



Circular
(17th Meeting of Admission Committee)
AGC/CCIE/2024/017 Date: 05/09/2024

**Office of Campus
Connect &
International
Education**

Date: 6th Sep, 2024

Time: 3:00 PM

Venue: Admission Cell

All Admission Committee members are hereby informed that a meeting has been held on 06th Sep, 2024, as per the following agenda given below:

Agenda:

- To plan and coordinate the Raasa Organisation's event at AGC, with a key objective of establishing maximum contact with area-related schools to support institutional outreach and admission activities.
- Discuss Activities & Events for Participating Schools.
- Admission Promotion Strategy During Event.
- Full Marketing & Media Coverage promotion.
- Discuss Action Points, Assigned Duties & Responsibilities
- List of Meritorious student data record for new session.

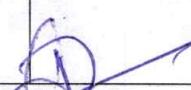
Dr. Dipti Malhotra

Dean CCIE

DISCUSSION

The following Agendas were discussed during the Admission Committee Meeting

S.No.	Agenda	Decision	Responsibility	Deadline
1	Planning & Coordination of Raasa Organisation Event at AGC	<ul style="list-style-type: none"> The proposed event in collaboration with Raasa Organisation at AGC was discussed. The primary objective highlighted was to establish maximum engagement with area-related schools to strengthen institutional outreach and support admission activities. 	Admission Committee	11.09.2024
2	Admission Promotion Strategy During the Event	<ul style="list-style-type: none"> Set up dedicated admission counselling and enquiry desks. Distribute brochures, prospectus, and admission-related information. 	Admission Committee	12.09.2024
3	Review of Pending Files and Discrepancies	<ul style="list-style-type: none"> Verify all pending files on priority. Rectify discrepancies through direct communication with students. Escalate unresolved cases to the admissions committee. 	Admission Committee	11.09.2024


Dr. Dipali Manotra

Dean CCIE

Copy to: Principal (AGC) for information