

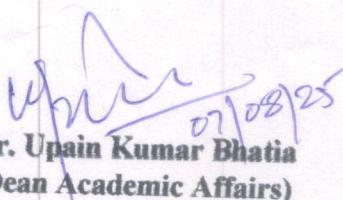


Meeting of all the Academic Committee will be schedule as below:

Date : 07th August, 2025
Time : 03:30 pm
Venue : Office of the Dean Academic Affairs

Agenda:

- Follow-up of previous meeting dated 18th July, 2025.
 - 33.1 Content delivery of final & pre- final year classes.
 - 33.2 Locking of classrooms when not in use.
 - 33.3 Any other agenda with the permission of the Chair.


07/08/25
Dr. Upain Kumar Bhatia
(Dean Academic Affairs)

Date: 07.08.2025

**Office of the
Dean Academic Affairs**

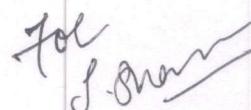
Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	<i>T. D. S.</i>
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	<i>Sheetu</i>
4	Civil Engineering	Er. Vijay Sai	9877400262	<i>Vijay</i>
5	Computer Application	Mr. Sahil Luthra	8558986286	<i>Sahil Luthra</i>
6	Computer Science & Engineering	Ms. Neha Chadha	8699322906	<i>Neha</i>
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	<i>Bimal</i>
8	Fashion Design	Ms. Sanjana	8054321758	<i>Sanjana</i>
9	Hotel Management	Mr. Rupinderjeet Singh	9872785105	<i>Rupinderjeet Singh</i>
10	Management Studies	Ms. Gurveen Kaur	95011117076	<i>Gurveen Kaur</i>
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	<i>Jagjit Singh</i>
12	Paramedical Sciences	Ms. Sonali Devgan	7399860006	<i>Sonali Devgan</i>
13	Pharmaceutical Sciences	Ms. Sofia	8360510488	<i>Sofia</i>
14	Agriculture	Mr. Aagyapal Singh	8288828819	

**Dr. Upain Kumar Bhatia
Dean Academic Affairs**

Meeting Date & Time	7 th August, 2025 & 03:30pm – 04:15pm	Meeting Location	Office of the Dean Academic Affairs
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	08 th August'2025	Meeting Title	Academic Committee
Mo M Drafted by	Ms. Tejinder Sharma	Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Ms. Tejinder Sharma Ms. Sheetu Sharma Er. Vijay Sai Mr. Sahil Luthra Ms. Neha Chadha Mr. Bimal Kumar Ms. Sanjana Mr. Rupinderjeet Singh Ms. Gurveen Kaur Er. Jagjit Singh Ms. Sonali Devgan Ms. Sofia	Dr. Sachin Khurana Mr. Aagyapal Singh

S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
33.1	Evaluation of Student Assignment in form of Classroom Presentation	<ul style="list-style-type: none"> The students of Final and prefinal year are given an option to give the assignments in the form of presentation. The concerned subject teachers may assign upto 50% of the prescribed syllabi content in form of presentation. Seminar/ Presentation evaluation will be part of the internal assessment and will be based on: <ul style="list-style-type: none"> Content accuracy Clarity of explanation Presentation skills The concerned subject teacher will evaluate the seminar/ presentation, award marks against the corresponding assignment, and update the same on the academic portal. 	All Academic Coordinators	
33.2	Locking of Class Rooms when not in use.	<ul style="list-style-type: none"> Classrooms must be securely locked when not in use. 	All Academic Coordinators	



Dr. Upain Kumar Bhatia
(Dean Academic Affairs)

Copy to: Principal (AGC) for information.
Registrar (AGC)
Controller of Examination
All Heads of Academic Departments
All Academic Coordinators
Office File

