 AMRITSAR GROUP OF COLLEGES ENGINEERING PHARMACY	Circular (15 th Meeting of Admission Committee)	Office of Campus Connect & International Education
	AGC/CCIE/2022/015 Date: 07/08/2022	

Date: 08th Aug, 2022

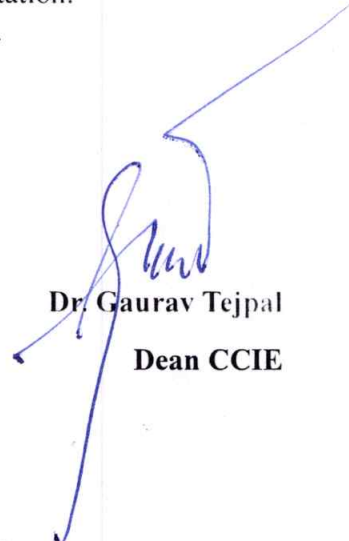
Time: 3:00 PM **


Venue: Admission Cell

All Admission Committee members are hereby informed that a meeting has been held on 08th Aug, 2022, as per the following agenda given below:

Agenda:

- Discussion to review courses with vacant seats for Session 2022–23.
- To strategize on targeted follow-ups and counselling to convert enquiries into confirmed admissions.
- To ensure all newly admitted students complete required documentation.
- To review fee submission status and follow-up with pending cases.
- Discussion to boost calling in order to increase admissions


Dr. Gaurav Tejpal
Dean CCIE

 AMRITSAR GROUP OF COLLEGES ENGINEERING PHARMACY	Minutes of 15th Meeting of Admission Committee		Office of Campus Connect & International Education
	AGC/CCIE/2022/0015	Date: 03/08/2022	

DISCUSSION				
The following Agendas were discussed during the Admission Committee Meeting				
S.No.	Agenda	Decision	Responsibility	Deadline
1	Discussion to review courses with vacant seats for session 2022–23	<ul style="list-style-type: none"> Discussed to call again on all collected data. Boosted digital marketing campaign in all areas. Gaps were found in lower intake courses and various strategies were discussed. AI calling started in all potential data. Different strategies were discussed with admission team like an email/SMS /Whatsapp campaign 	Admission Committee	10/08/2022
2	To strategize on targeted follow-ups and counselling to convert enquiries into confirmed admissions.	<ul style="list-style-type: none"> Discussed with admission counsellors to counsel the enquiries and encourage them for admission. 	Admission Committee	10/08/2022
3	To ensure all newly admitted students complete required documentation.	<ul style="list-style-type: none"> Review all admitted students list and check all students file and listed. Students were called to submit their pending documents for complete admission process. 	Admission Committee	10/08/2022
4	To review fee submission status and follow-up with pending cases.	<ul style="list-style-type: none"> Pending fee list was prepared. Informed students through messages about fee pendency. Students were called to submit their pending fee. 	Admission Committee	10/08/2022

Dr. Gaurav Tejpal

Dean CCIE

Copy to: Principal (AGC) for information