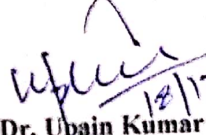
 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle Autonomous College (Since 2014) Confirmed by UGC</small>	Circular (18 th Meeting of Academic Committee)	Office of the Dean Academic Affairs
	DAA/AGC/2024/218 Date: 18.12.2024	


Meeting of all the Academic Committee will be schedule as below:


Date : 18th December, 2024
Time : 02:00 pm
Venue : Office of the Dean Academic Affairs


Agenda:

- Follow- up of previous meeting Dated 04th December 2024.
- Date sheet of MSTs for Academic Session. (2023-24).
- Categorization of contents for Session 2024-2025.
- BoS Meetings
- Inclusion of Credits for Student's Activities
- Any other agenda with the permission of the Chair.


 18/12/24
Dr. Upain Kumar Bhatia
 (Dean Academic Affairs)

 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade 'A' 3rd Cycle under Autonomous Category Autonomous College Since 2014 Confirmed by UGC</small>		Attendance of Academic Committee Date: 18.12.2024		Office of the Dean Academic Affairs
Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	—
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	<i>T. Sharma</i>
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	<i>Sheetu</i>
4	Civil Engineering	Er. Vijay Sai	9877400262	—
5	Computer Application	Mr. Sahil Luthra	8558986286	<i>Sahil Luthra</i>
6	Computer Science & Engineering	Ms. Neha Chadha	8699322906	<i>Neha</i>
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	<i>Bimal</i>
8	Fashion Design	Ms. Sanjana	8054321758	<i>Sanjana</i>
9	Hotel Management	Mr. Abhishek Kundra	9781448479	<i>Abhishek</i>
10	Management Studies	Ms. Gurveen Kaur	9501117076	<i>Gurveen</i>
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	<i>Jagjit</i>
12	Paramedical Sciences	Ms. Rifat Yusuf	9103117020	<i>Rifat</i>
13	Pharmaceutical Sciences	Dr. Neetu Verma	9872072650	—
14	Agriculture	Mr. Aagyapal Singh	8288828819	—



 Dr. Upain Kumar Bhatia
 Dean Academic Affairs

 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category Since 2014 Endorsed by UGC</small>	Minutes of 18th Meeting of Academic Committee held on 18th December, 2024	Office of the Dean Academics Affairs
	DAA/AGC/2024/223	

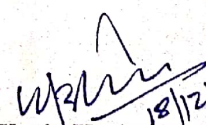
24.12.2024

Meeting Date & Time	18 th December, 2024 & 02:00pm – 03:00pm	Meeting Location	Office of the Dean Academic Affairs
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	18 th December, 2024	Meeting Title	Academic Committee
Mo M Drafted by	Ms. Neha	Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Ms. Tejinder Sharma Ms. Gurveen Kaur Mr. Bimal Kumar Ms. Sheetu Sharma Er. Jagjit Singh Mr. Abhishek Kundra Ms. Neha Chadha Ms. Sanjana Ms. Rifat Yusuf	Dr. Sachin Khurana Er. Vijay Sai Dr. Neetu Verma Mr. Aagyapal Singh

 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle Autonomous College (Since 2014) Conferred by UGC</small>	Minutes of 18th Meeting of Academic Committee held on 18th December, 2024 DAA/AGC/2024/23 Date: 18.12.2024 24.12.2024	Office of the Dean Academics Affairs
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S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
18.1	Date sheet of MSTs for Academic Session 2023-2024	<ul style="list-style-type: none"> The Academic Coordinators shall submit the Date-sheets of MST-I and MST- II of both the semesters of the academic session 2023-2024 by tomorrow. The Date-sheets (copies) shall be duly signed and stamped by the concerned Head of Department. 	All Academic Coordinators	19.12.2024
18.2	Categorization of contents for session 2024-2025	<ul style="list-style-type: none"> The Academic Coordinators shall prepare the categorization of the content of every programme in tabular form as discussed for session 2024-2025. The list of categories of teaching methodologies shall be shared by Dean Academic Affairs. 	All Academic Coordinators	
18.3	BoS Meetings	<ul style="list-style-type: none"> All departments shall conduct their BoS meetings by 03.01.2025. 		
18.4	Inclusion of Credits for Student's Activities	<ul style="list-style-type: none"> In order to motivate students of various committees to work aggressively and actively in college, the Heads and academic coordinators shall include some credits in their study schemes and get it approved through their respective BoS. 	HOD & Academic Coordinators	
	Criterion	<ul style="list-style-type: none"> For submission of AQAR Report of session 2023-2024, the academic coordinators are requested provide the scanned documents in pdf form as conveyed by Deputy Dean Academic Affairs. 		


Dr. Upain Kumar Bhatia
 (Dean Academic Affairs)

Copy to: Principal (AGC) for information.
 Registrar (AGC)
 Controller of Examination
 All Heads of Academic Departments
 All Academic Coordinators
 Office File



Upad
12/12/2024