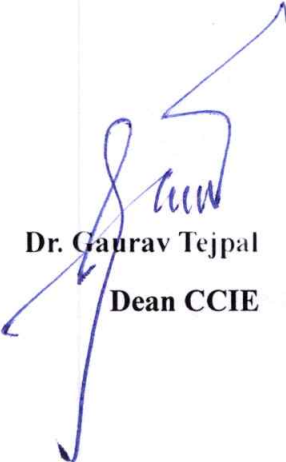|	**Circular** (7th Meeting of Admission Committee)	**Office of Campus Connect & International**
AMRITSAR GROUP OF COLLEGES ENGINEERING | PHARMACY	AGC/CCIE/2022/007 Date: 04/04/2022	**Education**

Date: 06th Apr, 2022

Time: 11:00 AM

Venue: Admission Cell

All Admission Committee members are hereby informed that a meeting has been held on 06th Apr, 2022, as per the following agenda given below:
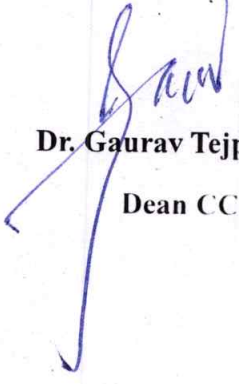
Agenda:

- Analysis on the status of student enquiries received post board examinations.
- Evaluation on Conversion trends and follow-up effectiveness of admissions.
- Monitoring on the consolidated data collected from all sources of +2 students
- Discussion on Verification and segregation of data +2 students' course-wise and location-wise
- Discussion on the counselling plan for Admission 2022.

Dr. Gaurav Tejpal

Dean CCIE

<table>
<tr><td colspan="2">AMRITSAR GROUP OF COLLEGES
ENGINEERING | PHARMACY</td><td>Minutes of 7th Meeting of Admission Committee

AGC/CCIE/2022/007 Date :06/04/2022</td><td>Office of Campus Connect & International Education</td></tr>
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	AMRITSAR GROUP OF COLLEGES ENGINEERING | PHARMACY	Minutes of 7th Meeting of Admission Committee AGC/CCIE/2022/007 Date :06/04/2022	Office of Campus Connect & International Education

DISCUSSION

The following Agendas were discussed during the Admission Committee Meeting

S.No.	Agenda	Decision	Responsibility	Deadline
1	Analysis of Student Enquiries Post Board Examinations	• Total enquiries received post-exam, course-wise and location-wise. • Source-wise distribution: online forms, walk-ins, calls, referrals, etc. • Trends in student interest: popular courses and preferred locations. • Time taken to respond to enquiries and initial engagement effectiveness.	Admission Committee	12.04.2022
2	Evaluation of Conversion Trends and Follow-up Effectiveness	• Conversion rate: enquiry → counselling → admission. • Effectiveness of follow-ups: frequency, timing, and method (call, email, WhatsApp). • Identification of bottlenecks in the conversion process. • Course-wise and location-wise performance in conversion	Admission Committee	12.04.2022

Dr. Gaurav Tejpal

Dean CCIE

Copy to: Principal (AGC) for information