

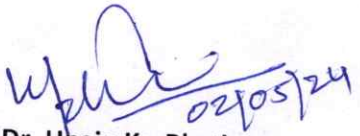
 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle under Autonomous Category	Circular Internal Academic Audit (Jan - Jun 2024)	Office of the Dean Academic Affairs
	DAA/AGC/2024/068 Date: 02.05.2024	

Internal Academic Audit - Schedule (Jan – Jun 2024)

Internal Academic Audit for the ongoing the session Jan-june 2024 will be conducted as per the following schedule:

Date	Name of the Department	Time
09.05.2024	Computer Application	10:00 am - 01:00 pm
	Fashion Designing	02:00 pm - 04:00 pm
10.05.2024	Pharmaceutical Sciences	10:00 am - 01:00 pm
	Hotel Management	02:00 pm - 04:00 pm
13.05.2024	Business Administration	10:00 am - 01:00 pm
	Agriculture	02:00 pm - 04:00 pm
14.05.2024	Computer Science and Engineering/AIML	10:00 am - 01:00 pm
	Civil and Mechanical Engineering	02:00 pm - 04:00 pm
15.05.2024	Applied Sciences	10:00 am - 12:00 pm
	Electrical Engg./Electronics & Comm. Engg.	02:00 pm - 04:00 pm

The Heads of respective departments are requested to arrange a suitable place in their department for the audit and produce the documents before the committee as per the attached check-list.


 02/05/24
Dr. Upain Kr. Bhatia
 Dean Academic Affairs
 AGC Amritsar

Copy to:

1. Principal AGC for information
2. IQAC Coordinator for information
3. All concerned Heads

Dean Academic Affairs,
Amritsar Group of Colleges,
Amritsar.

Amritsar
Amritsar Group of Colleges
Dean Academic Affairs

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category (Since 2014) Conferred by UGC	Circular Internal Academic Audit (Jan-Jun 2024) DAA/AGC/2024/069 Date: 02.05.2024	Office of the Dean Academic Affairs
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Internal Academic Audit (Jan-Jun 2024)

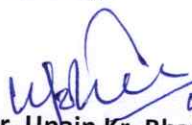
Team of Auditors

Internal Academic Audit for the ongoing the session Jan-Jun 2024, will be conducted as per the following schedule.

Date	Name of the Department	Time	Auditors
09.05.2024	Computer Application	10:00 am - 01:00 pm	1. Dr. Sandeep Kad 2. Dr. Sorabh Sehajpal
	Fashion Designing	02:00 pm - 04:00 pm	1. Ms. Tejinder Sharma 2. Ms. Sheetu Sharma
10.05.2024	Pharmaceutical Sciences	10:00 am - 01:00 pm	1. Mr. Ajay Sharma 2. Dr. Sachin Khurana
	Hotel Management	02:00 pm - 04:00 pm	1. Dr. Sandeep Kad 2. Dr. Neha Arora
13.05.2024	Business Administration	10:00 am - 01:00 pm	1. Dr. Namartra Kad 2. Ms. Tejinder Sharma
	Agriculture	02:00 pm - 04:00 pm	1. Dr. Namartra Kad 2. Dr. Sorabh Sehajpal
14.05.2024	Computer Science and Engineering/AI ML	10:00 am - 01:00 pm	1. Ms. Arjinder Kaur 2. Ms. Sheetu Sharma
	Civil and Mechanical Engineering	02:00 pm - 04:00 pm	1. Dr. Sachin Khurana 2. Dr. Neha Arora
15.05.2024	Applied Sciences	10:00 am - 12:00 pm	1. Dr. Sachin Khurana 2. Mr. Ajay Sharma
	Electrical Engg./Electronics & Comm. Engg.	02:00 pm - 04:00 pm	1. Ms. Arjinder Kaur 2. Mr. Ajay Sharma

The Heads and faculty of respective departments shall arrange to produce the documents before the committee as per the attached check-list.

The auditors shall submit the department wise report of audit latest by **17.05.2024 (Friday)**.


 Dr. Upain Kr. Bhatia
 Dean Academic Affairs
 AGC Amritsar

Copy to:

1. Principal AGC for information
2. IQAC Coordinator for information
3. All concerned faculty members (Auditors)

Dean Academic Affairs,
 Amritsar Group of Colleges,
 Amritsar.

Amritsar
Amritsar Group of Colleges
Dean Academic Affairs

12/12/2023

 AMRITSAR GROUP OF COLLEGES NAAC Grade 'A' 3rd Cycle Under Autonomous Category Since 2015, Governed by AICTE	Report of Internal Academic Audit		Office of the Dean Academic Affairs
	Jan-Jun 2024		

Name of Department		Department of HMCT	
	Record	Discrepancies	Remarks
1.	Department Level Record	BOS file needs some improvement. Annexures/supporting documents not attached with Minutes of meeting.	—
2.	Faculty Level Record (Theory Courses)	• Mismatch of COs in syllabus. • Discrepancy in CO-PO mapping • Format of Question paper needs improvement. • Rubrics data not prepared. • Identification of learners not complete.	
3.	Faculty Level Record (Practical Courses)	List of Practical missing. Continuous Evaluation not done. Lab Question paper not as per instruction from office of DAA.	

Signatures with date: *[Signature]* 16/06/24
 (Dr. Sandeep Kad)

DAA/AGC/2024/103
[Signature] 17/06/24
 (Dean Academic Affairs)

(to be returned in original)

Compliance Remarks by HOD	Signatures of HOD (with date)
<i>All the changes are noted and done by concerned faculty members. All the files had been updated according to the requirements.</i>	<i>[Signature]</i> 17/06/2024

Verification by Auditors:

(Satisfactory / Not Satisfactory)

[Signature]
 (Dr. Sandeep Kad)

[Signature]
 (Dr. Neha Arora)

Signatures with date:

[Signature]
 (Dean Academic Affairs)
 Dean Academic Affairs,
 Amritsar Group of Colleges.



Report of Internal Academic Audit

**Office of the
Dean Academic Affairs**

Department of Computer Application		
Name of Department	Record	Remarks
1.	Department Level Record	Few suggestions with regard to BOS file shared with HOD • Instruction plan & content delivery issues. • Evaluation of MSTs issues of some faculty members. • Computation of COs in some subjects not done. Major project file not prepared
2.	Faculty Level Record (Theory Courses)	
3.	Faculty Level Record (Practical Courses)	

Signatures with date: Dr. Sandeep Kad 09/05/24
(Dr. Sandeep Kad)

Signatures with date: Dr. Sorabh Sehajpal 09/05/24
(Dr. Sorabh Sehajpal)
DAA/AGC/2024/102
(Dean Academic Affairs)

(to be returned in original)

Compliance Remarks by HOD	Signatures of HOD (with date)
Suggestions noted. Discrepancies discussed & conveyed to faculty members. Computation of COs were in soft form available with faculty members except new joiners.	<u>Dr. Sorabh Sehajpal</u> 5/6/24

Verification by Auditors:

(Satisfactory / Not Satisfactory)

Signatures with date:

(Dr. Sandeep Kad)

(Dr. Sorabh Sehajpal)

(Dean Academic Affairs)

Dean Academic Affairs,
Amritsar Group of Colleges,
Amritsar

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College Since 1983, Confirmed by UGC	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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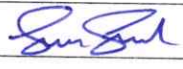
Form No. 1

Name of the Department: DCA

Department level Record					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Record of BoS	✓	<i>suggested few improvements.</i>		
2.	Time Table File	✓			
3.	MST-I (Record of conduct)				
	a. Attendance compilation and eligibility for MST-I	✓ (list)			
	b. Schedule of MST-I	✓			
	c. Seating Plans (Day/Session wise)	✓			
	d. Attendance sheets of MST-I.	✓			
	e. Compiled awards of MST-I.	✓			
4.	Quality of Question papers of MST-I checked by HoD	✓			
5.	Record of events/activities conducted in this semester so far.	✓			
6.	Planning and progress towards certified workshop for students.	—			

Date: 9/5/24


 Signatures
 Head of Department

Name of the Auditor	Signature	Date
Dr. Sandeep Kadi		9/5/24.
Dr. Sarabh Sehajpal		09/05/24

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Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: DCA

Name of the Faculty	Nihara Sharma	Designation	Assistant Prof.
Course title	Computer Applications in Pharmacy	Semester	2 nd
Course Code	BP205T	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	NA			
3.	CO-PO/PSO mapping	NA			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓	Syllabus coverage issues		
8.	MST Questions on Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	NA			
12.	Tutorial Sheets (where applicable)	NA			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Handwritten/e-notes/soft notes/ppts etc.)			Needs improvement	
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kaur	<i>[Signature]</i>	9/5/24

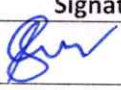
 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle under Autonomous Category Autonomous College (Since 2014) Confirmed by UGC	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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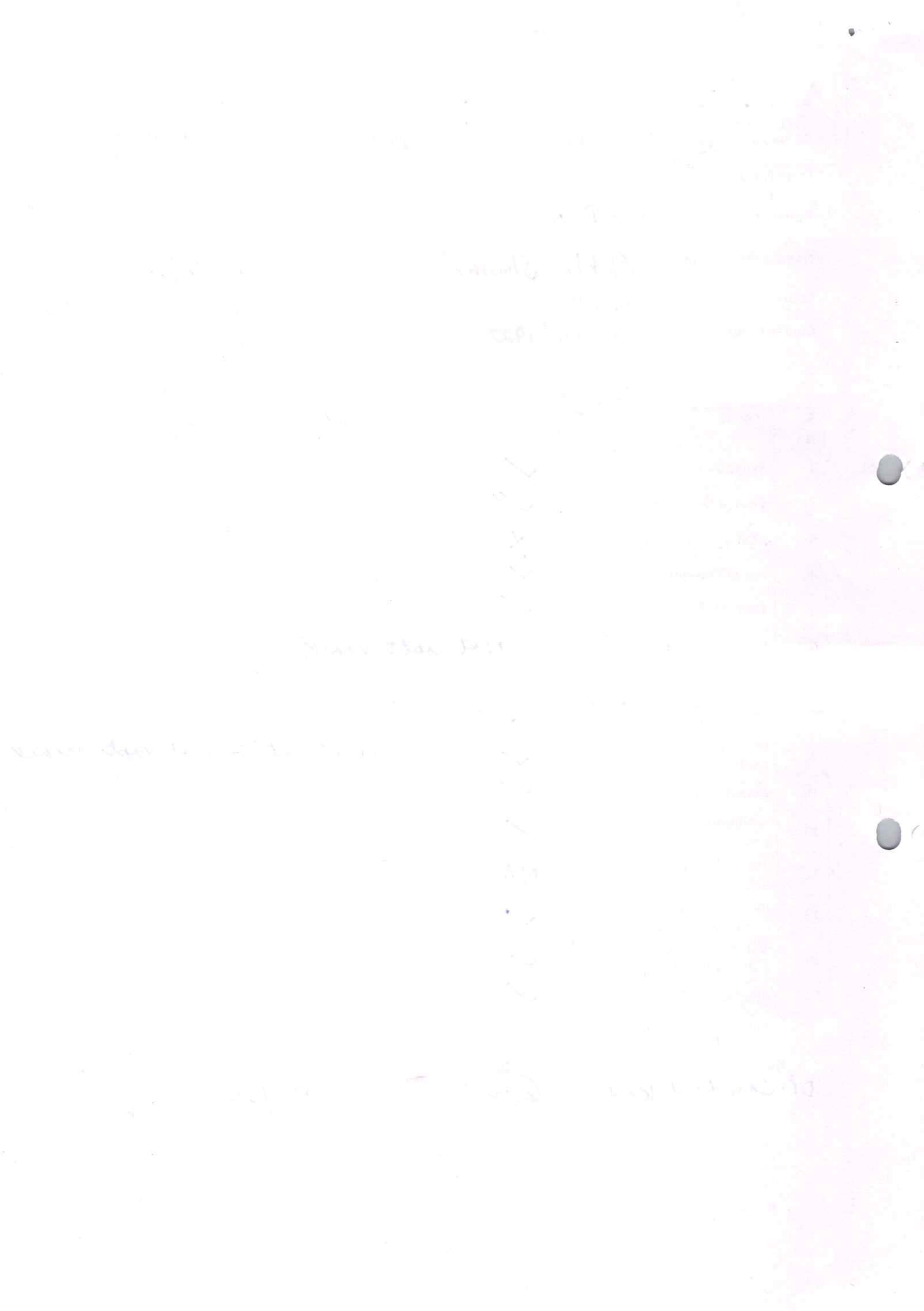
Form No. 2

Name of the Department: DCA

Name of the Faculty	Shikha Sharma	Designation	Asst. Prof.
Course title	DBMS	Semester	IV th
Course Code	UGCA - 1922	Section	A1

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	X			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan		Not upto mark		
7.	Syllabus Coverage		✓		
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			evaluation not upto mark
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	NA			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kaur		9/5/24



Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: DCA

Name of the Faculty	Kanwaljit Kaur	Designation	Asst. prof.
Course title	Web Technologies (TH)	Semester	V-4
Course Code	PGCA-1939	Section	C111

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	Pending			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓ (100% same as)	?		
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	-NA-			
13.	Identification of Slow and Advanced Learners.	✓ (slow learner list to be add)			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
R. S. Singh	<i>[Signature]</i>	09/05/24

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College Under Automobile & Shipyard (Since 2014) Confirmed by UGC	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 2

Name of the Department: DCA

Name of the Faculty	<u>Arshdeep Kaur</u>	Designation	<u>Assistant Prof.</u>
Course title	<u>DBMS</u>	Semester	<u>4th</u>
Course Code	<u>UOCA-1922</u>	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	NA-			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. Sarath Selvaraj</u>	<u>[Signature]</u>	<u>09/05/24</u>

Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: DCA

Name of the Faculty	<u>Kajal</u>	Designation	<u>Asst. Prof.</u>
Course title	<u>Software Engineering</u>	Semester	<u>4th (A2)</u>
Course Code	<u>UGCA-1921</u>	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	<u>Pending</u>			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	<u>100% Same covered as planned ?</u>			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	<u>NA</u>			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. Sarath Sehgal</u>	<u>Sarath</u>	<u>09/05/24</u>

Checklist
for
Internal Academic Audit

The Office of
Dean Academic Affairs

Form No. 2

Name of the Department: DCA

Name of the Faculty	Mamupaiya	Designation	Asst. Prof.
Course title	Cyber Law & IPR	Semester	6 th Sem
Course Code	UGCA-1949	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	X			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓	Needs improvement		
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	NA			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kaa	<i>[Signature]</i>	9/5/24

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Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: DCA

Name of the Faculty	Mamubaiya	Designation	Assit. Prof.
Course title	Advanced Java	Semester	9 th
Course Code	PGCA 1918	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	y Not upto mark.			
7.	Syllabus Coverage				
8.	MST Question Paper(s)	Needs Improvement			
9.	MST awards and computations of COs	✓	evaluation needs improvement		
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	—			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kaur	<i>[Signature]</i>	9/5/24



Form No. 2

Name of the Department: DCA

Name of the Faculty	Ramandeep Kaur	Designation	Asst. Prof
Course title	Operating System	Semester	IV th
Course Code	UGICA-1923	Section	A2

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	X			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan			Needs improvement	
7.	Syllabus Coverage				
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	CO's pending		evaluation needs improvement	
10.	Assignment Sheet(s)				
11.	Assignment awards and computations of COs	CO's pending			
12.	Tutorial Sheets (where applicable)	NA			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kaur	<i>[Signature]</i>	7/5/24

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2-1-1948

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Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: Department of Computer Applications

Name of the Faculty	<u>Komal Puri</u>	Designation	<u>Assistant Professor</u>
Course title	<u>Object oriented Prog using C++</u>	Semester	<u>2nd Sem</u>
Course Code	<u>UGCA-1909</u>	Section	<u>A2</u>

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	-NA-			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. SORABU SENAPAL</u>	<u>[Signature]</u>	<u>09/05/24</u>

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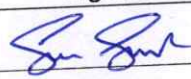
 AMRITSAR GROUP OF COLLEGES NAAC Grade 'A' 3rd Cycle under Autonomous Category	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 2

Name of the Department: DCA

Name of the Faculty	Saloni Verma	Designation	Ast. Prof.
Course title	Android Programming	Semester	6th Sem
Course Code	UGCA - 1943.	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	NA -			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Seema Sehgal		09/05/24

Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: DCA

Name of the Faculty	KANWARjit Sinner	Designation	Assoc. Prof
Course title	DAA	Semester	2 nd
Course Code	PGCA1920	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓ 30/4/24			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	NA			
13.	Identification of Slow and Advanced Learners.	Not available			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sanku Sehgal	<i>Sanku Sehgal</i>	09/05/24

Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 2

Name of the Department: Computer Applications

Name of the Faculty	<u>Sahil Luthra</u>	Designation	<u>Asst. Professor</u>
Course title	<u>Machine Learning</u>	Semester	<u>4th</u>
Course Code	<u>P6CA-1976</u>	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	NA			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. Suman Saini</u>	<u>[Signature]</u>	<u>09/07/24</u>

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College Since 2016. Certified by AQE	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 2

Name of the Department: DCA

Name of the Faculty	AMIT SINGH	Designation	Asso. Prof.
Course title	Cloud Computing	Semester	4 th
Course Code	P6CA1937	Section	

Faculty Level Record (Theory Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Syllabus Coverage	✓			
8.	MST Question Paper(s)	✓			
9.	MST awards and computations of COs	✓			
10.	Assignment Sheet(s)	✓			
11.	Assignment awards and computations of COs	✓			
12.	Tutorial Sheets (where applicable)	-NA-			
13.	Identification of Slow and Advanced Learners.	✓			
14.	Notes (Hand written/e-notes/soft notes/ppts etc.)	✓			
15.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sanku Saha		09/05/24

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category Since 2018 (Certificate No. 12)	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 3

Name of the Department: DCA

Name of the Faculty	Nihira Suama	Designation	Assistant Professor
Course title	Computer Application in Pharmacy Lab	Semester	2nd
Course Code	BP210P	Section	

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	NA			
3.	CO-PO/PSO mapping	NA			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	NA			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr Sandeep Kadi		9/5/24

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Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 3

Name of the Department: Computer Applications

Name of the Faculty	Nitika Sharma	Designation	Assistant Professor
Course title	Fundamentals of Statistics Lab	Semester	2 nd
Course Code	UGCA1911	Section	A1 (CU)

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	NA			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	NA			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Vandey Kad		9/5/24

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
Form No. 3		

Name of the Department: DCA

Name of the Faculty	Ramandeep Kaur	Designation	Asst Prof
Course title	O.S Lab	Semester	IV th
Course Code	UGCA-1926	Section	A2(G1, G2)

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	X			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan		Needs improvement		
7.	Record of continuous evaluation	X			
8.	Rubrics	-			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date

Checklist
for
Internal Academic Audit

**The Office of
Dean Academic Affairs**

Form No. 3

Name of the Department: DCA

Name of the Faculty	Shikha Sharma	Designation	Asst. Prof.
Course title	Major Project	Semester	6 th
Course Code		Section	BCA

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)				
2.	Course Outcomes				
3.	CO-PO/PSO mapping				
4.	List of Students	file not maintained			
5.	Time Table				
6.	Instructional Plan				
7.	Record of continuous evaluation				
8.	Rubrics				
9.	Attendance Sheet				

Name of the Auditor	Signature	Date
Dr Vandeev Kadi	<i>[Signature]</i>	9/5/24

Checklist
for
Internal Academic Audit

The Office of
Dean Academic Affairs

Form No. 3

Name of the Department: DCA

Name of the Faculty	Shikha Sharma	Designation	Asst. Prof.
Course title	Major Project	Semester	5 th
Course Code	DBM Lab	Section	BCA

UGCA - 198

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	X			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	X			
8.	Rubrics	✓			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kaur	<i>[Signature]</i>	9/5/24

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H. B.
A. A.

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Dr. H. B. A.

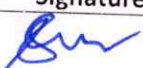
 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 3

Name of the Department: DCA

Name of the Faculty	Manubaiya	Designation	Assit. Prof.
Course title	Cyber Laws & IPR Lab	Semester	6 th Sem
Course Code	UGCA-1955	Section	

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	x			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	-			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sandeep Kad		9/5/24

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle under Autonomous Category Autonomous College (Since 2014) Conferred by UGC	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 3

Name of the Department: DCA

Name of the Faculty	Kamrajit Kam	Designation	Asst. prof.
Course title	Web Technologies	Semester	II nd
Course Code	PGCA-1914	Section	G11

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓ (List of Expts pending)			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	NA-			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	NA			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sarath Selvaraj		09/05/24

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Form No. 3

Name of the Department: DCA

Name of the Faculty	Kajal	Designation	Asst. Prof
Course title	Cloud Computing	Semester	MCA 4 th
Course Code	PGICA 1938	Section	

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	NA			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	NA-			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
Dr. Sarath Selvaraj	<i>Sarath Selvaraj</i>	09/05/24

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 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
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Form No. 3

Name of the Department: DCA

Name of the Faculty	<u>Asheesh Kumar</u>	Designation	<u>Assistant Prof.</u>
Course title	<u>DBMS Laboratory</u>	Semester	<u>4th</u>
Course Code	<u>UACA 1925</u>	Section	

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	- NA -			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓	<u>log. Base as planned & delivered. - ?</u>		
7.	Record of continuous evaluation	✓			
8.	Rubrics	- NA -			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. Sarab Singh</u>	<u>Sarab Singh</u>	<u>02/05/24</u>

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College Since 2013 & Endorsed by UGC	Checklist for Internal Academic Audit	The Office of Dean Academic Affairs
Form No. 3		

Name of the Department: Computer Applications

Name of the Faculty	<u>Sahil Luthra</u>	Designation	<u>Asst. Professor</u>
Course title		Semester	
Course Code	<u>P61A-1977</u>	Section	

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	NA-			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	-NA-			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. Sahil Schafil</u>	<u>Sahil Luthra</u>	<u>09/05/24</u>

**Checklist
for
Internal Academic Audit**

**The Office of
Dean Academic Affairs**

Form No. 3

Name of the Department: DCA

Name of the Faculty	KANWALJIT SINGH	Designation	ASOC. PROF.
Course title	SOFTWARE ENGR. LAB	Semester	4 th
Course Code	UGCA1924	Section	-1

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	-NA-			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	-NA-			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
A. Sanku Singh		09/05/24

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Form No. 3

Name of the Department: DCA

Name of the Faculty	<u>Seleni Veema</u>	Designation	<u>Ast. Prof</u>
Course title	<u>Android Programming</u>	Semester	<u>6th Sem</u>
Course Code	<u>UGCA1944</u>	Section	

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (v/x)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓ <u>Machine exercises available in laptop.</u>			<u>ok</u> <u>Sun Singh</u> <u>09/05/24</u>
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	✓			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>Dr. Sushant Sehgal</u>	<u>Sun Singh</u>	<u>09/05/24</u>

Form No. 3

Name of the Department: Department of Computer Application

Name of the Faculty	<u>Komal Puri</u>	Designation	<u>Assistant Professor</u>
Course title	<u>OOPS using C++</u>	Semester	<u>2nd Sem</u>
Course Code	<u>UGCA-1910</u>	Section	<u>A2</u>

Faculty Level Record (Practical Courses)					
S. No.	Record	Available (V/X)	Remarks	Review	Remarks
1.	Syllabus of the course (List of Experiments/ Machine Exercises)	✓			
2.	Course Outcomes	✓			
3.	CO-PO/PSO mapping	✓			
4.	List of Students	✓			
5.	Time Table	✓			
6.	Instructional Plan	✓			
7.	Record of continuous evaluation	✓			
8.	Rubrics	✓			
9.	Attendance Sheet	✓			

Name of the Auditor	Signature	Date
<u>N. Sush Seligal</u>	<u>[Signature]</u>	<u>09/05/24</u>

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