

**Meeting schedule:**

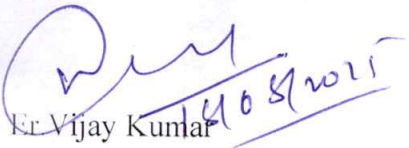
**Date: 20/08/2025**

**Time: 11:30 AM**

**Venue: Chief Warden Office**

**Agendas**


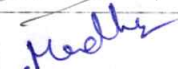
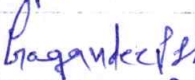
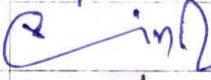
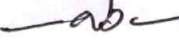
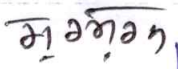
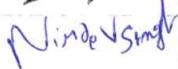
1. Orientation and anti-drug pledge for newly admitted students
2. Identification and review of vulnerable locations in hostel premises
3. Role and functioning of student representatives in anti-drug activities
4. Any other matter with the permission of the Chair

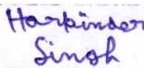
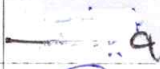


  
Er. Vijay Kumar  
Chief Warden


## Attendance of First Meeting

From the Office of  
Chief Warden

Dated: - 20-08-2025

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	
6.	Mr. Gursharan Singh	Caretaker (Boys Hostel)	Member	8360448035	
7.	Mr. Nirdev Singh	Caretaker (Boys Hostel)	Member	9814075018	

S.No	Name	Designation	Responsibility	Branch	Signature
1	Harpinder singh	Student	Member	B.Pharmacy	
2	Pardeep singh	Student	Member	B.Pharmacy	
3	Kasak gupta	Student	Member	CSE	
4	Sakshi verma	Student	Member	CSE	

  
Er. Vijay Kumar  
Chief Warden

**Minutes of the Meeting (MoM)**

**1. Orientation and Anti-Drug Pledge**

- The committee discussed the orientation programme for newly admitted students.
- It was decided that an anti-drug pledge would be administered to all new hostel residents.

**2. Vulnerable Locations Review**

- Vulnerable areas such as staircases, parking areas, and less-used corridors were reviewed.
- The committee emphasized routine monitoring of these areas.

**3. Student Representatives' Role**

- The role of student representatives in spreading awareness and reporting concerns was discussed.
- Members agreed that student involvement would strengthen preventive efforts.


**4. Any Other Matter**

- No additional issues were raised.

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**Action Taken Report (ATR)**

1. Anti-drug pledge incorporated into hostel orientation programme.
2. Vulnerable locations shared with wardens and security staff for monitoring.
3. Student representatives briefed regarding their responsibilities.

  
P. Vijay Kumar  
Chief Warden