 <b>AMRITSAR</b> GROUP OF COLLEGES ENGINEERING   PHARMACY	<b>Circular</b> (14 <sup>th</sup> Meeting of Admission Committee)	Office of Campus Connect & International Education
	AGC/CCIE/2025/014 Date: 20/07/2025	

Date: 21<sup>st</sup> Jul, 2025


Time: 3:30 PM

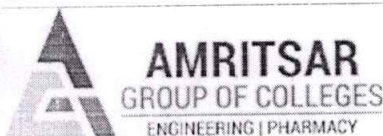
Venue: Admission Cell

All Admission Committee members are hereby informed that a meeting has been held on 21<sup>st</sup> Jul, 2025, as per the following agenda given below:

Agenda:

- To identify gaps and strategize actions to increase pending admissions.
- Discussion to review the 2nd round counselling results of Punjab Technical University (PTU) and to assess seats allotted, pending admissions, and follow-up actions.
- To review counselling updates and seat allotment status for Guru Nanak Dev University (GNDU) BA LLB and LLB courses.
- To plan documentation, fee collection, and confirmation processes for GNDU counselling candidates.
- To assess the current status of admissions across all courses.


  
**Dr. Dipti Malhotra**  
 Dean CCIE

	<b>Minutes of 14<sup>th</sup> Meeting of Admission Committee</b>	<b>Office of Campus Connect &amp; International Education</b>
	<b>AGC/CCIE/2025/014 Date :21/07/2025</b>	

### DISCUSSION

The following Agendas were discussed during the Admission Committee Meeting

S.No.	Agenda	Decision	Responsibility	Deadline
1	Identification of Gaps & Strategies to Increase Pending Admissions	<ul style="list-style-type: none"> <li>Gaps were identified in follow-ups, documentation delays, and fee confirmations. Delays in candidate response post-counselling were highlighted.</li> </ul>	Admission Committee	22.07.2025
2	PTU 2nd Round Counselling Review	<ul style="list-style-type: none"> <li>Immediate follow-up with all PTU-allotted candidates</li> <li>Prepare a list of candidates at risk of cancellation due to non-reporting.</li> <li>Escalate unresolved cases to the admissions head</li> </ul>	Admission Committee	24.07.2025
3	Documentation, Fee Collection & Admission Confirmation — GNDU	<ul style="list-style-type: none"> <li>Re standardized checklist for GNDU dates. a dedicated desk for documentation. fee receipts and admission confirmations used within 24 hours of payment.</li> </ul>	Admission Committee	24.07.2025

  
**Dr. Dipu Malhotra**  
 Dean CCIE

Copy to: Principal (AGC) for information