

 <p>AMRITSAR GROUP OF COLLEGES</p> <p>NAAC Grade "A" 3rd Cycle Autonomous College 3rd Cycle Autonomous Category (Since 2014) Confirmed by UGC</p>	<p>Agenda & Circular of Second Meeting of Anti-Drug Committee</p>	<p>From the Office of Chief Warden</p>
<p>Date: - 23-10-2024</p>		

Meeting Schedule:

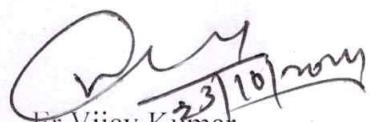
Date: 25/10/2024

Time: 11:00 AM

Venue: Chief Warden Office

Agendas:

1. Night screening and gate monitoring
2. Increased vigilance during festival period (Diwali)
3. Review of anonymous complaints, if any
4. Awareness activities during the semester
5. Any other matter with the permission of the Chair



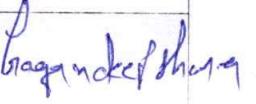
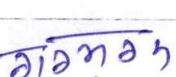
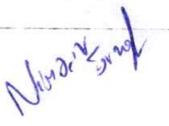
Er. Vijay Kumar

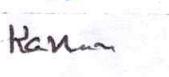
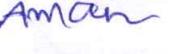
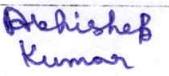
Chief Warden

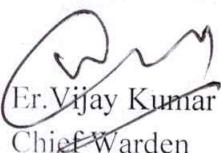
**Attendance of Second Meeting of
Anti-Drug Committee**

Dated: 25-10-2024

**From the Office of
Chief Warden**

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Ms. Shruti Parashar	Warden (Girls Hostel)	Secretary	8196900399	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Mr. Gursharan Singh	Caretaker (Boys Hostel)	Member	8360448035	
6.	Ms. Trishla Sharma	Caretaker (Girls Hostel)	Member	8566945161	
7.	Mr. Nirdev Singh	Caretaker (Boys Hostel)	Member	9814075018	

S. No	Name	Designation	Responsibility	Branch	Signature
1	Monika Jaiswal	Student	Member	CSE	
2	Kanchan Nadda	Student	Member	B.Pharmacy	
3	Aman	Student	Member	ME	
4	Abhishek Kumar	Student	Member	CSE	


Er. Vijay Kumar
Chief Warden

**Minutes & ATR of Second
Meeting of Anti-Drug Committee**

Date: - 25-10-2024

**From the Office of
Chief Warden**

Minutes of the Meeting (MoM)

1. Night Screening and Gate Monitoring

- The committee reviewed the night screening arrangements at hostel gates.
- It was observed that screening was generally satisfactory, with a need for strict checking during late hours.

2. Festival-Related Vigilance

- Discipline and vigilance during Diwali celebrations were discussed.
- Members emphasized avoiding substance use and maintaining strict supervision during festivals.

3. Review of Anonymous Complaints

- Anonymous inputs received during the semester were reviewed.
- No confirmed substance-related cases were reported.

4. Awareness Activities

- The committee reviewed awareness activities such as notices and informal interactions with students.
- Continued sensitization was recommended.

5. Any Other Matter

- No additional matter was discussed.

Action Taken Report (ATR)

1. Night screening duties reinforced at hostel entry points.
2. Wardens and security staff instructed to remain vigilant during festival days.
3. Anonymous complaints monitored discreetly.
4. Anti-drug awareness notices displayed in hostel premises.

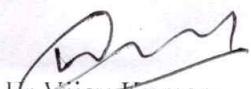

Er. Vijay Kumar
Chief Warden

 <p>AMRITSAR GROUP OF COLLEGES</p> <p>NAAC Grade "A" 3rd Cycle Autonomous College Under Autonomous Category (Since 2014) Conferred by UGC</p>	<p>Anti-Drug Committee Tentative Schedule of Meetings</p>	<p>From the Office of Chief Warden</p>
<p>Date: -22 -07-24</p>		

Tentative Schedule of Meetings of Anti-Drug Committee for session July 2024-Dec 2024

Meeting No	Tentative Dates
1	07-08-2024
2	25-10-2024

Note: - This is the tentative schedule of meetings it may change, new dates of meetings may be shared on short notice so all members of the committee requested to be available for the meetings.



Mr. Vijay Kumar
Chief Warden

**Agenda & Circular of First
Meeting of Anti-Drug Committee**

Date: - 06-08-2024

**From the Office of
Chief Warden**

Meeting Schedule:

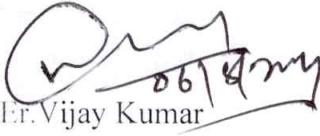
Date: 07/08/2024

Time: 11:00 AM

Venue: Chief Warden Office

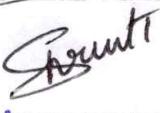
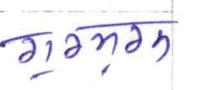
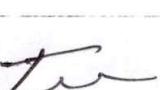
Agenda

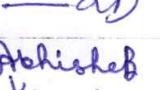
1. Orientation and anti-drug pledge for newly admitted students
2. Review of vulnerable locations in hostel premises
3. Introduction and role of student volunteer group
4. Coordination with hostel wardens and security staff
5. Any other matter with the permission of the Chair

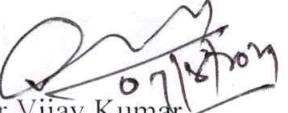


E.R. Vijay Kumar
Chief Warden

 AMRITSAR GROUP OF COLLEGES	Attendance of Frist Meeting of Anti-Drug Committee	From the Office of Chief Warden
NAAC Grade "A" 3 rd Cycle Autonomous College (Since 2014) Conferred by UGC	Dated: 07-08-2024	

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Ms. Shruti Parashar	Warden (Girls Hostel)	Secretary	8196900399	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Mr. Gursharan Singh	Caretaker (Boys Hostel)	Member	8360448035	
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S. No	Name	Designation	Responsibility	Branch	Signature
1	Monika Jaiswal	Student	Member	CSE	
2	Kanchan Nadda	Student	Member	B.Pharmacy	
3	Aman	Student	Member	ME	
4	Abhishek Kumar	Student	Member	CSE	



Er. Vijay Kumar
Chief Warden

 <p>AMRITSAR GROUP OF COLLEGES</p> <p>NAAC Grade "A" 3rd Cycle Autonomous College Under Autonomous Category (Since 2014) Conferred by UGC</p>	<p>Minutes & ATR of First Meeting of Anti-Drug Committee</p>	<p>From the Office of Chief Warden</p>
<p>Date: - 07-08-2024</p>		

Minutes of the Meeting (MoM)

1. Orientation and Anti-Drug Pledge

- The committee discussed conducting anti-drug orientation for newly admitted students.
- It was decided that all new students will take an anti-drug pledge during the orientation programme.

2. Review of Vulnerable Locations

- Vulnerable areas such as staircases, parking areas, and isolated corners were reviewed.
- Members emphasized regular monitoring of these locations.

3. Student Volunteer Group

- The role of student volunteers in reporting suspicious activities was discussed.
- It was agreed to involve student representatives from both boys' and girls' hostels.

4. Coordination with Wardens and Security

- The need for close coordination among wardens, security staff, and the committee was highlighted.
- Timely reporting of any suspicious activity was advised.

5. Any Other Matter

- No additional issues were raised.

Action Taken Report (ATR)

1. Anti-drug pledge included in the student orientation programme.
2. List of vulnerable locations shared with wardens and security staff.
3. Student volunteers identified and briefed about their responsibilities.
4. Wardens and security staff instructed to maintain regular monitoring.



Mr. Vijay Kumar
Chief Warden