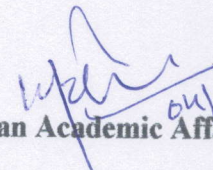
 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category (Since 2014) Chartered by UGC</small>	Circular (31 st Meeting of Academic Committee)	Office of the Dean Academic Affairs
	AGC/DAA/2025/245	
	Date: 04.06.2025	

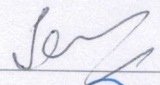
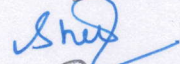
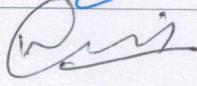
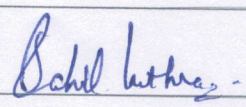


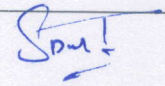

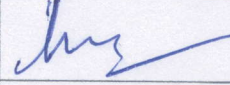

Meeting of all the Academic Committee will be schedule as below:

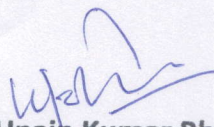
Date : 04th June, 2025
Time : 10:45 am
Venue : Office of the Dean Academic Affairs

Agenda:

- Follow- up of previous meeting Dated 02nd June 2025.
- 31.1 To schedule the regular exams (Phase -2) for the students who have cleared their dues after the start of regular exams (Phase-1).
- 31.2 Any other agenda with the permission of the Chair


 04/06/2025
 (Dean Academic Affairs)

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	—
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	
4	Civil Engineering	Er. Vijay Sai	9877400262	
5	Computer Application	Mr. Sahil Luthra	8558986286	
6	Computer Science & Engineering	Ms. Neha Chadha	8699322906	
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	
8	Fashion Design	Ms. Sanjana	8054321758	
9	Hotel Management	Mr. Abhishek Kundra	9781448479	—
10	Management Studies	Ms. Gurveen Kaur	9501117076	
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	
12	Paramedical Sciences	Ms. Rifat Yusuf	9103117020	
13	Pharmaceutical Sciences	Ms. Sofia	8360510488	—
14	Agriculture	Mr. Aagyapal Singh	8288828819	—


Dr. Upain Kumar Bhatia
Dean Academic Affairs

**Minutes of 31st Meeting of
Academic Committee
held on 04th June, 2025**

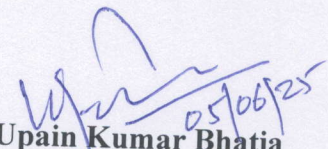
**Office of the
Dean Academics Affairs**

AGC/DAA/ 2025/ 246 Date: 05.06.2025

Meeting Date & Time	04 th June, 2025 & 10:45am – 11:00am	Meeting Location	Office of the Dean Academic Affairs
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	05 th June, 2025	Meeting Title	Academic Committee
Mo M Drafted by	Ms. Neha	Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Ms. Tejinder Sharma Ms. Sheetu Sharma Mr. Sahil Luthra Ms. Neha Chadha Mr. Bimal Kumar Ms. Sanjana Ms. Gurveen Kaur Er. Jagjit Singh Ms. Rifat Yusuf	Dr. Sachin Khurana Er. Vijay Sai Mr. Abhishek Kundra Ms. Sofia Mr. Aagyapal Singh

S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
31.1	To schedule the regular exams (Phase -2) for the students who have cleared their dues after the start of regular exams (Phase-1).	<ul style="list-style-type: none"> The lists of students who have cleared the pending dues during ESE have been received from the accounts branch. These lists are also shared in hard form with all HODs. The students are to be segregated programme wise and semester wise. Identify the subjects in which the student could not appear in regular exams due to pending dues. Identify the students (subject wise) who are not-eligible as per attendance criteria and check if they have attended the special classes for these subjects. Generate subject wise cut-lists as per the existing procedure. Merge these cut-lists with those of other NE-Students. Prepare the schedule of examination and submit to the office of DAA at the earliest. The Phase 2 regular exams for these students shall be conducted before 30th June 2025. 	All Academic Coordinators	


05/06/25
Dr. Upain Kumar Bhatia
(Dean Academic Affairs)

Copy to: Principal (AGC) for information.
Registrar (AGC)
Controller of Examination
All Heads of Academic Departments
All Academic Coordinators
Office File



W. Singh
10/6/2025