



Date: 04th Feb, 2025

Time: 11:00 AM

Venue: Admission Cell

All Admission Committee members are hereby informed that a meeting has been held on 05th Feb, 2025, as per the following agenda given below:

Agenda:

- The upcoming ISC, PSEB & CBSE class 12th board examinations commencement dates will be discussed.
- The admission strategy for academic session 2025-2026 will be discussed in detail
- It will be decided to intensify board exam time promotion
- It will be discussed to get the lists of Examination centres for 12th exams for pamphlets distribution
- The marketing team presented the data collected status till date
- All areas will be instructed to work in close coordination to achieve the admission 2025 targets.

Dr. Dipti Malhotra

Dean CCIE



DISCUSSION

The following Agendas were discussed during the Admission Committee Meeting

S.No.	Agenda	Decision	Responsibility	Deadline
1	Discussion on Upcoming Board Examinations	<ul style="list-style-type: none">• Prepare a calendar integrating board exam dates with promotional activities.• Identify critical periods for maximum outreach to prospective students.	Admission Committee	08.02.2025
2	Admission Strategy for Academic Session 2025-26	<ul style="list-style-type: none">• Intensify outreach efforts during and after board exam periods.• Ensure all teams are aligned on roles, responsibilities, and timelines.	Admission Committee	08.02.2025
3	Intensifying Board Exam Time Promotion	<ul style="list-style-type: none">• Launch targeted campaigns in key locations and schools.• Utilize print, digital, and on-ground promotional activities.• Distribute pamphlets and brochures at examination centers.	Admission Committee	08.02.2025

Dr. Dipti Malhotra

Dean CCIE

Copy to: Principal (AGC) for information