

Meeting of all the Academic Coordinators is schedule in the office of **Dean Academic Affairs**, today, as per following schedule.

**Date:** 03<sup>rd</sup> June 2024

**Time:** 02:00 pm onwards

**Venue:** Office of the Dean Academic Affairs

**Agenda:**

1. Next semester teaching load
2. Requirement of faculty in next semester (if any)

\* Bring study scheme of all programme running in the department.

  
03/06/24  
Dr. Upam Kumar Bhatia  
(Dean Academic Affairs)

Meeting of all the Academic Coordinators is schedule in the office of **Dean Academic Affairs**, today, as per following schedule.

**Date:** 03<sup>rd</sup> June 2024

**Time:** 02:00 pm  *onwards.*

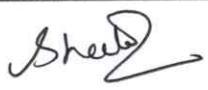
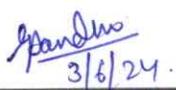
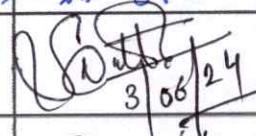
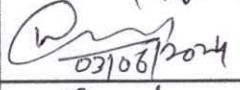
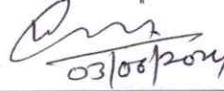
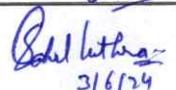
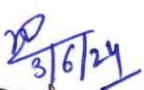
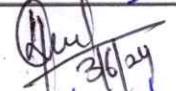
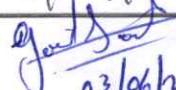
**Venue:** Office of the Dean Academic Affairs

**Agenda:**

- 1 Bring ~~N~~ next semester teaching load
- 2 Requirement of faculty ~~if any~~ *in next Semester (if any)*
- Bring study scheme of all programme running in the department.

**Dr. Upain Kumar Bhatia**  
(Dean Academic Affairs)

Date :-03.06.2024

Sr.No.	Department	Name	Contact No.	Signature
1	Applied Sciences	Ms. Sheetu Sharma	8054734600	
2	Management Studies	Ms. Gurveen Kaur	8070000137	
3	Agriculture	Ms. Shalini Thakur	9988134058	
4	Fashion Design	Ms. Sanjana	8054321758	
5	Civil	Er. Vijay sai	9877400262	
6	Mechanical	Er. Vijay Sai	9877400262	
7	Computer Science	Ms. Neha Chadha	8699322906	
8	Electrical Engineering	Mr. Bimal Kumar	9815511810	
9	Computer Application	Mr. Sahil Luthra	8558986286	
10	Pharmaceutical Sciences	Ms. Neetu Verma	9872072650	
		Ms. Lovneet Kaur	9915920156	
11	Hotel Management	Mr. Gautam Sodhi	9803846947	

Dr.Utpal Kumar Bhatia  
Dean Academic Affairs



<b>Meeting Date &amp; Time</b>	03 <sup>rd</sup> June, 2024 & 02:00pm – 03:00pm	<b>Meeting Location</b>	Office of Dean Academic Affairs
<b>Meeting Organizer</b>	Dr. Upain Kumar Bhatia	<b>Chairperson</b>	Dr. Upain Kumar Bhatia
<b>Minutes Drafted on Date</b>	03 <sup>rd</sup> June, 2024	<b>Meeting Title</b>	Academic Coordinator
<b>Mo M Drafted by</b>	Ms. Neha	<b>Next Meeting Date &amp; Time</b>	

<b>To following attended the meeting</b>	<b>The following could not attend the meeting</b>
<p><b>Dr. Upain Kumar Bhatia</b></p> <p><b>Ms. Tejinder Sharma</b></p> <p><b>Ms. Sheetu Sharma</b></p> <p><b>Ms. Gurveen Kaur</b></p> <p><b>Ms. Sanjana</b></p> <p><b>Er. Vijay Sai</b></p> <p><b>Mr. Bimal Kumar</b></p> <p><b>Mr. Sahil Luthra</b></p> <p><b>Mr. Gautam Sodhi</b></p> <p><b>Ms. Lovneet Kaur</b></p> <p><b>Ms. Neetu Verma</b></p> <p><b>Ms. Shalini Thakur</b></p> <p><b>Ms. Neha Chadha</b></p>	



S. No.	Agenda	Decision	Responsibility	Deadline
<b>DISCUSSION</b>				
<b>The following Agenda were discussed during the Academic Coordinators Meeting</b>				
1.1	<b>Next Semester Teaching load</b>	Next Semester Teaching load submitted to the office of Dean Academic Affairs by 05.06.2024	All Academic Coordinators	05.06.2024
1.2	<b>Requirement of Faculty in next Semester (if any)</b>	Requirement of Faculty to be recruited for next Academic Session shall be estimated by considering 40% online courses. Requirement of Faculty Shall be submitted to the Office of Dean Academic Affairs.	All Academic Coordinators	05.06.2024

  
Tejinder Sharma  
DY. Dean Academic Affairs

  
Dr. Upain Kumar Bhatia  
(Dean Academic Affairs)

Cc: Principal to AGC  
All Academic Coordinator  
Office File

Topic	Definition	Example
Algebraic Expressions	Expressions containing variables and numbers connected by operations.	$3x + 5$
Equation	A statement that two expressions are equal.	$2x + 3 = 7$

Algebraic expressions  
contain variables and numbers.

Equation  
is a statement that two expressions are equal.

Algebraic  
equation  
is an equation  
containing  
variables.