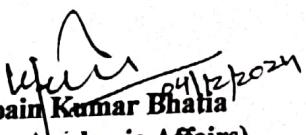


Meeting of all the Academic Committee will be schedule as below:

**Date** : 04<sup>th</sup> December, 2024  
**Time** : 02:30 pm  
**Venue** : Office of the Head of Department of Computer Application

**Agenda:**

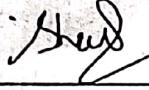
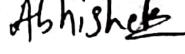
- Conduct of Special classes and Exams.
- Department wise interaction with Principal sir regarding Academic Planning of Next Semester.

  
Dr. Upain Kumar Bhatia  
(Dean Academic Affairs)

**Attendance of Academic Committee**

Date: 04.12.2024

**Office of the  
Dean Academic Affairs**

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	
4	Civil Engineering	Er. Vijay Sai	9877400262	
5	Computer Application	Mr. Sahil Luthra	8558986286	
6	Computer Science & Engineering	Ms. Neha Chadha	8699322906	
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	
8	Fashion Design	Ms. Sanjana	8054321758	
9	Hotel Management	Mr. Abhishek Kundra	9781448479	
10	Management Studies	Ms. Gurveen Kaur	9501117076	
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	
12	Paramedical Sciences	Ms. Rifat Yusuf	9103117020	
13	Pharmaceutical Sciences	Dr. Neetu Verma	9872072650	
14	Agriculture	Mr. Aagyapal Singh	8288828819	

  
**Dr. Upain Kumar Bhatia**  
**Dean Academic Affairs**

<b>Meeting Date &amp; Time</b>	04 <sup>th</sup> December, 2024	<b>Meeting Location</b>	DCA HOD Office
<b>Meeting Organizer</b>	Dr. Sachin Khurana	<b>Chairperson</b>	Dr. Sachin Khurana
<b>Minutes drafted on Date</b>	05 <sup>th</sup> December. 2024	<b>Meeting Title</b>	Regarding NE Policy
<b>MoM drafted by</b>	Ms. Neha		

<b>Following Members attended the meeting</b>	<b>Members who could not attend</b>
Dr. Sachin Khurana Er. Neha Chadha Mr. Abhishek Kundra Ms. Sheetu Sharma Ms. Sanjana Ms. Gurveen Kaur Mr. Bimal Kumar	Dr. Upain Kumar Bhatia Ms. Tejinder Sharma Dr. Neetu Verma Mr. Sahil Luthra Er. Vijay Sai Er. Jagjit Singh Ms. Rifat Yusuf

S. No.	Agenda	Decision	Responsibility	Deadline
<b>Discussion</b>				
<b>The following Agenda were discussed during Academic Committee meeting</b>				
17.1	<b>Regarding NE Policy</b>	<p>In reference to the Policy for Special Classes for NE students shared through PDF in WhatsApp group on 27<sup>th</sup> November 2024, further clarifications are as below:</p> <ul style="list-style-type: none"> <li>Those students who have attendance percentage between 70%-75% and they were not eligible due to non-payment of their dues are allowed to appear in ESE along with other NE policy students after paying their previous pending dues. However, they need not attend special classes.</li> <li>Regarding DRCC students who were not allowed to appear in ESE due to non-payment of their fee are also allowed to appear in ESE with other NE students after paying their due fee.</li> <li>This also included Online/ NPTEL subjects.</li> </ul>	All Concerned Department- Academic Coordinators	
17.2	<b>Schedule of Faculty meeting with Principal Sir Department wise</b>	<ul style="list-style-type: none"> <li>All Department faculty interaction is due regarding next semester.</li> <li>The schedule for interactions will be shared separately.</li> </ul>		



**Dr. Sachin Khurana**  
**Dy. Dean Academic Affairs**

c: Principal (AGC) for information.

Registrar

Controller of Examination

All Academic Coordinators

Office File