 <b>AMRITSAR</b> GROUP OF COLLEGES ENGINEERING   PHARMACY	<b>Circular</b> (16 <sup>th</sup> Meeting of Admission Committee)	Office of Campus Connect & International Education
	AGC/CCIE/2025/016 Date:25/08/2025	

Date: 26<sup>th</sup> Aug, 2025

Time: 11:00 AM

Venue: Admission Cell

All Admission Committee members are hereby informed that a meeting has been held on 26<sup>th</sup> Aug, 2025, as per the following agenda given below:

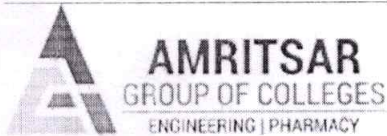
Agenda:

- Discussion to assess the current position of the limited number of vacant seats across various courses.
- To formulate focused counselling and follow-up measures to ensure these seats are filled
- Discussion to Inform the students who applied under quota seats for completion of required documents.
- To ensure timely submission and verification of quota-related documents.



Dr. Dipti Malhotra

Dean CCIE

	<b>Minutes of 16<sup>th</sup> Meeting of Admission Committee</b>	<b>Office of Campus Connect &amp; International Education</b>
	<b>AGC/CCIE/2025/016 Date : 26/08/2025</b>	

### DISCUSSION

The following Agendas were discussed during the Admission Committee Meeting

S.No.	Agenda	Decision	Responsibility	Deadline
1	Status Review of Admissions Across All Programmes	<ul style="list-style-type: none"> <li>The current admissions status across all programmes was reviewed.</li> <li>Course-wise data on confirmed admissions, pending cases, and vacant seats was discussed.</li> </ul>	Admission Committee	1.09.2025
2	Identification of Courses with Pending or Low Intake	<ul style="list-style-type: none"> <li>Programmes with low enrolment and pending admissions were identified.</li> <li>Possible reasons such as delayed counselling, documentation issues, and fee pendency were discussed.</li> </ul>	Admission Committee	03.08.2025
3	Review of Pending Files and Discrepancies	<ul style="list-style-type: none"> <li>Verify all pending files on priority.</li> <li>Rectify discrepancies through direct communication with students.</li> <li>Escalate unresolved cases to the admissions committee.</li> </ul>	Admission Committee	04.08.2025

  
**Dr. Dipti Malhotra**

Dean CCIE

Copy to: Principal (AGC) for information