

All the members of the Academic Committee are hereby informed that the 49th Meeting of the Academic Committee will be held as per the following schedule:

Date : 14th June 2026
Time : 04:00 P.M.
Venue : Office of the Dean Academics

Agenda:

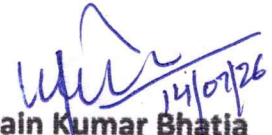
- 49.1 Time Table
- 49.2 1st Lecture Discussion
- 49.3 Classrooms & Labs Preparation
- 49.4 Changes in AGC LMS.
- 49.5 Revised Evaluation Structure.
- 49.6 Time Table of Academic Coordinators
- 49.7 Any other agenda with the permission of chair

All the committee members are requested to kindly make it convenient to attend the meeting on the scheduled date and time.


14/07/26
Dr. Upain Kumar Bhatia
Dean (Academics)

49th Meeting

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	
4	Civil Engineering	Er. Vijay Sai	9877400262	
5	Computer Application	for Mr. Sahil Luthra	8558986286	
6	Computer Science & Engineering	Mr. Pavitar Singh	9888380960	
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	
8	Fashion Design	Ms. Sanjana	8054321758	
9	Hotel Management	Ms. Divya Sharma	9988071917	
10	Management Studies	Mr. Paramjeet Singh	6239567826	
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	
12	Allied & Health Care	Ms. Rajbir Kaur	7814614138	
13	Pharmaceutical Sciences	Mr. Sukhmanpreet Singh	9988682836	


14/07/26
Dr. Upain Kumar Bhatia
Dean (Academics)

Meeting Date & Time	14 th May, 2026 & 04:00pm – 04:50pm	Meeting Location	Office of the Dean (Academics)
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	15 th May, 2026	Meeting Title	Academic Committee
Mo M Drafted by		Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Ms. Sheetu Sharma Er. Vijay Sai Ms. Shikha Sharma (for Mr. Sahil Luthra) Mr. Pavitar Singh Mr. Bimal Kumar Ms. Sanjana Dutta Ms. Divya Sharma Mr. Paramjeet Singh Er. Jagjit Singh Ms. Rajbir Kaur Mr. Sukhmanpreet Singh	Dr. Sachin Khurana Ms. Tejinder Sharma

Upain
15/07/26

S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
49.1	Time Tables	- Time tables are all ready and shared with Students - Prescribed formats of Time Tables may be submitted to overall Time Table Coordinator Mr. Bimal Kumar by next week - Section-wise Time Table. - Room-wise Time Table. - Teacher-wise Time Table.		
49.2	1 st Lecture discussion	- All the faculty Members should essentially discuss the following in the 1st Lecture of every subject - Subject name & code - Importance / job prospects of the subject - Brief overview of content - Expected Course Outcomes - Mapping of content with COs - Evaluation structure applicable w.e.f. July-Dec 2026 onwards - Pattern of assignments - Academic Calendar. - Availability of Auditorium for students during free hours. - Two hours slot of availability of teacher for student regarding subject related issues. - Student's meeting hours with Principal Sir (12:20 PM – 02:00 PM). 15-hour compulsory course on Resume Writing and LinkedIn Profile Building		
49.3	Classrooms/Labs Preparations	Academic Coordinators have reported that all Classrooms and Labs are ready for starting of classes from 15.07.2026		
49.4	Changes in AGC-LMS	In view of the revised evaluation Structure approved in 18th meeting of Academic Council dated 25.05.2026, AGC-LMS needs to be amended- Mr. Jagdeep Singh Coordinator AGC LMS will carry on the amendment and prepare the modules timely as per Academic Calendar.		
49.5	Revised Evaluation Structure	The revised evaluation structure will be applicable to all Programmes except the programmes under Dept. of Pharmaceuticals Sciences and Dept. of Allied & Healthcare Sciences. Department of Pharmaceuticals Sciences will follow the guidelines of PCI and DAHS will follow the guidelines of NCAHP for 2026 admitted students and		

49.6	Time Table of Academic Coordinators	Academic Coordinators are required to upload their Time Tables on the Google-sheet shared by Office of Dean (Academics) on the official Arattai group by Friday (17.07.2026)		
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Dr. Upain Kumar Bhatia
Dean (Academics)
15/07/26

Copy to: Principal (AGC) for information.
Registrar (AGC)
Controller of Examination
All Heads of Academic Departments
All Academic Coordinators
Office File



Wp
15/07/26