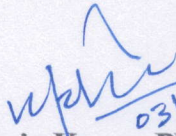
 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category (Since 2014) Conferred by UGC</small>	Circular (19th Meeting of Academic Committee)	Office of the Dean Academic Affairs
	DAA/AGC/2025/003 Date: 03.01. 2025	


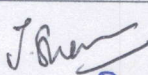
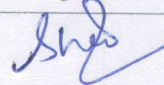
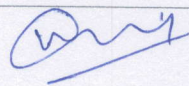
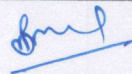
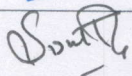
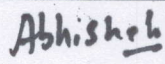
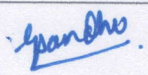
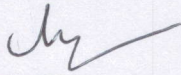

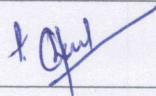
Meeting of all the Academic Committee will be schedule as below:

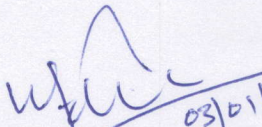
Date : 03rd January, 2025
Time : 10:00 am
Venue : Office of the Dean Academic Affairs


Agenda:

- Follow- up of previous meeting Dated 18th December 2024.
- List of students for Special Classes.
- Schedule for special classes.
- List of Late Admitted students.
- Date sheet for pending Students exam.
- Flow of Time Table.
- Intimation regarding conduct of Examination.
- BoS Schedule.
- Status of Study Schemes intimation.
- Any other agenda with the permission of the Chair.


 03/01/25
Dr. Upain Kumar Bhatia
(Dean Academic Affairs)

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	
4	Civil Engineering	Er. Vijay Sai	9877400262	
5	Computer Application	Mr. Sahil Luthra	8558986286	—
6	Computer Science & Engineering	Ms. Neha Chadha	8699322906	—
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	
8	Fashion Design	Ms. Sanjana	8054321758	
9	Hotel Management	Mr. Abhishek Kundra	9781448479	
10	Management Studies	Ms. Gurveen Kaur	9501117076	
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	
12	Paramedical Sciences	Ms. Rifat Yusuf	9103117020	
13	Pharmaceutical Sciences	Dr. Neetu Verma	9872072650	
14	Agriculture	Mr. Aagyapal Singh	8288828819	—



03/01/2025
Dr. Upain Kumar Bhatia
Dean Academic Affairs

 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle under Autonomous Category</small> <small>Autonomous College (Since 2014) Conferred by UGC</small>	Minutes of 19th Meeting of Academic Committee held on 03rd January, 2025	Office of the Dean Academics Affairs
	DAA/AGC/2025/004 Date: 07.01.2025	

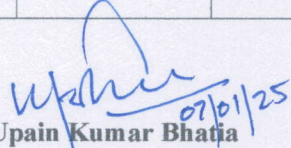
Meeting Date & Time	03 rd January, 2025 & 02:00pm – 03:00pm	Meeting Location	Office of the Dean Academic Affairs
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	07 th January, 2025	Meeting Title	Academic Committee
Mo M Drafted by	Ms. Neha	Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Dr. Sachin Khurana Ms. Tejinder Sharma Ms. Sheetu Sharma Er. Vijay Sai Mr. Bimal Kumar Ms. Sanjana Mr. Abhishek Kundra Ms. Gurveen Kaur Er. Jagjit Singh Ms. Rifat Yusuf Ms. Lovneet Kaur	Mr. Aagyapal Singh Mr. Sahil Luthra Ms. Neha Chadha

Upain
07/01/25

 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category (Since 2014) Conferred by UGC</small>	Minutes of 19th Meeting of Academic Committee held on 03rd January, 2025 DAA/AGC/2025/ 004 Date: 07.01.2025	Office of the Dean Academics Affairs
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S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
19.1	List of students for special classes	<ul style="list-style-type: none"> Academic Coordinators to submit the list of not Eligible students who will be attending the special classes from 07th January onwards. 	All Academic Coordinators	
19.2	Schedule for special classes	<ul style="list-style-type: none"> Academic Coordinators to prepare the schedule of special classes for all semesters. Special Classes shall be conducted from 07th January to 14th January 2025 daily, except Sunday & Gazetted Holidays. 	All Academic Coordinators	
19.3	List of Late Admitted students	<ul style="list-style-type: none"> List provided to all the Academic Coordinators. Admission cell to provide Roll No. of students admitted in 2nd phase (after 15.09.2024) 		
19.4	Date sheet for pending students exam	<ul style="list-style-type: none"> Academic Coordinators of all the departments are required to prepare the Date Sheet from 15th January onwards for the students admitted after 15th September and as well as Not Eligible students. 		
19.5	Flow of Time Table	<ul style="list-style-type: none"> Dependency of different department Time Table were discussed in the meeting. Efforts to be made by departments to take the teaching load of general subjects like Environment Studies and mentoring by the department itself, to minimize the dependency on other departments. 		
19.6	Intimation regarding conduct of Examination	<ul style="list-style-type: none"> Academic Coordinators to conduct the examination for the pending and Not Eligible students along with the regular classes. Schedule to be prepared accordingly. 		
19.7	BoS Schedule	<ul style="list-style-type: none"> Tentative Dates of BoS were discussed in the meeting. 		
19.8	Status of Study Schemes intimation	<ul style="list-style-type: none"> Revised Study Schemes will be uploaded by PTU on ptudocs by next week. Academic Coordinators shall check for discrepancies if any. 		


Dr. Upain Kumar Bhatia
 (Dean Academic Affairs)

Copy to: Principal (AGC) for information.
 Registrar (AGC)
 Controller of Examination
 All Heads of Academic Departments
 All Academic Coordinators
 Office File

