

**Date:** 24-12-2025  
**Time:** 11:30 am  
**Venue:** Central Library

## Attendees

1. Mr. HS Sarkaria (Head Librarian)
2. Mr. Jaspreet (Librarian)
3. Ms. Suneeta (Library Assistant)
4. Ms. Tarandeep Kaur (DEO)
5. Yadwinder Singh (Receptionist)

## Agenda 44.1

Follow- up of compliance of previous meeting

### Proceedings

The follow-up of the previous meeting was taken agenda by agenda.

## Agenda 44.2

Feedback of working of Central Library during the year 2025

### Proceedings

44.2.1 During the meeting, it was discussed that the Central Library initiated and successfully implemented several new initiatives during the year 2025, as detailed below:

- The implementation of the KOHA Library Management System has streamlined book search and issue/return processes.
- Long awaited DELNET membership renewed which provided faculty members and students access to a wider range of academic and research resources.
- Got the subscription of audio books through Kuku FM
- First time the Central Library celebrated "National Library Week" which was highly appreciated by each and every AGCian.
- The Central Library created its own official Instagram handle which has proven to be beneficial for communication and awareness about various updates among students.

44.2.2 The challenges faced during the year 2025 were also discussed. Among these, delays in repair and maintenance were identified as a major concern. It was resolved that the matter would be discussed with the Principal to ensure that such delays are not repeated in the coming year.

## Agenda 44.3

Planning for the Next Semester (January–June 2026)

### Proceedings

44.3.1 Month-wise planning for the upcoming semester was discussed and it was decided to implement the same as per the previous practice.

44.3.2 All team members were instructed to propose individual new initiatives, apart from their already assigned responsibilities, to be undertaken for the Central Library. The detailed plan shall be submitted to the Head Librarian Sir by 5<sup>th</sup> January 2025.

44.3.3 It was decided to further encourage students to make effective use of digital resources in the coming year.

44.3.4 Mr. J.S. was directed to submit his daily work schedule, as already conveyed, to the Head Librarian Sir by 5<sup>th</sup> January 2025.

## Agenda 44.4

Discussion to update the Central Library Profile

### Proceedings

Mr. JS needs to update the Central Library Profile and submit the same to Head Librarian Sir by 5<sup>th</sup> January 2025. He may discuss in this regard with Head Librarian Sir over telephonic conversation.

Sd/-

Minutes prepared by

Tarandeep Kaur

### E-mail to;

1. Head, IAC
2. Mr. Jaspreet Singh
3. Ms. Suneeta
4. Ms. Tarandeep Kaur
5. Mr. Yadwinder Singh

### Glimpse

