

Special Examinations Notification (Phase-I)

Ref. No. AGC/COE/546

Date: 14-07-2025

Office of the
Controller of
Examinations

It has been decided that the Special Examinations will be conducted in two phases. The first phase will be held for students who are passing out in 2025 and whose regular final semester results have been declared. The second phase will be conducted after the declaration of re-appear results.

Accordingly, the applications for the special examination form-filling are invited from the students during this first phase.

The students need to abide by the following rules and regulations for appearing in the Special Exam;

1. The students with medical reasons will be eligible to apply only when they have submitted prior information (before this circular) to their respective HoDs.
2. The family causalities will include immediate blood relations like parents, children, siblings and spouse.
3. **The students who are passing out in 2025 are eligible to apply for the special exams.**
4. The students shall apply through manual examination form (available in the respective department) by depositing a special examination fee of Rs. 5000/- per subject in the account's office as per our previous practice.
5. Last date to apply is 21-07-2025.
6. The special exams will be conducted from 23.07.2025 onwards. Accordingly, the date sheet will be released at the earliest.

Sd/-
Controller of Examinations

Copy to:

1. Principal (for information, please)
2. Registrars (for information, please)
3. Deans/HoDs
4. Incharge, Digital Cell (for uploading on website)

Note: Students who apply for certain subjects in first phase of special exams shall not be allowed to apply for those subjects again in second phase.