

Date: 15-09-2025
Time: 02:00 pm
Venue: Central Library

Attendees

1. Mr. HS Sarkaria (Head Librarian)
2. Mr. Jaspreet (Librarian)
3. Ms. Tarandeep Kaur (DEO)

Absentee

Ms. Suneeta (Library Assistant)

Agenda 37.1

Action Taken Report of the 36th Meeting.

Proceedings: The follow-up of the previous meeting was reviewed agenda by agenda and found the implementation of all the decision taken.

Agenda 37.2

Minutes of HoDs Meeting

Proceedings: Head Librarian sir apprised regarding the minutes of meeting of HoDs held on 15-09-2025.

Agenda 37.3

Visit all Departments

Proceedings: It has been decided to visit all the departments and to see HoDs to ensure the usage of DELNET resources. It is to be completed by 20th Sep 2025 by Ms. Taran.

Agenda 37.4

Review of Visitors during MST

Proceedings: The members shared that they found the smooth conduct of visitors during MST-I

Agenda 37.5

Discussion regarding discipline in the Reading Hall-3 after 05:00 pm

Proceedings: A discussion was held regarding the usage of Reading Hall-3 after 5 PM to ensure proper management and security during extended hours.

Agenda 37.6

Review of Digital Library

Proceedings: It has been decided that the systems available in the Digital Library need to be upgraded. Accordingly, the point will be highlighted by Head Librarian in the meeting of Library Committee.

Agenda 37.7

Follow-up of routine activity in each individual in the Central Library.

Proceedings: Follow-up has been taken from each staff member regarding their routine activities.

-Sd/-
Minutes prepared by
Tarandeep Kaur

E-mail to:

1. Head, IAC
2. Mr. Jaspreet Singh
3. Ms. Suneeta
4. Ms. Tarandeep Kaur

