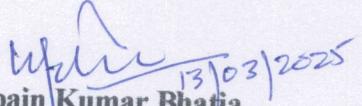


Meeting of all the Academic Committee will be schedule as below:

Date : 13th March, 2025
Time : 02:00 pm
Venue : Office of the Dean Academic Affairs

Agenda:

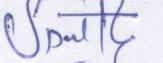
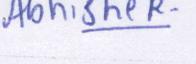
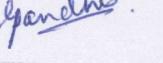
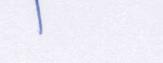
- Follow- up of previous meeting Dated 27th February, 2025.
- 25.1** Surprise Academic Audit by IKGPTU.
- 25.2** Submission of Internal Awards Files of previous Semester to DAA.
- Any other agenda with the permission of the Chair.

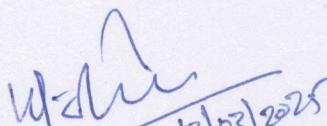

13/03/2025
Dr. Upain Kumar Bhatia
(Dean Academic Affairs)

Attendance of 25th Meeting of
Academic Committee

Date: 13.03.2025

Office of the
Dean Academic Affairs

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	
4	Civil Engineering	Er. Vijay Sai	9877400262	
5	Computer Application	Mr. Sahil Luthra	8558986286	
6	Computer Science & Engineering	Ms. Neha Chadha	8699322906	
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	
8	Fashion Design	Ms. Sanjana	8054321758	
9	Hotel Management	Mr. Abhishek Kundra	9781448479	
10	Management Studies	Ms. Gurveen Kaur	9501117076	
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	
12	Paramedical Sciences	Ms. Rifat Yusuf	9103117020	
13	Pharmaceutical Sciences	Ms. Sofia	8360510488	
14	Agriculture	Mr. Aagyapal Singh	8288828819	


Dr. Upain Kumar Bhatia
13/03/2025
Dean Academic Affairs

Meeting Date & Time	13 th March, 2025 & 02:00pm – 02:30pm	Meeting Location	Office of the Dean Academic Affairs
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	18 th March, 2025	Meeting Title	Academic Committee
Mo M Drafted by	Ms. Neha	Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia	Er. Vijay Sai
Dr. Sachin Khurana	Mr. Sahil Luthra
Ms. Tejinder Sharma	Ms. Rifat Yusuf
Ms. Sheetu Sharma	Mr. Aagyapal Singh
Ms. Neha Chadha	
Mr. Bimal Kumar	
Ms. Sanjana	
Mr. Abhishek Kundra	
Ms. Gurveen Kaur	
Er. Jagjit Singh	
Ms. Sofia	

S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
25.1	Surprise Academic Audit by IKGPTU	<ul style="list-style-type: none"> The Academic Coordinators are informed of circular from IKGPTU (Ref. No. IKGPTU/CD/6740 dated: 07.03.2025) regarding surprise Academic Audit of the affiliated colleges. The Academic Coordinators to ensure all records of their departments updated and ready for the audit. 		
25.2	Submission of Internal Awards Files of previous Semester to DAA	<ul style="list-style-type: none"> The Internal award files of previous semester may be submitted to the office of DAA for display at a single point during the audit. The coordinators may collect the files after the audit. 		


Dr. Upain Kumar Bhatia
(Dean Academic Affairs)

Copy to: Principal (AGC) for information.
Registrar (AGC)
Controller of Examination
All Heads of Academic Departments
All Academic Coordinators
Office File

