

**Meeting schedule:**

**Date: 17/04/2025**

**Time: 11:30 AM**

**Venue: Chief Warden Office**

**Agendas**

1. Review of night vigilance and screening effectiveness
2. Student awareness and counselling support during examination period

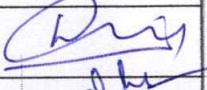
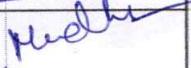
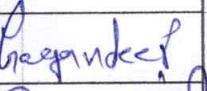
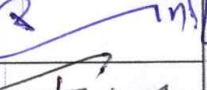
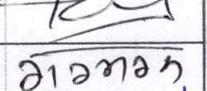
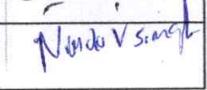
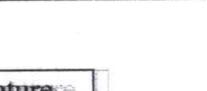


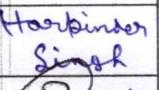
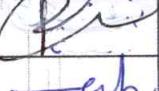
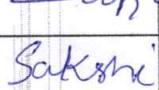
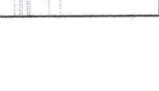
Er. Vijay Kumar  
Chief Warden

**Attendance of Second Meeting**

Dated: 17-04-2025

**From the Office of  
Chief Warden**

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	
6.	Mr. Gursharan Singh	Caretaker (Boys Hostel)	Member	8360448035	
7.	Mr. Nirdev Singh	Caretaker (Boys Hostel)	Member	9814075018	

S.No	Name	Designation	Responsibility	Branch	Signature
1	Harpinder singh	Student	Member	B.Pharmacy	
2	Pardeep singh	Student	Member	B.Pharmacy	
3	Kasak gupta	Student	Member	CSE ESH	
4	Sakshi verma	Student	Member	CSE ESH	

Er. Vijay Kumar  
Chief Warden

  
17-04-2025

**1. Review of Night Vigilance and Screening Effectiveness**

- The committee reviewed feedback received from wardens and security staff regarding night vigilance.
- It was observed that screening at hostel gates was being conducted regularly, though additional alertness was required during late-night hours.
- The committee advised continued supervision and proper documentation of night checks.

**2. Student Awareness and Counselling Support During Examination Period**

- The committee discussed the need to support students during the examination period, as academic stress may increase vulnerability to unhealthy practices.
- Members emphasized counselling, awareness, and positive engagement rather than enforcement alone.
- Students were encouraged to approach wardens or counsellors in case of stress or personal difficulties.

**Action Taken Report (ATR) – Meeting No. 2**

**Session: January – June 2025**

**1. Night Vigilance and Screening**

- Security staff instructed to maintain alertness during late-night hours.
- Wardens advised to record observations during night rounds regularly.

**2. Student Awareness and Counselling Support**

- Students informed about availability of counselling and support during examination period.
- Wardens encouraged informal interaction with students to identify stress-related concerns.