the purposes of Background Verification.

KYC Documents	Educational & Employment Related Documents
Aadhar Card	Mark-sheets & Certificates from class 10 till highest
PAN Card/ ID Proof	level of education
Driving License*	Resignation acceptance/ Relieving letter from last organization worked**
4 passport size photographs	Experience Certificate from last organization worked**
PF/UAN or ESI number**	Last 3 month's salary slip/ Appointment letter of last Company/ Salary Certificate**
Own Bank Passbook or cancelled Self Cheque	

*Mandatory for all field roles

**As applicable

Please share your confirmation and acceptance of this offer, through email or by returning us a signed copy of this letter, within 3 days of receipt of this offer. Please send us a copy of your resignation letter duly accepted by your organization (if applicable). This letter should not be construed as your appointment letter, which will be issued separately upon your joining.

ANNEXURE I

Name: Ms. Ekjot Kaur

Designation: Relationship Officer

Department: Business Operations

PARTICULARS	MONTHLY	ANNUALLY
Basic Pay	6900	82800
HRA	2760	33120
Statutory Bonus	0	0
Special Allowance	4140	49680
Gross	13800	165600
PF Employer	1435	17222
ESI	449	5382
Gratuity	332	3983
Fixed CTC	16016	192187

Notes:

- You are eligible to earn incentives as per Company policy. At your level, you can earn upto Rupees 0 on an annual basis, subject to your performance, over & above your total cost to company as mentioned above. The company has the right to change/ amend the incentive policy at any time without prior intimation.
- You will be cover under the Group Health Insurance, Group Term Life & Group Personnel Accident insurance as per the Company Policy. However, the cost of above-mentioned insurance would be over & above of Total CTC.
- Gratuity Benefit will be provided as per the provisions Payment of Gratuity Act, 1972.
- Provident fund will be provided as per the provisions of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952.
- All future ex-gratia Variable pay/ Performance pay would include prospective/ retrospectively increased or additional Statutory payments liable* to be paid by the Company because of changes in statues. Also, the Company reserves the right to adjust/ recover such increased/ additional statutory payments from the Cost to Company (CTC). Further the Company will not be liable to pay any amount over and above CTC which includes all statutory payments applicable. Company reserves right to change your salary structure at any time by treating this as required notice, if any, under any Law & without any separate/ further notice/ intimation. This is basis the fact that the CTC as mentioned in the offer letter is inclusive of all liability/ compensation obligations of the Company [whether towards statutory payments as well as towards Basic pay and other components of pay] unless specified otherwise in writing by the Company.

iTechnolabs/HR/OL/2022/Nov/03

Nov 02, 2022

Kapil Sharma
S/O Prem Pal Sharma
H.No. 712/9-4 Gali Pipya Wali I/S Katra Khazana
Amritsar, Punjab - 143001

OFFER LETTER

Strictly Private and Confidential

Dear **Kapil**,

Further to our discussion, we are pleased to offer you the position of **Software Engineer** with iTechnolabs Software (OPC) Pvt Ltd on the following Terms and Conditions: -

1. Your Annual Emoluments would be **INR 6,60,000/- per annum (Six Lakhs and Sixty Thousand Only)** as detailed in Annexure A and in accordance with the company's normal payroll procedures, statutory provisions in force from time to time and deductions of appropriate taxes at source. The company may modify job titles, salaries and benefits from time to time as it deems necessary. Your remuneration package and salary structure / details are confidential between you and the management of the company and you should not discuss it with anyone except your HR.
2. You will be based at **Mohali Office** but your services are liable to be transferred temporarily / permanently to any place in / outside India where the company has or may have its office, contracts, etc.
3. You are requested to report for your duties on "**November 2, 2022**" at **10:30 am IST**.
4. **This offer is valid only if you join us November 2, 2022 and no later than that.**
5. Probation - You will be on probation for a period of six (6) months from the date of your joining, where after, if your services are found satisfactory, you will be confirmed by means of a written intimation. Probation period will be considered to be extended till confirmation letter is issued.
6. Notice Period:
 - a. During probation, this contract of employment is terminable by the employer without any notice period.
 - b. Once an employee is confirmed, this contract of employment is terminable by either parties by giving a 60 days' notice period or on payment of salary in lieu of the notice period.

Annexure A

The Annual Cost to the Company will be Rs 6,60,000/-.

Name: Kapil Sharma
Designation: Software Engineer

SALARY DETAILS	Per Annum	Per Monthly
Basic	330,000	27,500
HRA	132,000	11,000
Professional Tax	2,400	200
PF contribution - Employer		
PF contribution - Employee		
ESI contribution - Employer		
ESI contribution - Employee		
Special Allowances	195,600	16,300
CTC	660,000	55,000

Take Home Salary includes Income Tax
Income tax benefit is available on the amount spent (as per Income Tax Regulations).
Income Tax will be deducted at source on the salary and perquisites as applicable under the
Income Tax Act in force from time to time.

Disclaimer: - This is computer generated letter, no signatures are required.

iTechnolabs/HR/OL/2022/Nov/03

Nov 02, 2022

Kapil Sharma
S/O Prem Pal Sharma
H.No. 712/9-4 Gali Pipya Wali I/S Katra Khazana
Amritsar, Punjab - 143001

OFFER LETTER

Strictly Private and Confidential

Dear **Kapil**,

Further to our discussion, we are pleased to offer you the position of **Software Engineer** with iTechnolabs Software (OPC) Pvt Ltd on the following Terms and Conditions: -

1. Your Annual Emoluments would be **INR 6,60,000/- per annum (Six Lakhs and Sixty Thousand Only)** as detailed in Annexure A and in accordance with the company's normal payroll procedures, statutory provisions in force from time to time and deductions of appropriate taxes at source. The company may modify job titles, salaries and benefits from time to time as it deems necessary. Your remuneration package and salary structure / details are confidential between you and the management of the company and you should not discuss it with anyone except your HR.
2. You will be based at **Mohali Office** but your services are liable to be transferred temporarily / permanently to any place in / outside India where the company has or may have its office, contracts, etc.
3. You are requested to report for your duties on **"November 2, 2022"** at **10:30 am IST**.
4. **This offer is valid only if you join us November 2, 2022 and no later than that.**
5. Probation - You will be on probation for a period of six (6) months from the date of your joining, where after, if your services are found satisfactory, you will be confirmed by means of a written intimation. Probation period will be considered to be extended till confirmation letter is issued.
6. Notice Period:
 - a. During probation, this contract of employment is terminable by the employer without any notice period.
 - b. Once an employee is confirmed, this contract of employment is terminable by either parties by giving a 60 days' notice period or on payment of salary in lieu of the notice period.

7. Terms of Employment:

- a. You are required to sign the iTechnolabs employment agreement, which aims to protect the intellectual property rights and the business information of the company.
 - b. Working hours: The work timings are at the sole discretion of the Management and would normally consist of a 45 hours' work week. Management holds the right to change your shift anytime.
 - c. You would be eligible for leave as per the company policy.
 - d. You will abide by the rules and regulations of the company as may be enforced from time to time and any violation made would be subject to the Disciplinary action.
 - e. You are requested to note that iTechnolabs is not bound by any terms that are not explicitly outlined in the offer letter and the terms of this offer letter supersede any prior oral discussions involving the matters addressed in the letter.
 - f. Your employment will be governed by the Employee's Handbook, and HR Policies of the company which will be made available for your perusal and reference. Above mentioned terms and conditions will be superseded by Rules, Regulations, Policies and Processes as given in the latest version of iTechnolabs Employee Handbook at any point of time including at the time of joining.
 - g. You will represent the best knowledge of yours and you have no commitment to a former employer or other entities that would restrict you from joining the company.
8. You will be in the exclusive employment of the Company. During your employment with the Company, you will devote your whole time, attention and skill to your ability for its business and you shall not, except with the written permission of the Company, engage directly or indirectly in any other business, profession, occupation or other commercial activity, whether as a principal, agent, contractor, consultant or otherwise, whether full-time or part-time.
9. This offer is a clear indication of the confidence that the particulars furnished in your application and resume are correct. Failing to do so; your appointment with the company shall stand terminated/canceled without any notice.
10. Your selection process involves our man hour cost which is business expenses for us. On professional notes we need you to accept this offer in 2 working days w.e.f. issuance of this letter, if in any situation, you denied to join iTechnolabs Software (OPC) Pvt Ltd after accepting this offer letter, you are legally bound to pay iTechnolabs Software (OPC) Pvt. Ltd an amount that is equal to your agreed CTC of 2 months, to compensate for our loss of opportunity cost.
11. You are requested to send us a copy of your resignation letter within 7 working days of acceptance of your offer letter.
12. Please sign the duplicate copy of this letter on each page as a token of your acceptance of the terms and conditions detailed in this letter and submit the same on your date of joining.

iTechnoLabs Software Pvt. Ltd

The work environment at iTechnolabs is very conducive to help you to grow professionally, and personally. We welcome you to be a part of the team and look forward to your valuable contribution in taking iTechnolabs to echelons of success.

Thanking you,
iTechnoLabs Software Private Limited

I accept the Terms & conditions of the offer letter and will join on or before the date mentioned above.

Signature:

Email: kapilsharma52343@gmail.com

Annexure A

The Annual Cost to Company will be Rs 6,60,000.

Name: Kapil Sharma
Designation: Software Engineer

SALARY DETAILS	Per Annum	Per Monthly
Basic	330,000	27,500
HRA	132,000	11,000
Professional Tax	2,400	200
PF contribution - Employer		
PF contribution - Employee		
ESI contribution - Employer		
ESI contribution - Employee		
Special Allowances	195,600	16,300
CTC	660,000	55,000

Take Home Salary includes Income Tax
Income tax benefit is available on the amount spent (as per Income Tax Regulations).
Income Tax will be deducted at source on the salary and perquisites as applicable under the
Income Tax Act in force from time to time.
ESI, PF, if applicable will be deducted (both Employer + Employee share) from CTC

Disclaimer: - This is computer generated offer letter, no signatures are required.



Green Apple Media Solutions.

Address: 4th Floor, National Tower, SCO-89, Ranjit Avenue,
Amritsar-143001, Punjab

Tel: 0183-5017676, e-mail: info@gapplesolutions.com

Salary/Pay Slip

Employee Name Arvan Designation USA Dispatcher
 Employee Address Amritsar Employee Contact 75082 36885
 Mode of Payment NEFT Month August-23
 Total Days 31 Working Days 31

Earnings		Deductions	
Basic & DA	13125	Provident Fund	1800
HRA	13125	E.S.I.	0
Conveyance	0	Loan	0
Special Allowance	0	Professional Tax	0
Incentive	0	TDS	0
Reimbursements		Advance Salary	0
		Security Amount	0
		LOP/Other deduction	0
Total Additions	26250	Total Deductions	1800

Net Salary

24,450

Employee Signature _____ HR Manager Signature _____

Sneetika Juneja
GREEN APPLE MEDIA SOLUTIONS
 A HUB OF ONLINE MEDIA

Rajan Opticals

OPP. OM JUICE BAR, S.W. ROAD, ASR 143001
0183-2580757, 98154-96106
E-mail : Rajan.opticals@yahoo.com

Ref. No. RO/0048

Dated 15/12

Yatika Mehra

108, Tilak nagar, inside Shivala Bhaiyan

Amritsar-143001

Dear: Yatika Mehra

We are excited to offer you the full time position of Digital Marketing Executive at Rajan Opticals beginning on 1st January 2024. In this role, you will be responsible for social media marketing and creating innovative content to promote the business brand, products and services. Your annual Cost to Company(CTC) will be 1,44,000 and you will be paid on 7th of every month.

By acknowledging this letter with your signature and mailing it back, you declare that you have accepted for the job offer.

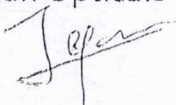
Kind Regards,

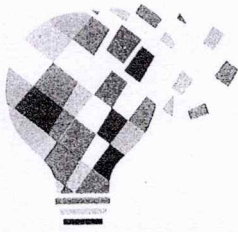
Yatika Mehra



Digital Marketing Executive

Rajan Opticals

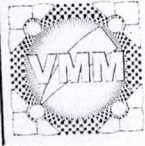




VMM Education

Connecting You with Technology

An ISO 9001-2015 Certified Organization



Dated: 18th January 2024

To whom it may concern

This is to certify that **Mr. Subhrato Singh S/o Tapas Singh** is working as Software developer in our organization since 18th Feb 2021, Mr Subhrato Singh is drawing a salary package of 3.0 Lakh Annually and is listed as full time employee.

Mr Singh is required to work from Monday to Saturday 9 Am to 6:30 PM except on Public holidays , we are aware that Mr Singh is pursuing his Master's Degree in computer application from Amritsar Group of Colleges and we have allowed him to take Casual Leaves on Examination Days

Thanking You

Yours Truly

For VMM Education

Chief Operations Officer

✉ Email

office@vmmeducation.com

☎ Phone

+91- 183-2222923

+91 98554 37487

📍 Address

Adjacent Hotel Veenus Queen's
Road Amritsar Punjab-India-143001



DHENUSYA INFOTECH Pvt Ltd

Date: 12-Dec-2023

Mr. Adarsh Paritosh,
Visakhapatnam.

Dear Adarsh Paritosh

Subject: Offer of Appointment to Dhenusya Infotech Pvt Ltd.

This has reference to our past discussions on the above stated subject. We are pleased to offer you the position of **TRAINEE SOFTWARE ENGINEER under Web Development** technology stream based at our Development Centre in **Visakhapatnam/Hyderabad**.

As discussed, and agreed, In your training period of 3 months,, your cost to company (CTC) would be **Rs. 1,44,000 p.a. (Rupees One lakh forty- four thousand only per annum)**

You would be required to join office by **02 Jan 2024**. The Validity of this offer is close of business **on 15th Dec 2023** and you are required to send us the acceptance along with two references by this date.

You shall be on probation for a period of three months from the date of joining and would remain so unless formally communicated. Notice period while on probation period would be 30 days from either side or gross salary in lieu thereof

After confirmation, a notice period of three months on either side will apply, subject to the condition that you would be required to be present and working in the Company for a minimum of 30 days from the date of resignation to handover & re assignment of your work to another employee. The balance notice period of two months' may at the discretion of the Company either be served while being present in the company or by payment of CTC in lieu of the notice period.

However, the company reserves the right to terminate the services of the employee on the following grounds.

1. Breach of your duties and responsibilities under this employment contract.
2. If you are guilty of any gross default or misconduct, which contravenes the express implied conditions of your employment; and/or
3. Breach of any of the clause pertaining to the Non-Disclosure and Confidentiality Agreement

As a member of Dhenusya family, you are requested to maintain high standards of integrity and complete confidentiality about all the information that may come into your knowledge and possession. For this purpose, you will be required to execute a separate Confidentiality agreement as part of your joining formality. We base this letter on the understanding that the furnished in your application and during the requirement process are correct. If said particulars are found to be incorrect, your employment contract is liable to be terminated by the management without any notice.



DHENUSYA INFOTECH Pvt Ltd

You are requested to submit the following documents at the time of your reporting for Joining.

- 5 copies of passport size photographs
- Xerox copies of education certificates
- Copy of your passport
- PAN Card Copy
(Applicable for experienced professionals)
Aadhar Card
- Copy of appointment Letters from your previous employer(s) if employed previously
- Proof of last drawn Salary and form16 if employed previously
- Relieving letter from your last employer if employed previously

As discussed, we have prepared a Salary package for you (Annexure A). Please let us have your confirmation on the same. If you need any clarifications, do feel free to call the undersigned.

On your joining, we will be issuing you your detailed terms of employment. Covering issues like, company policies and other similar details, which will form a part of your terms of appointment

We look forward to having you on our team and promise you an ever learning and continuously challenging time ahead.

Best Wishes,

For Dhenusya Infotech Pvt Ltd.

Divakar Adari (Director)



I have read the offer letter and Salary Structure therein. I hereby accept the offer and would join on

Candidate Name:

Date:

Signature



Skool of English

IELTS | PTE | SAT | SPOKEN ENGLISH | STUDY ABROAD

Ref: HSE/MK/325

Date: 25-01-2024

APPOINTMENT LETTER

Mrs. Mehakdeep Kaur

W/o Princepreet Singh Mahal

H.No-210 Gali No-2 Kot Mit Singh Tarn Taran Road, Amritsar,
Pin:143022, Punjab, India

Dear, Mehakdeep Kaur

We are pleased to offer you the full-time position of **Visa Counselor** at **Haani Skool of English** with a start date of **27-01-2024**. You will be reporting directly to **Mr. Kamaljit Singh** at **Haani Skool of English**. We believe your skills and experience is an excellent match for our company.

In this role, you will be required to follow below mentioned relevant job duties and responsibilities.

- Providing counsel and information regarding visa application process to the applicants.
- Understanding the requirements of the different visa categories.
- Organizing and managing relevant documents and paperwork.
- Answering any queries and providing support for visa-related matters.
- Performing administrative duties such as filing, scanning, and organizing documents.
- Remaining up-to-date with the latest immigration policies.

The starting salary for this position is 12,000/- to be paid on a monthly basis, starting on **27-01-2024**. In addition to this starting salary, we're offering you commissions.

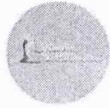
Your employment with **Haani Skool of English** will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

As an employee of **Haani Skool of English**, you are also eligible for our benefits program, which includes medical insurance, vacation time, etc. and other benefits which will be described in more detail in the employee handbook.

We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.
Sincerely,

Kamaljit Singh
CEO Haani Skool of English

HAANI Skool of English



Naveen Kottalamuthu

17 Jan

To You, Ranjeet Singh and Tuhina Tomar ...



Hi Jashanpreet,

Your internship got extended for 2 more months. The previous Last working date was 6th January-2024, and your updated last working date will be 6th March-2024.

If you have any questions, kindly reach out to me.

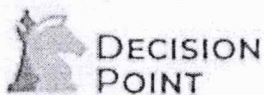
Naveen. K

HR - Associate

PH: 9080055847



For more information check out DP Hub, because, if information is power DP Info Hub is your Superpower!



Reply to All



Email



Calendar



Feed



Apps

My Offers

Management Trainee (83318) - Pending Location Offer Date 20/03/2024 Start Date 20/03/2024	Offer Letter
---	--------------

- [Accept Offer](#)
- [By clicking Accept Offer you understand and agree to the terms of this offer](#)
- [Comment and Decline Offer](#)
- [Email Recruiter](#)

Offer Letter	Print Download
--------------	-----------------

Cipla

DATE: 20/03/2024 OFFER ID: 83318-427574-446215

Offer Letter

Ms. Smiledeep Kaur
 D/o. Sukhpal Singh,
 Guru Teg Bahadur Nagar Tarn-Taran, Tarn Taran
 Punjab Punjab - 143401
 Dear Smiledeep Kaur,

We are delighted to offer you the position of **Assistant Manager- C I** in our **India Business Prescription Sales** team at Cipla based in **Amritsar**.

You will be assigned a role of " Management Trainee"

Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards **Caring for Life**. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

The complete break up of your current cost to company is attached in Annexure A of this letter. *You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.*

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 22/03/2024.

We welcome you to Cipla family!

For Cipla Ltd

Sanjivani Sadani
 Head HR: OIB, NA, EMEU & CTO

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
 Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
 Corporate Identity Number L24239MH1935PLC002380



Annexure A

Name: Smiledeep Kaur	Designation: Assistant Manager
Location: Amritsar	Department: India Business Prescription Sales

COMPONENTS	PER MONTH(RS)	PER ANNUM(RS)
BASIC	8167	98000
HOUSE RENT ALLOWANCE	4083	49000
SPECIAL ALLOWANCE	7083	85000
FIXED SALARY RETIRALS (TOTAL A)	19333	232000
PROVIDENT FUND	1800	21600
EXGRATIA / BONUS	2200	26400
FIXED SALARY INCLUDING RETIRALS (TOTAL B)	23333	280000
TOTAL CTC	23333	280000

In addition to the above you will get the following:

- Hospitalization benefits for self
- Group Life Insurance for Self
- Gratuity as per law

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
Corporate Identity Number L24239MH1935PLC002380

Offer History

Management Trainee (83318)

20/03/2024

Pending

[View Offer \(New\)](#)

My Offers

Management Trainee (83318) - Pending

Offer Letter

Location

Offer Date 23/03/2024

Start Date 23/03/2024

Offer Letter

 Print  Download

Cipla

DATE: 23/03/2024

OFFER ID: 83318-428282-447237

Offer Letter

Ms. Naazdeep Kaur
D-14/675,

Amarkot, Near Navbharat School, Putligar
Amritsar Punjab - 143001

Dear Naazdeep Kaur,

We are delighted to offer you the position of **Assistant Manager- C I** in our **India Business Prescription Sales** team at Cipla based in **Amritsar**.

You will be assigned a role of "**Management Trainee**"

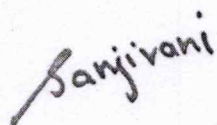
Post your interactions with our leaders at Cipla, we believe that you have the qualifications for a great career with us. At Cipla, we are committed towards **Caring for Life**. By joining Cipla you will be assured of working with fine individuals in an excellence focused and innovation driven environment.

... complete break up of your current cost to company is attached in Annexure A of this letter. *You shall also be entitled to various benefits of the Company as applicable including Leave, Health Insurance, Travel expenses etc.*

Kindly confirm your acceptance in the next 3 days. You are expected to join us on or before 26/03/2024. /

We welcome you to Cipla family!

For Cipla Ltd



Sanjivani Sadani

Head HR: OIB, NA, EMEU & CTO

Annexure A

Name: Naazdeep Kaur	Designation: Assistant Manager
Location: Amritsar	Department: India Business Prescription Sales

COMPONENTS	PER MONTH(RS)	PER ANNUM(RS)
BASIC	8167	98000
HOUSE RENT ALLOWANCE	4083	49000
SPECIAL ALLOWANCE	7083	85000
FIXED SALARY RETIRALS (TOTAL A)	19333	232000
PROVIDENT FUND	1800	21600
EXGRATIA / BONUS	2200	26400
FIXED SALARY INCLUDING RETIRALS (TOTAL B)	23333	280000
TOTAL CTC	23333	280000

In addition to the above you will get the following:

- Hospitalization benefits for self
- Group Life Insurance for Self
- Gratuity as per law

Cipla Ltd. Regd. Office Cipla House, Peninsula Business Park, Ganpatro Kadam Marg, Lower Parel, Mumbai-400 013
Phone +91 22 24826000 Fax +91 22 24826120 E-mail contactus@cipla.com Website www.cipla.com
Corporate Identity Number L24239MH1935PLC002380

Employment Offer

March 29th, 2024

Dear Sneha Parashar,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

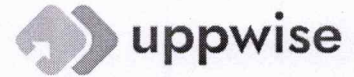
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



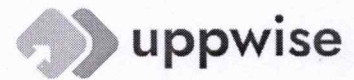
- During probation: 30 days
- After Confirmation: 90 days

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



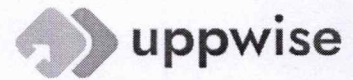
letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.



Employment Offer

March 29th, 2024

Dear Himanshu Madhura,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

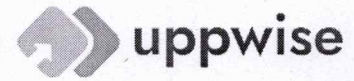
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



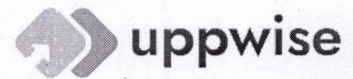
- During probation: 30 days
- After Confirmation: 90 days

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



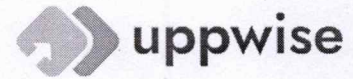
letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.



Employment Offer

March 29th, 2024

Dear Arshdeep Kaur,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

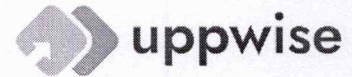
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



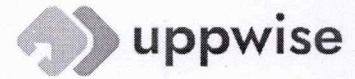
- During probation: 30 days
- After Confirmation: 90 days.

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



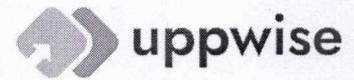
letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.



Employment Offer

March 29th, 2024

Dear Tusharbir Singh Mutty,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

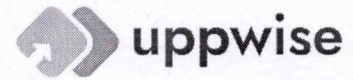
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



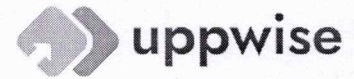
- During probation: 30 days
- After Confirmation: 90 days

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.



THE GRAND NEW DELHI
Vasant Kunj- Phase II,
Nelson Mandela Road,
New Delhi - 110 070 , India
Phone : (91) (11) 2677 1234
Fax : (91) (11) 26 70 5891
E-mail : info@unisonhotels.com
CIN : U74899DL1994PTC05845

TGND/Offer/03/2024

March 16, 2024

Sanjeev Kumar
At-Kamathan, Po-Bhairwar,
Ps-Lakho(Bgs),Dist. Begusarai,,
Bihar, Zip Code - 851129.

Letter of Intent

Dear Mr. Kumar,

Congratulations...

We are pleased to inform you that further to your interview, you have been selected for the position of "Guest Service Associate" in Housekeeping Department at The Grand New Delhi.

Your date of joining would be on or before **Monday, March 18, 2024**, you are requested to report to Human Resources Department at **09:30 hours**, with the following documents/certificates.

- Experience certificate/relieving letter from your previous employer.
- Birth certificate or Proof of Date of Birth
- Original & Copies of Educational qualification/ Professional qualification certificates.
- Six (6) passport-sizes & two (2) stamp size photographs.
- Proof of Address.
- Copy of PAN Card & Aadhar Card
- Form 16 / Tax Declaration from previous employer.
- Police Clearance Certificate (PCC)

You are requested to come formally dressed on your date of joining.

Please note that if you are unable to commence employment on the indicated date, this Letter will be automatically cancelled and withdrawn.

A formal letter of Appointment will be given to you on Joining.

Your Joining is subject to your being medically fit post your Pre-employment Medical Test & Police Clearance Certificate (PCC).

Congratulations and we look forward to welcoming you to "The Grand Family".

Yours Sincerely,
For The Grand New Delhi

Akshay Kapur
Director of Human Resources

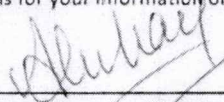
Name - Sanjeev Kumar
Designation - Guest Service Associate
Department - Housekeeping
DOJ - March 18, 2024

Level-5			
S. No.	Salary Head	Monthly	Annual
1	Basic Salary	14,123	169,476
2	HRA	7,062	84,744
3	Special Allowance	246	2,952
	Gross salary	21,431	257,172
4	PF Employer's Contribution	1,950	23,400
5	Bonus/Ex-Gratia	1,176	14,112
6	Gratuity	679	8,148
7	Hospitalization	209	2,508
8	Accident Insurance	38	456
	Cost to Company	25,483	305,796

* Hospitalisation Insurance Rs. (100,000) One Lakh.

* Accidental Insurance Rs. (5,00,000) Five Lakhs.

Your Remuneration is for your information only. You are requested not to share this with anyone.



Director of Human Resources

Employee



RAVENBHEL STAFFING SOLUTIONS

Address : 28 A/B Gandhi Nagar, Jammu.
E-mail : hr@ravenbhel.com, hr.rb@ravenbhel.com
Phone No.: +91-9055511033
Website : www.ravenbhel.com

Ref: RSS/HR/20 - 10027

Date: 19/02/2024

Mr. / Ms.: Psha
S/o / D/o: Rajesh Poinja
R/o: Chandhi wala
Distt.: Laran Taran Punjab

Subject:- Letter of Offer for the post of "Trainee"

Dear Psha,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "Quality Control" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of **Rs. 13245/-** (Rupees Thirteen Thousand Two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBRS/MD medicine doctor, not more than 6 months old.

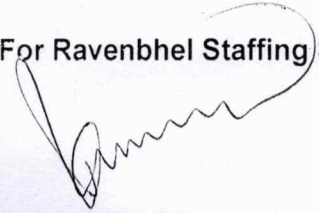
On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.


We expect you to join us on or before 1-June-2014. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions


Authorised Signatory


I agree to the Terms & Conditions as stated above and accept the Offer letter as "Trainee in Quality Control".

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772



RAVENBHEL STAFFING SOLUTIONS

Address : 28 A/B Gandhi Nagar, Jammu.
E-mail : hr@ravenbhel.com, hr.rb@ravenbhel.com
Phone No.: +91-9055511033
Website : www.ravenbhel.com

Ref: RSS/HR/202-410029

Date: 14/02/2024

Mr. / Ms.: Naazdeep Kaur
S/o / D/o: Harminde Singh
R/o: D-14/625 Amarkot, Pulloghar
Dist.: Amritsar

Subject:- Letter of Offer for the post of "Tramee"

Dear Naazdeep,

This has reference to your interview; the management is pleased to offer you the post of "Tramee" in "ARSD Department (ADL)" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of Rs. 13245/- (Rupees Thirteen Thousand Two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 25th June 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter-only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory



I agree to the Terms & Conditions as stated above and accept the Offer letter as "Pranav in ARSD Department".

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772



RAVENBHEL STAFFING SOLUTIONS

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E-mail : hr@ravenbhel.com, hr.rb@ravenbhel.co
Phone No.: +91-9055511033
Website : www.ravenbhel.com

Ref: RSS/HR/2023-24/0028

Date: 19/02/2024

Mr./Ms.: Nabhay Bhandari
S/o/D/o: Sh. Deepak Kumar Bhandari
R/o: 57/58 Idarala Estate Haripur
Distt.: Amritsar, Punjab

Subject:- Letter of Offer for the post of "Trainee"

Dear Nabhay,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "Quality Control" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of Rs. 13245/- (Rupees Thirteen thousand two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

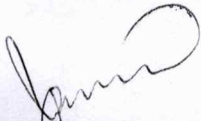
On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.

We expect you to join us on or before 07th June, 2024. You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions



Authorised Signatory



I agree to the Terms & Conditions as stated above and accept the Offer letter as
“ _____ in _____ ”.

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

hr.rss@rhplgroup.com, hr.biotech@rhplgroup.com Phone No. :- +91-9596837772

Ref: RSS/HR/2023-241 0225

Date: 19/02/2024

Mr./Ms.: Jatin Bamotra
S/o/D/o: Sh. Deepak Bamotra
R/o: Reasi
Distt.: Reasi (J&K)

Subject:- Letter of Offer for the post of "Trainee"

Dear Jatin,

This has reference to your interview; the management is pleased to offer you the post of "Trainee" in "Quality Control" Department in our Organization as your working place **Bari-Brahmana, Jammu.**

Till the completion of one year of working with us, you will be given a gross emoluments of **Rs. 13245/-** (Rupees thirteen thousand two hundred forty five Only), as discussed & decided.

Your **CTC & Salary Breakup & Other Terms & Conditions** will be mentioned in your subsequent **Appointment Letter** as agreed.

The formal Appointment Letter will be issued to you after the receipt of following self-attested documents:

1. Offer Letter (After Acceptance)
2. Curriculum Vitae.
3. Filled up Employment Form (Fill the all Columns).
4. The self-attested photocopies of testimonials:-
 - a) Your degree or provisional degree certificate and mark sheets of all semesters/years.
 - b) Matriculation Certificate in support of your age
 - c) 12th Standard certificate and mark sheet.
5. Relieving Letter from previous Employer (Not applicable in case of fresher).
6. Resignation Acceptance from your Previous Employer (Not Applicable in case of fresher).
7. 3 Months Salary Slips from Previous Employer (Not applicable in case of fresher).
8. Copy of 4 months old bank statement to till date with screen shots, showing last Four month's salary credited to your account, (other than incentives). (Not applicable in case of fresher).
9. PAN Card.
10. Aadhar Card of yourself (and family if employee is covered under ESI).
11. One Cheque for bank details or First page of Bank Pass Book consisting of your Name, Account No., IFSC Code & Branch.
12. Current Address Proof.
13. Voter Card/License No./State Subject/Domicile (Any one of these for Permanent Resident Proof)
14. Colored Passport Size Photographs (8)
15. Fitness certificate from a recognized MBBS/MD medicine doctor, not more than 6 months old.

[Handwritten signature]

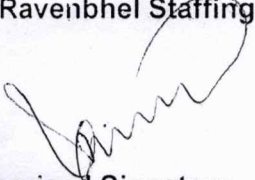
On receipt of the above mentioned documents duly complete in all respects, the appointment letter will be issued to you. Your first disbursement will be made to you only on the receipt of duly signed copy of Appointment Letter.


We expect you to join us on or before 01 June, 2024 You are requested to return us the copy of this letter duly signed by you as a token of your having accepted the offer.

This Offer Letter has to be treated as an Offer Letter only and not the Appointment Letter.

We wish you a Very Satisfying, Prosperous & Long Stay with Ravenbhel Staffing Solutions

For Ravenbhel Staffing Solutions


Authorized Signatory


I agree to the Terms & Conditions as stated above and accept the Offer letter as
" _____ in _____".

(Candidate's Signature)

Note:

*Please Upload Your All Documents on Link Given Below:

hr@ravenbhel.com, hr.biotech@rhplgroup.com, pramod.gupta@ravenbhel.com

*Please note that it is mandatory to bring in all documents in original for verification.



Address :- 28 A/B Gandhi Nagar, Jammu.

hr@rhplgroup.com, hr.biotech@rhplgroup.com, Phone No :- +91-9596837772



RSSB Digital

(A unit of SovirAVS Business Pvt Ltd)

OFFER LETTER

To Simran Sri

Date: - 02/04/2024

We are pleased to offer you the position of HR Executive.

Your location will be Noida and your cost to company salary will be 8000/- per month during training and probation period. You are eligible for the provident fund & other benefits as per the company policies after successful clearance of probation period of 3 months you will get appointment letter with all the benefit given by company polices.

You are requested to submit the below required documents to complete your joining process.

- 1- ID proof
- 2- Address proof
- 3- Photo
- 4- Educational Documents
- 5- Experience Letter (If any)
- 6- Police verification or Guarantor Proof

Rules & Regulation

- Keep clean
- Be on time/Work on time
- Tobacco prohibitive
- Always use Caps & Gloves
- Respect & Report to Boss
- * Maintain Discipline & Be polite with staff/customer
- * Any privacy breach of theft will punished by legal action.

Please note that this offer and your Joining is subject to the following condition otherwise you will not treated as company employee And your Joining can be cancelled any time.

- 1- Submission and verification of the above mentioned document and the signed offer letter.
- 2- Successful clearance of skill test conducted during the work.
- 3- Breaking of Rules & Regulation will effect on your salary and Job.
- 4- Any wrong information provided by you for yourself and your work (For company) will affect and terminate you without salary and also punished by legal action.

Note: Company can also hold salary or terminate without payment in any circumstances during probation period for breaking any rules and regulations. And Company has right to recover all the dues and losses and penalty on your full & final settlement. Company will hold or not paid 15 days salary from your last month salary- (If you left the job without surviving the notice period of 45 days).

Please read terms and conditions carefully and accept.

We look forward to your joining with our company for a long and successful career.

Warm Wishes

Prakash Bisht

Assistant General Manager

Registered Address – F-20 2nd Floor Sector 12 Noida U.P. 201301

Mobile Number – 8826758755

Email – soviravs@gmail.com

MANITOBA Pvt. Ltd.

No.1 IELTS Institute In Punjab

Members



UNIVERSITY OF
CAMBRIDGE



Authorised Testing Centre of



Services offered

→ IELTS

→ PTE

→ BUSINESS ENGLISH

→ SPOKEN ENGLISH

→ PERSONALITY
DEVELOPMENT

Dated 30 Jan 2024

Manitoba International
80 ft Road Bypass, Near Diamond Enclave,
Bus Stand Tarn Taran
Date: 30- January-2024

Dear Dilpreet Kaur,

We are delighted to officially appoint you to the position of front desk operator at Manitoba International. We are highly impressed with your qualification, experience, and interview performance and we believe you will excel in this role.

Appointment Details:

Job Title: Front desk operator
Department: Administration Department
Start Date: 1-February-2024

Salary:- The salary for this position of 15000rs per month. An increment in salary will be made after one year according to your performance.

Position Hours:- The working hours followed by the employed :-

Monday to Friday- 8:00AM to 4:00PM,

Saturday - 8:00AM to 2:00PM, **Sunday-** OFF

Probationary Period: The probationary period need to be served by the candidate. after joining the job .

Leave Policy:- There is not any paid leave.

There are two paid half days. Employee should inform 1 day before taking leave.

Notice Period Clause: If the employee desire to leave the company he/she needs to serve a notice period of 1 month.

We eagerly anticipate your contribution and growth within our organization.

Sincerely,
Rajan Sikri (9888234051)

Rajan Sikri

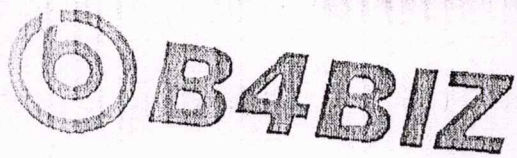
AMRITSAR

SCO 12-13, District Shopping Centre, B-Block, Park Avenue,
Near Egyptian Brewery | Best Bar & Pub, Amritsar. Mob: 98887 40001

TARN TARAN

80 Ft. Road Bypass, Near Diamond Enclave, Bus Stand, Tarn Taran

Mob: 9977297297



Kunal Mehra
Web & Graphic Designer

Dated 22/02/24

Dear Kunal Mehra,

We are thrilled to extend to you the offer of employment for the position of Web and Graphic Designer at B4BIZ. Your exceptional skills and impressive portfolio make you an ideal candidate for this role, and we are eager to welcome you to our team.

We are pleased to outline the terms and conditions of your employment:

Position: Web & Graphic Designer
Start Date: 22nd Feb 2024
Reporting to: Upendra Singh | Manager
Salary: 15000/Mo
Probationary Period: 3 Months
Working Hours: 10 AM - 7 PM
Location: Office #44, 7th Floor, Sushma Infinium, Zirakpur, Punjab 140603

Job Responsibilities:

- Develop captivating website layouts, graphics, and visual elements.
- Collaborate closely with cross-functional teams to maintain brand consistency.
- Manage multiple projects efficiently and meet project deadlines.
- Stay abreast of industry trends and integrate innovative design concepts.

Kindly sign your responsibilities document as well.

We are confident that your creativity and technical expertise will greatly contribute to our company's success. Your commitment to excellence resonates with our values at B4BIZ.

Please review this offer carefully, and if you accept, kindly sign and return this letter and NDA by 24-02-2024. We are excited about the prospect of having you on our team and are eager for you to make meaningful contributions to our projects and initiatives.

We eagerly anticipate your acceptance and look forward to welcoming you to the B4BIZ family.

Sincerely

Meghna Gangotra
Human Resource Manager

Employee Signature

Date:



HARBS CARE

A-43 sec 63 Noida 201301 up | www.harbscare.com info@harbscare.com

PROVISIONAL OFFER LETTER

To,

Randhir Kumar

8603677608

randhirsingh23344@gmail.com

Add : Noida Sector 62

Dear Randhir Kumar,

We are delighted to extend an offer of employment for the position of Telesales Executive at Harbs Care Ayurveda. After careful consideration of your qualifications and experience, we believe that your skills align perfectly with our company's goals and values.

Position: Team Leader

Department: Business Development

Joining Date: 18-3-2024

Office Timing: 10:00 Am To 7:00 Pm

Location: 3rdFloor Office No. 302,A-43 Sector 63 Noida UP.

Terms of Employment:

Employment Type: Full-time

Probation Period: One Month

Working Hours: 9 Hours Per Day

Compensation: 22500 Per Month

Performance Bracket: 3 lakh per month

Offer Letter

Dear Sumanpreet Kaur,

This has reference to your subsequent interview with us. We have great pleasure in offering you an appointment as "Customer Support Executive" with Maxicus Technologies Pvt. Ltd. on following terms:

DATE OF JOINING - 29-FEB-2024

Please note the offer will be withdrawn, in case you do not notify a delay in joining or we are unable to agree to an alternate joining date. Your appointment will totally subject to the reference check.

Probation Period: You would be on probation for a period of 6 months. Your confirmation would be done after your performance review, if found satisfactory.

Place of work: Amritsar

Transfers: You may be transferred to any of our other office whether at present existing or which may be set up in the future at any time and at any place, within and outside India. On such postings you would be governed by the terms and conditions of service applicable to your category of staff employed in the unit.

Increments and promotion: - You may be granted increments and promotion solely on the basis of performance and merit and at sole discretion of the company.

Certification: - It is mandate to clear training certification to continue the services

Minimum service: - It is obligatory on your part to serve the company for a minimum period of atleast 6 months after date of appointment

Rules and Regulations: You will be subjected to rules and regulations of the company, as may be in-force from time to time at the place where you may be working.

Parallel Employment: You will devote your entire time to work of the company and will not undertake any commercial activities while you are employed with Maxicus Technologies Pvt. Ltd.

Notice Period: 30 days' notice period needs to be served in case you decide to leave the organization at any point of time.

Misconduct: In case you are charged for misconduct/fraud during your service with us you will be liable to be suspended for such period as the management may deem fit. If the charges against you are proved, your service would be liable for dismissal forthwith, notwithstanding any clause of this letter. If at any stage of your tenure of your service, it is found that-

Any particulars or details furnished by you are incorrect and/ or this agreement of service has been obtained by misinterpretation of facts; or you have indulged in misrepresentation while dealing with customers; or the client has complained against you or your performance, your services shall be terminated without any notice or compensation.

You agree to indemnify and keep the Company indemnified against any and all direct liabilities, losses, damages, penalties, claims, demands, actions, suits, costs and expenses arising from claims of third parties, of whatsoever kind or nature imposed on, incurred by or asserted against the Company, resulting from, arising out of, or incurred on account of any act or omission on your part.

Communication: Any further communication from organization's end shall be sent on your registered personal email id as per records. In case of any change, same needs to be informed to respective HR for updation.

You will have to bring in the originals (for Verification) and copies of the documents as stated in Annexure B.

Maxicus Technologies
Private Limited

Regd. Office : 2 Nidhi, Lawrence Road,
Amritsar, Punjab-143001

Branch Office : Manawala, Near Post Office, Tehsil and
Distt. Amritsar, Punjab-143109

Date: 13-March-2024
Name: Preeti Kaur

Subject: Internship Program

Dear Preeti Kaur,

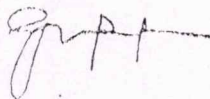
With reference to your application, we would like to congratulate you on being selected for **Human Resource Intern** Internship with **Kochar Infotech**. Your training is scheduled to start effective from **14th March'2024** for a period of **6 months**. You will be given stipend of **Rs 5,000** per month.

Your internship will include training/orientation and focus primarily on learning and gaining a deeper understanding of concepts.

You are expected to be sincere, diligent and regular in your internship and maintain appropriate decorum. In case of breach of any mutually agreed terms, company may choose to call off the internship program at its own will without any prior intimation or reason thereof.

Contact Person: Komal Kalia
Contact Number: 9871605076

For KocharTech



Authorized Signatory
Human Resources

L. No. PB-AS1-172217
PB-AS1-172218

SUBJECT TO AMRITSAR JURISDICTION

M: 62834-65606
M: 98776-63192



AROGYA MEDICOS

RETAIL CHEMISTS & DRUGGISTS

4B, B-Block Market, New Amritsar, G.T. Road, Amritsar.
e-mail : arogyamedicosasr@gmail.com

Ref. No. 14.....

Dated 1- feb - 2024.....

TO WHOM IT MAY CONCERN

This is to certify that Ms. Riya Verma has been employed with us from Feb 1, 2024 as an Accountant/Network Administrator. Her monthly salary is of Rs. 10,000. She is responsible for all the Account and Network related activities.

Riya Verma
AROGYA MEDICOS
4B B-Block Market,
New Amritsar G.T. Road, Amritsar.
M. 98776-63192, 62834-65606



Fwd: Careers with ITC Hotels - Our Offer | Job Training

Manbir Singh <achmt.lp@gmail.com>
To: Shruti Prashar <shruti.prashar@acet.edu.in>

Tue, Nov 21, 2023 at 10:53 AM

----- Forwarded message -----

From: Talent Wh Amritsar <Talent.Whamritsar@itshotels.in>
Date: Tue, 21 Nov 2023 at 10:44
Subject: Careers with ITC Hotels - Our Offer | Job Training
To: achmt.lp@gmail.com <achmt.lp@gmail.com>
Cc: Ritika Gupta <RITIKA.GUPTA@itshotels.in>, SUKHWINDER SINGH <Sukhwinder.Singh@itshotels.in>

LETTER OF OFFER OF ON-JOB-TRAINING

Dear Mr. Manbir,

Namaste!

We are pleased to inform you that we would be in a position to accommodate your following student for Job Training in Food & Beverage Production at **WelcomHotel Amritsar** for the period of six months. Their date of joining will be **18th December 2023**, subject to completion of pre-joining formalities.

1. Sahil Chauhan (F&B Production)

The following documents should be submitted before joining by the students and they need to carry all the documents as well at the time of joining:

- Police Verification from local police station in his/her area of Permanent Residence (should have the photograph of the trainee) / Passport Copy.
- Permanent & Local Address details.
- Bank Passbook Copy
- Class 10th Certificate
- Class 12th Certificate
- No objection certificate from the Institute (should be addressed to the Learning Services Manager only and should be attested by The Principal of the college with the student's photograph attached) / Recommendation Letter from the principal of the college
- Institute ID Card
- During the training period they can avail the cafeteria facilities while on duty.
- Industrial Trainee will be eligible for a stipend of Rs. 5000/- per month.
- Trainees are required to manage their own uniform. (White Shirt, black Trouser, black Blazer, black belt, black socks & black shoes)
- They will be provided with six weekly offs and festival Holidays as per company policy (no compensatory offs will be entertained if not availed).
- They will not be provided with company accommodation.
- Four passport size colour photographs.
- You are requested to get your **RT-PCR** Test on/ before your DOJ.
- Fitness Clearance Certificate from the hotel's Doctor to be taken. Kindly request the students to carry along the report of the below mentioned test on the day of joining :-

Package II - Food Handlers Test

1	X-ray Chest PA view (Digital)
2	TC, DC, ESR
3	STOOL R/E
4	Urine R/E
5	General health check up
6	Food poisoning bacteria (Stool culture)
7	Serum cholesterol
8	Serum Bilirubin
9	Random Blood Sugar

10	TT Vaccine
11	Vaccination B
12	Routine Eye Check
13	Blood Group

- Please find attached the summary sheets that need to fill by the Doctor.

Kindly note that the selected trainee should not have any visible tattoo. The management reserves the rights to withdraw the training facility provided to your student, at its own discretion any time without assigning any reason thereof.

The acceptance letter must be mailed/sent with 48 hours of receiving this Provisional Letter of Offer. In case the same is not received within the stipulated timing this letter would be considered withdrawn.

- We look forward to welcoming the student to WelcomHotel Amritsar and will make every endeavour to actualize the objectives of their Internship!

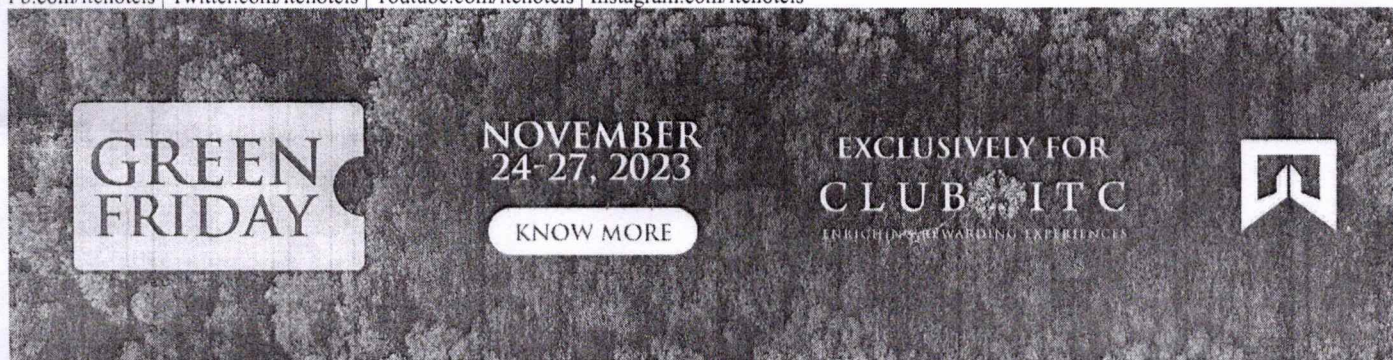
Responsibly yours,

HUMAN RESOURCE DEPARTMENT

WELCOMHOTEL
 BY ITC HOTELS
 RAJA SANSI, AJNALA ROAD,
 AMRITSAR, PUNJAB - 143101, INDIA
 T 0183 281 4469 – M +91 79861 87926

ITCHOTELS.COM/IN/EN/WELCOMHOTELAMRITSAR

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Fwd: Careers with ITC Hotels - Our Offer I Job Training

Manbir Singh <achmt.tp@gmail.com>
To: Shruti Prashar <shruti.prashar@acetedu.in>

Tue, Nov 21, 2023 at 11:28 AM

----- Forwarded message -----

From: Talent Wh Amritsar <Talent.Whamritsar@itshotels.in>
Date: Tue, 21 Nov 2023 at 10:54
Subject: Careers with ITC Hotels - Our Offer I Job Training
To: achmt.tp@gmail.com <achmt.tp@gmail.com>
Cc: Ritika Gupta <RITIKA.GUPTA@itshotels.in>, SUKHWINDER SINGH <Sukhwinder.Singh@itshotels.in>

LETTER OF OFFER OF ON-JOB-TRAINING

Dear Mr. Manbir,

Namaste!

We are pleased to inform you that we would be in a position to accommodate your following students for Job Training in Housekeeping department at **WelcomHotel Amritsar** for the period of six months. Their date of joining will be **18th December 2023**, subject to completion of pre-joining formalities.

1. Nitish Kumar (Housekeeping)

The following documents should be submitted before joining by the students and they need to carry all the documents as well at the time of joining:

- Police Verification from local police station in his/her area of Permanent Residence (should have the photograph of the trainee) / Passport Copy.
- Permanent & Local Address details.
- Bank Passbook Copy
- Class 10th Certificate
- Class 12th Certificate
- No objection certificate from the Institute (should be addressed to the Learning Services Manager only and should be attested by The Principal of the college with the student's photograph attached) / Recommendation Letter from the principal of the college.
- Institute ID Card
- During the training period they can avail the cafeteria facilities while on duty.
- Industrial Trainee will be eligible for a stipend of Rs. 5000/- per month.
- Trainees are required to manage their own uniform. (White Shirt, black Trouser, black Blazer, black belt, black socks & black shoes)
- They will be provided with six weekly offs and festival Holidays as per company policy (no compensatory offs will be entertained if not availed).
- They will not be provided with company accommodation.
- Four passport size colour photographs.
- You are requested to get your **RTPCR** Test on/ before your DOJ.
- Fitness Clearance Certificate from the hotel's Doctor to be taken. Kindly request the students to carry along the report of the below mentioned test on the day of joining : -

Package I - Non-Food Handlers Test

1	X-ray Chest PA view (Digital)
2	TC, DC, ESR
3	STOOL R/E
4	General health check up
5	Serum cholesterol
6	Serum Bilirubin
7	Random Blood Sugar
8	TT Vaccine
9	Routine Eye Check
10	Blood Group

- Please find attached the summary sheets that need to fill by the Doctor.

Kindly note that the selected trainee should not have any visible tattoo. The management reserves the rights to withdraw the training facility provided to your student, at its own discretion any time without assigning any reason thereof.

The acceptance letter must be mailed/sent with 48 hours of receiving this Provisional Letter of Offer. In case the same is not received within the stipulated timing this letter would be considered withdrawn.

- We look forward to welcoming the student to WelcomHotel Amritsar and will make every endeavour to actualize the objectives of their Internship!

Responsibly yours.

HUMAN RESOURCE DEPARTMENT

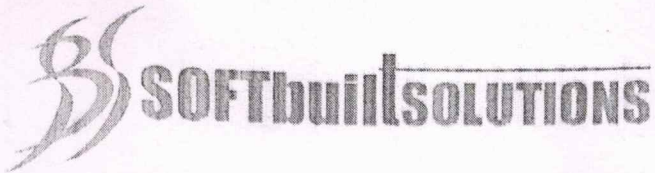
WELCOMHOTEL
 BY ITC HOTELS
 RAJA SANSI, AJNALA ROAD,
 AMRITSAR, PUNJAB - 143101, INDIA
 T 0183 281 4469 – M +91 79861 87926

ITCHOTELS.COM/IN/EN/WELCOMHOTELAMRITSAR

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Date: 02/05/2024

Offer Letter

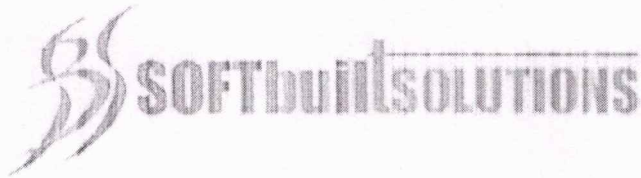
Dear Chandpreet Singh,

With reference to your application and subsequent interview with us we are pleased to offer you an appointment as a **Mobile App Developer** on the following terms and conditions:

- Your annual package will be **Rs.3,00,000/-** (Three Lac Only).
- All perquisites and benefits in your salary/compensation plan shall be governed as per policy applicable to employees and shall be governed by statutory guidelines and taxes as applicable. However, the structure of your compensation plan may be altered/ modified at the discretion of the company from time to time in line with its compensation policy and practices.
- You would be required to execute a Confidentiality Agreement, Terms and Conditions of Employment and such other documents/undertaking/agreements as may be required by the company from time to time.
- Your remuneration package and salary structure/details are confidential between you and the management of the company, and you should not discuss it with anyone. Fourth, letter along with Annexure A and any agreement relating to proprietary rights between you and the company, set forth the terms of your employment with the company supersede any prior representations or agreements including, but not limited to, any representations made during your recruitment, interviews, or pre-employment negotiations, whether written or oral. This letter may not be modified or amended except by written agreement signed by an authorized official of the company and you.
- Your First day of employment will be June 01, 2024, and you will be based at our Amritsar office where you are requested to report to Ms. Khushi at the following address: **25-TF, Nehru Shopping Complex, Lawrence Road, Amritsar 143001, Punjab.**
- You must sign a legal contract with us for a period of six months within 15 days of receipt of the offer letter that you will not quit the job for 6 months.

25 - TF, Nehru Shopping Complex, Lawrence Road, Amritsar
Ph. 9855995699 e-mail: info@softbuiltsolutions.com





- You will be on probation for a period of 1 month.
- Employment with Soft Built Solutions is at-will. The company may terminate the employment relationship at any time, with or without cause and with or without notice.
- This offer is a clear indication of confidence that the particulars furnished in your application and resume are correct. Which is further contingent upon our receipt of your educational and professional documents, and you're passing our mandatory third-party reference check screening without any variances. Failing to do so; your appointment with the company shall stand terminated/cancelled without any notice.
- The company looks forward to a beneficial and productive relationship with you. Your employment with the company will be governed by terms and conditions as agreed to in the Appointment Letter.
- We request you to submit the documents listed in **Annexure at** the time of joining.
- Please sign the duplicate of this letter for employment on all the sheets at the right-hand bottom corner and return it to the HR Department as a token of your acceptance, including confirmation on the date of joining of the company.

We wish you a long, rewarding and fulfilling career and look forward to your joining us.

Sincerely,



Director

Soft Built Solutions

25-TF, Nehru Shopping Complex, Lawrence Road, Amritsar 143001, Punjab.

I have read and understood terms and conditions of Employment and I agree to and accept the same.

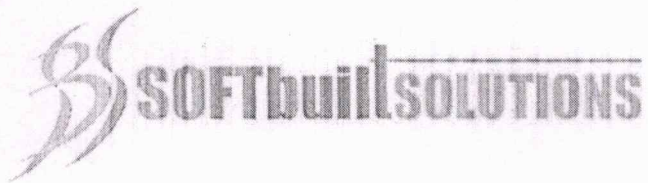
Chandpreet Singh

Signature:

25 - TF, Nehru Shopping Complex, Lawrence Road, Amritsar

Ph. 9855995699 e-mail: info@softbuiltsolutions.com





ANNEXURE

[A] Academic Qualification

- SSC & HSC certificate.

[B] Work Experience Certificate (Not applicable in case you are fresher)

- Experience Letter/Relieving Letters from all previous organization(s)
- Current Company appointment letter
- Latest 3 months' Salary Slips if salary is paid by cheque

[C] Three Passport sized photographs

- Address Proof
- Ration Card
- Passport copy

[E] Proof of Date of Birth (Any of the following)

- Birth Certificate
- School Leaving Certificate
- Passport copy

[F] Photo ID proof (Any of the following)

- Passport copy
- Driver's License
- Pan Card

[G] PAN details if not submitted on joining should be submitted within 15 days of your joining (submission of PAN details is mandatory).





Date: 02/05/2024

Offer Letter

Dear Karandeep Singh Gill,

With reference to your application and subsequent interview with us we are pleased to offer you an appointment as a **Full Stack Developer** on the following terms and conditions:

- Your annual package will be **Rs.3,00,000/-** (Three Lac Only).
- All perquisites and benefits in your salary/compensation plan shall be governed as per policy applicable to employees and shall be governed by statutory guidelines and taxes as applicable. However, the structure of your compensation plan may be altered/ modified at the discretion of the company from time to time in line with its compensation policy and practices.
- You would be required to execute a Confidentiality Agreement, Terms and Conditions of Employment and such other documents/undertaking/agreements as may be required by the company from time to time.
- Your remuneration package and salary structure/details are confidential between you and the management of the company, and you should not discuss it with anyone. This letter along with Annexure A and any agreement relating to proprietary rights between you and the company, set forth the terms of your employment with the company supersede any prior representations or agreements including, but not limited to, any representations made during your recruitment, interviews, or pre-employment negotiations, whether written or oral. This letter may not be modified or amended except by written agreement signed by an authorized official of the company and you.
- Your First day of employment will be June 01, 2024, and you will be based at our Amritsar office where you are requested to report to Ms. Khushi at the following address: **25-TF, Nehru Shopping Complex, Lawrence Road, Amritsar 143001, Punjab.**
- You must sign a legal contract with us for a period of six months within 15 days of receipt of the offer letter that you will not quit the job for 6 months.

25 - TF, Nehru Shopping Complex, Lawrence Road, Amritsar
Ph. 9855995699 e-mail: info@softbuiltsolutions.com



- You will be on probation for a period of 1 month.
- Employment with Soft Built Solutions is at-will. The company may terminate the employment relationship at any time, with or without cause and with or without notice.
- This offer is a clear indication of confidence that the particulars furnished in your application and resume are correct. Which is further contingent upon our receipt of your educational and professional documents, and you're passing our mandatory third-party reference check screening without any variances. Failing to do so; your appointment with the company shall stand terminated/cancelled without any notice.
- The company looks forward to a beneficial and productive relationship with you. Your employment with the company will be governed by terms and conditions as agreed to in the Appointment Letter.
- We request you to submit the documents listed in **Annexure** at the time of joining.
- Please sign the duplicate of this letter for employment on all the sheets at the right-hand bottom corner and return it to the HR Department as a token of your acceptance, including confirmation on the date of joining of the company.

We wish you a long, rewarding and fulfilling career and look forward to your joining us.

Sincerely,

A circular stamp with the text 'SOFTBUILTSOLUTIONS' around the perimeter. Inside the circle, there is a signature and the name 'Shelly' at the top. Below the signature, it says 'Director' and 'Soft Built Solutions'. The address '25-TF, Nehru Shopping Complex, Lawrence Road, Amritsar' is also visible within the stamp's border.

Director

Soft Built Solutions

25-TF, Nehru Shopping Complex, Lawrence Road, Amritsar 143001, Punjab.

I have read and understood terms and conditions of Employment and I agree to and accept the same.

Karandeep Singh Gill

Signature:

25 - TF, Nehru Shopping Complex, Lawrence Road, Amritsar
Ph. 9855995699 e-mail: info@softbuiltsolutions.com





ANNEXURE

[A] Academic Qualification

- SSC & HSC certificate.

[B] Work Experience Certificate (Not applicable in case you are fresher)

- Experience Letter/Relieving Letters from all previous organization(s)
- Current Company appointment letter
- Latest 3 months' Salary Slips if salary is paid by cheque

[C] Three Passport sized photographs

- Address Proof
- Ration Card
- Passport copy

[E] Proof of Date of Birth (Any of the following)

- Birth Certificate
- School Leaving Certificate
- Passport copy

[F] Photo ID proof (Any of the following)

- Passport copy
- Driver's License
- Pan Card

[G] PAN details if not submitted on joining should be submitted within 15 days of your joining (submission of PAN details is mandatory).



Employment Offer

March 29th, 2024

Dear Harpal Singh,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

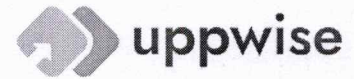
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



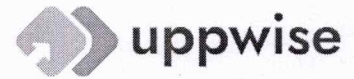
- During probation: 30 days
- After Confirmation: 90 days

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



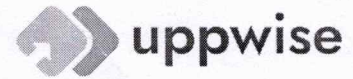
letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.



Employment Offer

March 29th, 2024

Dear Samridhi Sharma,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

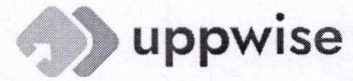
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



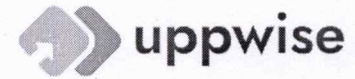
- During probation: 30 days
- After Confirmation: 90 days

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



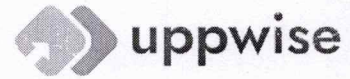
letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.



Employment Offer

March 29th, 2024

Dear Navdeep Singh,

Congratulations! You have successfully made it through our selection process and we are pleased to extend the offer of employment to you on the following terms and conditions.

1. APPOINTMENT

a) **Position** : We are happy to offer you the position of **Trainee Developer** with our company. You shall perform such duties as may from time to time be assigned to you and shall comply with all reasonable directions by the Management.

2. **COMMENCEMENT DATE** : You will report working in **April 1st 2024**

3. **WORKING HOURS AND LOCATION** : 10:00 AM – 07:00 PM
Your work location would be Noida, company can transfer temporary / Permanent or change your work location with or without prior information

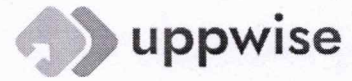
4. TOTAL COMPENSATION

a) **CTC** : **3.5 LPA per annum**

Performance Appraisal : Self-appraisal will be done once in 12 months.

5. GENERAL

a) **Notice of Termination** : This appointment may be terminated by either party giving to the other party by notice in writing.



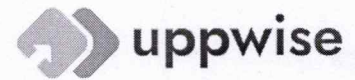
- During probation: 30 days
- After Confirmation: 90 days

We reserve the right to terminate your service at any time without notice should you be guilty of misdemeanor, misconduct, negligence or any breach of the terms and conditions of this agreement.

- b) **Confidentiality** : All employees shall maintain total confidentiality of all process and know - how, security arrangements, administrative and / or organizational matters of a confidential / secret nature, all business-related information / documents / files etc. to which you have access directly or indirectly.
- c) **Corporate Ethics** : Each employee will help us abide by all laws applicable to our business including copyrights, trademarks, privacy.
- d) **Conflict of interest** : As a full time employee, you shall not engage in any outside work, in any capacity, for remuneration or not, over and above the legitimate work with us on duty days, on holidays or when on leave without obtaining the management's prior permission in writing.
- e) **Other information** : The employee shall fill in the Bond of Two Year with the Company (If Applicable). The employee shall provide us his / her address of communication and any communication sent at such address shall be deemed to have been properly sent by us and received by the employee.
Any change in residential address should be intimated to us within one week of such change.

During the period of your employment, you will be governed by the prevailing guidelines of our business as there may be, which are issued and or amended with cause, from time to time. This offer is subject to verification of your employment and salary history. Any false information provided is subject to termination of employment without any compensation.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association. This offer is valid for 1 week from Today. If this offer



letter is not signed and returned within a week & same as Resignation & Acceptance mail within a week, we will consider this offer void and null.

Please bring the following documents on joining:

1. Three passport size photographs
2. Signed updated resume
3. Date of Birth Proof (e.g. 10th certificate)
4. Identity Proof (e.g. passport)
5. Address Proof
6. Copy of All educational and professional qualification certificates (with Originals)

We are looking forward to welcoming you to Uppwise Tech Pvt. Ltd.

Offer is subject to the above document's clearance.

Kandhari Beverages Pvt. Limited

Registered Office : 21, Canal Colony, Near District Administration Complex, Amritsar-143001
Phone No. : (91) 172-2650151-54, 5258400, Fax : (91) 172 - 2655807



18th May 2024

HR/2024/KBPL

Mr. Rahul Malgotra,

Letter of Intent

Please refer to your application for employment in our organization and subsequent interview with us.

We are pleased to inform you that you have been found suitable for employment as "Trainee Engineer" based at "Kathua" on the terms and conditions mutually agreed upon.

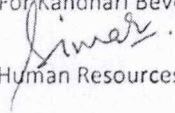
That you have agreed to join on or before 27th May 2024. We look forward for you to learn the systems/ machines, which will be detailed in your training. We would be happy to share any details prior to your joining .

At the time of joining you are required to bring the certified true copies/self-attested copies of the following documents:-

1. Proof of age (Adhaar Card Copy)
2. Educational Certificate
3. Relieving letter/accepted copy of resignation from previous employer
4. Proof of residence
5. Two References names, address and telephone numbers
6. Four passport-size photographs
7. Income Tax declaration-Form 12(if applicable)
8. Bank account details (Passbook Copy/Cancelled Cheque)
9. Adhaar Card of Family Members

Please sign the duplicate copy of this letter as a token of your acceptance.

For Kandhari Beverages Pvt Ltd


Human Resources

I accept the terms and conditions and agree to join latest by 27th May 2024.

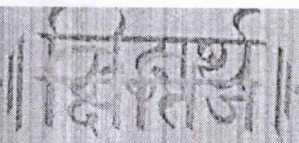
Locations :

1. Corporate Office : 177-F Industrial Area, Phase-I, CHANDIGARH-160002
2. Village Katha, Teh. Nalagarh, Distt. Solan (H.P.), Phone : 01795-246174-176
3. Village Nabipur, P.O. Sadhugarh, Distt. Fatehgarh Sahib (Pb.) Ph. : 01763-268151-56
4. Plot No. 460, HSIIDC Industrial Growth Centre, Saha, Distt. Ambala (Haryana) Ph. : 0171-2822844-47
5. Unit I : Industrial Growth Centre, Phase-III, Samba (Near Doordarshan Centre), Jammu (J&K)-184121
6. Unit II : Phase-III, SIDCO Industrial Area, Samba, Jammu (J&K)-184121

ANNEXURE		
Components	Per Month	Per Annum
Basic	12000	144000
House Rent Allowance	1500	18000
Conveyance Allowance	1500	18000
Jammu Allowance	5000	60000
Gross	20000	240000
Provident Fund Contribution (Employer's)	1800	21600
ESIC Contribution (Employer's)	650	7800
Bonus	1080	12960
Gratuity	577	6924
Cost To Company	24107	289284

For Kandhari Beverages Pvt. Ltd.

Siner
Human Resources



SIDHARTH ENGINEERS LLP

LLPIN- AAP-8958

Offer Letter

DATE: 28.01.2024

Dear,

MANISH KUMAR

We are pleased to offer you the position of Quality Engineers at our Sidharth Engineers LLP effective from 29.01.2024. & Duty hours – 8:30 AM to 7:00 PM. You will be reporting directly to Quality head Mr. Murari Lal Dixit.

We believe your skills and experience are suitable to work in our organization. The annual salary of Rs. 1,90,836/- per annum.

ESI & PF is applicable as per the govt norms.

This letter is not a contract or guarantee of employment for a specific period of time.

You are requested to carry the following documents at the time of joining.

Relieving Letter from the last employer

Last 3 months Payslips

Photocopies of all the educational certificates

Thanks & Regards

SIDHARTH ENGINEERS LLP

Auth Sign

PARTNER



An ISO 9001:2008 Company

Indica Conveyors Limited

Fatehgarh Shukar Chuk Road, Verka, Amritsar - 143501, INDIA
T: +91-183-2263600, 9814620907 F: +91-183-2263028, 2266662
E-mail: indicaconveyors@yahoo.com • www.indicaconveyors.com

Dated: 29 Nov 2023

To

Ajay Singh Rana

6, Amar Avenue, Ajnala Road

Amritsar

SUB: APPOINTMENT LETTER (TARINEE)

Dear Mr. Rana

1. This has reference to:

- (a) Your application and subsequent interview you had with us
- (b) Your appointment letter dated 01st Dec 2023.

2. We are pleased to inform you an employment with us on following terms and conditions.

- (a) You will be designated as **Executive Trainee (Lab Assistant)** in Indica Conveyors Ltd.
- (b) You will be initially posted at Production office. However during your employment period you are liable to be transferred to any department/ or any associates company at sole discretion of the management.
- (c) You will be initially on contract for a period of Six months which will be extended at the sole discretion of the management. After the period of Six months if your performance is found satisfactory by the management, your services will be confirmed.
- (D) Your services, on being confirmed are liable to be terminated as per mentioned in the contract of Employment. However your services during the period of probation are liable to be terminated without notice or compensation for any act of misconduct or breach of any rules of the company or if your overall performance is not satisfactory (at the sole discretion of the management).
- (E) You will automatically retire from the services of the company on attaining age of 58 years.



An ISO 9001: 2008 Company

Indica Conveyors Limited

Fatehgarh Shukar Chuk Road, Verka, Amritsar - 143501 INDIA
T +91-183-2263600, 9814620907 F +91-183-2263028, 2220962
E-mail: indicaconveyors@yahoo.com • www.indicaconveyors.com

(F) If you absent yourself without leave or remain absent beyond the period of leave originally granted or subsequently extended, you shall be considered as having voluntarily terminated your employment without giving any notice.

(G) During the period of your services with the company you will do your duties and responsibilities to the best of your capacity. You will devote your entire time to the work of the company and you will not undertake any direct/ indirect business or work either honorary or remunerator. **And you will be paid with a lump sum of Rs. 15000/- (Fifteen Thousand) per month as stipend.**

(H) You will not share any official information or documents of confidential nature to any person while in service or even thereafter.

(I) You will be required to attend any work as may be assigned to you from time to time by the management at any place,

(J) You will be bound by rules, regulation and orders promulgated by company from time to time to conduct, discipline, retirement and any other matter.

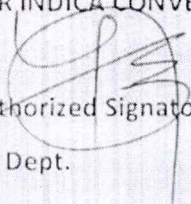
Please sign and forward the copy of this letter of appointment as a token of your acceptance.

We take this opportunity to extend a warm welcome to you to this organization and look forward for a long, fruitful and successful association.

Thanking You,

Yours faithfully,

FOR INDICA CONVEYORS LTD


Authorized Signatory

HR Dept.

Acceptance

I have read/ understood the above terms and conditions and these are acceptable to me.

Name: - Mr. Ajay Singh Rana

Date: _____

Date: 2-March-2024
Name: Kiranpreet Kaur

Subject: Internship Program

Dear Kiranpreet Kaur,

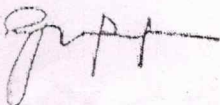
With reference to your application, we would like to congratulate you on being selected for Human Resource Intern Internship with Kochar Infotech. Your training is scheduled to start effective from 14th March'2024 for a period of 6 months. You will be given stipend of Rs 5,000 per month.

Your internship will include training/orientation and focus primarily on learning and gaining a deeper understanding of concepts.

You are expected to be sincere, diligent and regular in your internship and maintain appropriate decorum. In case of breach of any mutually agreed terms, company may choose to call off the internship program at its own will without any prior intimation or reason thereof.

Contact Person: Gurpreet Kaur
Contact Number: 9876853999

For KecharTech



Authorized Signatory
Human Resources

Internship Letter

28th February, 2024

Ashutosh Kumar Tiwari

Gurgaon

Dear Ashutosh,

In reference to your application, we would like to congratulate you on being selected for internship with Devkraft Technologies for "Software Engineer Intern". This internship will commence from 29th February 2024 with 6 months duration. There will be initial evaluation of 15 days before overall confirmation. If you don't wish to continue your internship, you will be required to serve written notice of 1 month. All of us at Devkraft are excited that you will be joining our team!

As such, your internship will include organizational orientation and focus primarily on a live client project with extensive learning opportunity and deeper understanding of concepts through hands-on application of the knowledge.

The project details and technical platform will be shared with you on or before commencement of the internship.

Your compensation will be Rs 15,000 payable on 1st of each month on satisfactory completion of your responsibilities.

Again, congratulations and we look forward to working with you.

For Devkraft

Karan Thakral

Karan Thakral

Accepted and Agreed

Ashutosh Kumar Tiwari

Date: 2-March-2024
Name: Tanya Sharma

Subject: Internship Program

Dear Tanya Sharma,

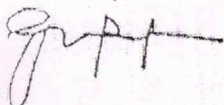
With reference to your application, we would like to congratulate you on being selected for **Human Resource Intern** Internship with **Kochar Infotech**. Your training is scheduled to start effective from **14th March'2024** for a period of **6** months. You will be given stipend of **Rs 5,000** per month.

Your internship will include training/orientation and focus primarily on learning and gaining a deeper understanding of concepts.

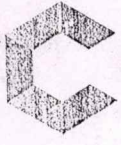
You are expected to be sincere, diligent and regular in your internship and maintain appropriate decorum. In case of breach of any mutually agreed terms, company may choose to call off the internship program at its own will without any prior intimation or reason thereof.

Contact Person: Gurpreet Kaur
Contact Number: 9876853999

For KocharTech



Authorized Signatory
Human Resources



CARGO MOTORS (KUTCH) PRIVATE LIMITED

CIN NO. U34102DL2005PTC15

Date: 24-Feb-2024
Ref. No. CMKPL/10396

To,

Mr. Binrose
H no 326, Hussain Pura Chowk, Amritsar

Sub: Appointment Letter for the position of "Relationship Manager" for MG Motor- Amritsar"

Dear Binrose,

With reference to your application and the subsequent interview you had with us, we are pleased to offer you appointment as "Relationship Manager for MG Motor- Amritsar" in our organization with effect from 24th Feb 2024 on the following terms and conditions.

1. You will be paid consolidated salary INR 216000/- annually. (Annexure).
2. You will be on probation for a period of six months with effect from 24-Feb-2024, during your probation period however, the company reserves the right to terminate your services at any time without giving any notice thereof.
3. During this probation period, the employee may terminate the agreement at any time by providing a notice period of 15 days in the event of his resigning from the services of the company. However, the notice period will be 30 days after probation period. Further, this employment can be terminated by either side by serving you either a 30 days notice or 30 days salary in lieu of notice, during the period of employment.
4. Your present place of work will be at "Amritsar" but during the course of employment in this company, you will be liable to be posted/transferred anywhere to serve any of the company's plant/office or any discretion of the Management.
5. As per the exigencies of the work and keeping your suitability, you will be liable to be transferred at the discretion of the management from the work, department, section or job to any other associate concerns of the company in which case your designation could also be suitably changed. In such a situation your salary and other terms of appointment will, however, remain unchanged.
6. You will be entitled to the statutory benefits like Leave, Bonus etc. as per the rules.
7. You will be retired at the age of 58 years and will automatically cease to be the employee of the company on superannuation on the last day of the month during which you attain the age of 58 years. The company may at its sole discretion, relax the aforesaid retirement age.
8. You will be required to comply with all such rules and regulations as the Company may frame from time to time for your category of employees.
9. Any of our technical or other important information which might come into your possession during or after the continuance of your appointment with us will not be disclosed, divulged or made public by you while you are with us or even thereafter.

Regd. Office : 1/9-B, Jindal House, Asaf Ali Road, New Delhi - 110002

Phone No. 011-23233022 Fax No. 011-23237395

E-mail : cargo@cargomotors.co.in, Website: www.cargomotors.com



Date: 31-12-2023

Dear Nitin Kumar Mishra,

We are pleased to offer you the position of Sales Intern with Airtel. Congratulations on being selected for this exciting opportunity! We believe that your skills, enthusiasm, and dedication will make a valuable contribution to our team.

✓ Internship Details:

Position Title: Sales Intern

Start Date: 3-01-2024 ✓

End Date: 15-06-2024

Location: Manesar, Gurgaon

Supervisor: Sagar Samrat

Compensation: INR 18000 P/M

During your internship, you will have the opportunity to:

- Gain hands-on experience in sales techniques and strategies.
- Assist in developing and implementing sales plans to meet targets.
- Learn about our products and services and effectively communicate their benefits to customers.
- Collaborate with cross-functional teams to support sales initiatives.
- Analyze market trends and customer feedback to identify opportunities for improvement.

Your responsibilities will include:

- Conducting market research to identify potential customers and market segments.
- Assisting with the creation of sales presentations and promotional materials.
- Participating in sales meetings and training sessions.
- Providing support to the sales team in various administrative tasks.
- Tracking and reporting on sales metrics and performance.

We expect you to:

- Demonstrate a strong work ethic and willingness to learn.
- Communicate effectively and professionally with colleagues and customers.
- Adapt to a fast-paced and dynamic work environment.
- Take initiative and proactively seek opportunities to contribute.

Please review the attached documents, including the internship agreement and code of conduct, and sign where indicated. Return the signed documents to Aarti Ruhil by 02-01-2024 EOD.

If you have any questions or need further clarification, please do not hesitate to contact Aarti Ruhil at aarti.ruhil@airtel.com 9992104533.

We are excited to welcome you to the Airtel team and look forward to working with you to achieve our goals.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sagar Samrat', with a horizontal line underneath.

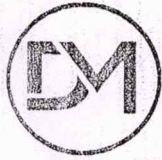
Sagar Samrat

HR Manager

Airtel, UNOC

OLM: B0299435

Contact: Sagar.Samrat@airtel.com



Developer Minds

+91 91329 00048

www.developerminds.in

contact@developerminds.in

194, East mohan nagar Amritsar 143001

Offer Letter

Date: 01/04/2024

Dear, Harmanpreet Kaur

Congratulations! You've been appointed as a Junior Developer at Developer Minds. Your talent and enthusiasm for coding have impressed us, and we're thrilled to welcome you aboard.

Your responsibilities will include brief description of tasks, such as assisting senior developers, writing code, debugging, etc. We're confident you'll quickly become an integral part of our team.

Your start date is set for 02/04/2024, and you'll report to Mr. Onkar Singh. Please ensure you have all necessary paperwork ready for your first day.

Excited to have you join us! If you have any questions, feel free to reach out.

Compensation and Benefits

Monthly Salary: ₹15,000.00

The above-mentioned salary is the total cost to the company and includes all payments made and benefits provided by the company directly or indirectly to or on your behalf, whether as salary or otherwise.

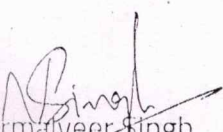
Terms and Conditions

The employment is at-will, which means that either the company or the employee can terminate the employment relationship at any time, with or without cause and with or without notice.

This offer of employment does not constitute a contract or guarantee of continued employment. It is not intended to create an employment relationship between you and Developer Minds until you have signed the necessary employment agreement and any other required documents. During the probationary period of 30 days, your performance will be evaluated to determine your suitability for the role.

You will be required to sign Confidentiality/Non-Compete Agreement after accepting this offer letter to protect our company's interests.

Best Regards,


Nirmalveer Singh
CEO, Developer Minds



Value Straight Investment Advisor Pvt. Ltd.

CIN NO.-U67190BR2019PTC041868

SEBI Registration No.-INA300015906

Date: - 19th February 2024

Letter of Appointment

Dear Mr. Aman,

This is with reference to your application for employment and subsequent interview, the Management is pleased to appoint you as a "Client Success Manager" on a salary of INR 2,16,000/- as CTC with effect from 19th February 2024.

TERMS AND CONDITIONS OF APPOINTMENT:

Probation/Confirmation

You will initially be on probation, for six months, which may be extended or reduced at the sole discretion of the Management. The appointment is terminable either by the Management or by you without any notice or payment in lieu thereof, before accepting the employment. On completion of the probation period, till such time that you are intimated in writing about your confirmation, you will be on probation.

Medical Fitness

The Management having the right to get you medically examined by any certified medical practitioner during the period of your service. In case you are found medically unfit to continue with the job, you will lose your lien on the job.

Verification of the particulars mentioned in your application

If and when information furnished by you in your Application Form regarding your credentials is found to be incorrect or not true, you will be liable for termination or such other action as the Management deems fit.

Value Straight Investment Advisor Pvt. Ltd

Contact No.-9102405039

Email:- hr@valuestraightia.com