

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College Under Government Category Since 2014, Licensed by UGC	Circular (50th Meeting of Academic Committee) AGC/DA/2026/115 Date: 28.07.2026	Office of the Dean (Academics)
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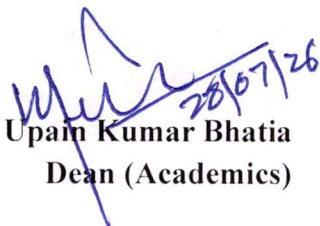
All the members of the Academic Committee are hereby informed that the 50th Meeting of the Academic Committee will be held as per the following schedule:

Date : 28th July 2026
Time : 03:45 P.M.
Venue : Office of the Dean Academics

Agenda:

- 50.1 List of Toppers for Felicitation Ceremony
- 50.2 Academic Calendar for 1st Year.
- 50.3 Academic Audit of session Jan-June 2026
- 50.4 Assigning NAAC Metrics
- 50.5 Uploading of Study Schemes on ptudocs.com
- 50.6 Any other agenda with the permission of chair

All the committee members are requested to kindly make it convenient to attend the meeting on the scheduled date and time.


Dr. Upam Kumar Bhatia
Dean (Academics)

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	—
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	<i>Tejinder</i>
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	<i>for Jaspreet</i>
4	Civil Engineering	Er. Vijay Sai	9877400262	<i>Vijay Sai</i>
5	Computer Application	Mr. Sahil Luthra	8558986286	<i>for Sahil</i>
6	Computer Science & Engineering	Mr. Pavitar Singh	9888380960	<i>Pavitar</i>
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	<i>Bimal</i>
8	Fashion Design	Ms. Sanjana	8054321758	<i>Sanjana</i>
9	Hotel Management	Ms. Divya Sharma	9988071917	<i>Divya</i>
10	Management Studies	Mr. Paramjeet Singh	6239567826	<i>Paramjeet Singh</i>
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	—
12	Allied & Health Care	Ms. Rajbir Kaur	7814614138	<i>Rajbir Kaur</i>
13	Pharmaceutical Sciences	Mr. Sukhmanpreet Singh	9988682836	<i>Sukhmanpreet</i>

Upain
28/07/26
Dr. Upain Kumar Bhatia
Dean (Academics)

**Minutes of 50th Meeting of
Academic Committee
held on 28th July, 2026**

**Office of the
Dean (Academics)**

AGC/DA/2026/117

Date: 29.07.2026

Meeting Date & Time	28 th July, 2026 & 03:45pm – 04:50pm	Meeting Location	Office of the Dean (Academics)
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	29 th July, 2026	Meeting Title	Academic Committee
Mo M Drafted by		Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Ms. Tejinder Sharma Ms. Jasleen Kaur (for Ms. Sheetu Sharma) Mr. Vijay Sai Ms. Saloni (for Mr. Sahil Luthra) Mr. Pavitar Singh Mr. Bimal Kumar Ms. Sanjana Dutta Ms. Divya Sharma Mr. Paramjeet Singh Ms. Rajbir Kaur Mr. Sukhmanpreet Singh	Dr. Sachin Khurana Er. Jagjit Singh

S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
50.1	List of Toppers for Felicitation Ceremony	- Felicitation Ceremony scheduled on 15.08.2026. - List of top performers of Examination Session May-2026 to be submitted to Ms. Tejinder Sharma. (Dy. Dean Academics) through Google Sheet (link to be shared by Ms. Tejinder Sharma). - Carefully check all entries in the Google Sheet.		
50.2	Academic Calendar for 1st Year.	Academic Calendar for 1st year students, applicable w.e.f. 06.08.2026, was discussed and finalized.		
50.3	Academic Audit of session Jan-June 2026	- Internal Academic Audit of semester session Jan-June 2026 to be started soon. - Mr. Bimal Kumar to prepare the schedule and checklists.		
50.4	Assigning NAAC Metrics	- NAAC Metrics 1.1.1, 1.1.2 and 1.2.1 discussed and assigned. - Academic Coordinators and concerned Heads may discuss year-wise applicable study schemes with DA and finalize the same before starting work on these metrics.		
50.5	Uploading of Study Schemes on ptudocs.com	- Academic Coordinators to prepare Excel files of new study schemes, duly recommended by BoS and approved by Academic Council, for uploading on ptudocs.com. - Ensure the correctness of information before submitting to the office of DA.		

[Signature]
Dr. Bimal Kumar Bhatia
Dean (Academics)

Copy to: Principal (AGC) for information.
Registrar (AGC)
Controller of Examination
All Heads of Academic Departments
All Academic Coordinators
Office File



Wp
29/07/2026