

All the members of the Academic Committee are hereby informed that the 51st Meeting of the Academic Committee will be held as per the following schedule:

Date : 29th July 2026
Time : 03:45 P.M.
Venue : Office of the Dean Academics

Agenda:

51.1 Flow of Information.

51.2 Priority of Academic Issues.

✓ 51.3 Assignments of Final Year Students.

✓ 51.4 Recording of Lectures by faculty.

51.5 Guest Lectures and other academic activities in this semester.

51.6 Orientation Program – Day wise planning.

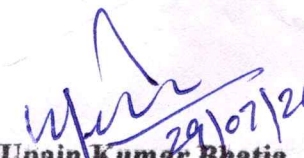
51.7 Students' Feedback on curriculum.

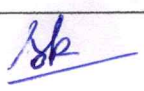
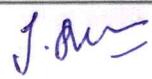
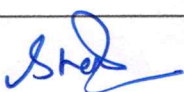
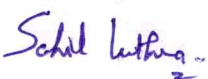
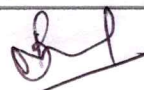
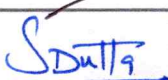
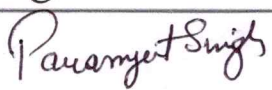
51.8 Students' Feedback on Faculty

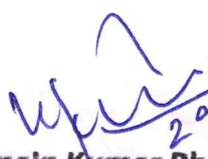
✓ 51.9 Proposed amendment in Annual Increment Policy.

51.10 Any other agenda with permission of the Chair.

All the committee members are requested to kindly make it convenient to attend the meeting on the scheduled date and time.


29/07/26
Dr. Upain Kumar Bhatia
Dean (Academics)

Sr. No	Department	Name	Contact Numbers	Signature
1	DY. Dean Academic Affairs	Dr. Sachin Khurana	9872403151	
2	DY. Dean Academic Affairs	Ms. Tejinder Sharma	9878717667	
3	Applied Sciences	Ms. Sheetu Sharma	8054734600	
4	Civil Engineering	Er. Vijay Sai	9877400262	
5	Computer Application	Mr. Sahil Luthra	8558986286	
6	Computer Science & Engineering	Mr. Pavitar Singh	9888380960	
7	Electrical Engineering	Mr. Bimal Kumar	9815511810	
8	Fashion Design	Ms. Sanjana	8054321758	
9	Hotel Management	Ms. Divya Sharma	9988071917	
10	Management Studies	Mr. Paramjeet Singh	6239567826	
11	Mechanical Engineering	Er. Jagjit Singh	9815078589	
12	Allied & Health Care	Ms. Rajbir Kaur	7814614138	
13	Pharmaceutical Sciences	Mr. Sukhmanpreet Singh	9988682836	


29/07/26
Dr. Upain Kumar Bhatia
Dean (Academics)

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College under Autonomous Category (Since 2014) Conferred by UGC	Minutes of 51st Meeting of Academic Committee held on 29th July, 2026	Office of the Dean (Academics)
	AGC/DA/2026/119 Date: 30.07.2026	

Meeting Date & Time	29 th July, 2026 & 03:45pm – 04:30pm	Meeting Location	Office of the Dean (Academics)
Meeting Organizer	Dr. Upain Kumar Bhatia	Chairperson	Dr. Upain Kumar Bhatia
Minutes Drafted on Date	30 th July, 2026	Meeting Title	Academic Committee
Mo M Drafted by	Ms. Neha	Next Meeting Date & Time	

To following attended the meeting	The following could not attend the meeting
Dr. Upain Kumar Bhatia Dr. Sachin Khurana Ms. Tejinder Sharma Ms. Sheetu Sharma Mr. Sahil Luthra Mr. Pavitar Singh Mr. Bimal Kumar Ms. Sanjana Dutta Ms. Divya Sharma Mr. Paramjeet Singh Er. Jagjit Singh Mr. Sukhmanpreet Singh	Er. Vijay Sai Ms. Rajbir Kaur

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle under Autonomous Category	Glimpses of 51st Meeting of Academic Committee held on 29th July, 2026 AGC/DA/2026/119 Date: 30.07.2026	Office of the Dean (Academics)
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S. No.	Agenda	Decision	Responsibility	Deadline
DISCUSSION				
The following Agenda were discussed during the Academic Committee Meeting				
51.1	Flow of Information	Academic Coordinators to ensure that the flow of official information to the expected destinations should be very prompt. The delay in dissemination of the information can hamper the efficiency of the departments/ institution.	Academic Coordinators	
51.2	Priority of Academic Issues.	Academic Coordinators (through respective Heads) should ensure that all matters directly impacting the academic activities, including faculty recruitment, lab staff appointments, procurement of laboratory materials/equipment, repair and maintenance should be taken up at priority to ensure uninterrupted teaching-learning.	Academic Coordinators	
51.3	Assignments of Final Year Students.	- In reference to the Minute 33.1 of the 33rd Meeting of the Academic Committee held on 07 August 2025, the students opting for presentations/seminar shall be exempted from appearing in Assignment-1 or Assignment-2 (as per the content allotted by subject Teacher) in the revised Academic Schedule. - The assessment of the presentation should be awarded and uploaded on the Academic Portal as awards against the concerned assignment.		
51.4	Recording of Lectures by faculty	All the Faculty members are again encouraged to record their lectures and generate their e-content by optimal utilization of the recording room. The faculty members can also use their own resources to records their video lectures.		
51.5	Guest Lectures and other academic activities in this semester	- Academic Coordinators are required to submit the Semester Planning for Guest Lecture to the Office of Dean Academics. - Academic Coordinators will also update the Office of Dean Academics regarding the conduct of any Guest Lecture. - The topics of Guest Lectures should preferably be linked to the advanced content of the subjects being offered in the ongoing semester. - Complete video recording of all Guest Lectures should be ensured through the Digital Cell. In case of inability of the Digital Cell to record any Guest Lecture, the departments are authorized to hire an external photographer and videographer. This is issued as per the instructions of worthy Principal Sir.		

51.6	Orientation Program – Day wise planning.	Academic Coordinators to submit the day-wise planning of the Students' Induction Program to the Office of Principal, AGC.		
51.7	Students' Feedback on curriculum and Faculty	Ms. Tejinder Sharma Deputy Dean (Academics) to finalize the questionnaires for Students' and Faculty Feedback on Curriculum Jan–June 2026 and share the same with the Academic Coordinators.	Tejinder Sharma	
51.8	Proposed amendment in Annual Increment Policy	- In reference to Clause C.3 of the Annual Increment Policy of AGC Amritsar, the faculty can also avail up to 5% increment on the basis of e-content created for complete subjects, as below: ➤ E-content for one complete subject : 3% ➤ E-content for two complete subjects : 5% Further, the basic 3% increment as in Clause C.1 for "Period of Service at AGC" shall henceforth be calculated on the basis of students' feedback regarding the performance of faculty in their respective classroom teaching. This is issued as per the instructions of the Worthy Principal Sir.		

Upain Kumar Bhatia
Dr. Upain Kumar Bhatia
Dean (Academics)
80/07/26

Copy to: Principal (AGC) for information.
Registrar (AGC)
Controller of Examination
All Heads of Academic Departments
All Academic Coordinators
Office File



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