

 <p><b>AMRITSAR</b> GROUP OF COLLEGES</p> <p>NAAC Grade "A" 3<sup>rd</sup> Cycle under Autonomous Category</p> <p>Autonomous College (Since 2014) Conferred by UGC</p>	<h2>Minutes of 46<sup>th</sup> Team Meeting</h2>	<h2>Central Library</h2>
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**Date:** 27-01-2026  
**Time:** 01:15 pm  
**Venue:** Central Library

### Attendees

1. Mr. HS Sarkaria (Head Librarian)
2. Mr. Jaspreet (Librarian)
3. Ms. Suneeta (Library Assistant)
4. Ms. Tarandeep Kaur (DEO)

### Agenda 46.1

Follow-up of compliance of previous meeting

#### Proceedings

The follow-up of the previous meeting was taken agenda by agenda. All the decisions taken have been implemented and some are in process as decided.

### Agenda 46.2

To deliberate on the preparation, updating, and final compilation of all requisite documentation for the AICTE inspection.

#### Proceedings

The team discussed the preparation, updating, and final compilation of all requisite documentation for the AICTE inspections. It was decided to complete and organize the documentation as per AICTE norms within the stipulated timeline.

### Agenda 46.3

Discussion on the videos of the Principal Sir regarding NAAC metrics, providing a bird-eye view, with specific reference to metrics 1.1.1, 1.2.1, and 1.2.2.

#### Proceedings

Head Librarian shared the information regarding the videos of the Principal Sir focusing on NAAC metrics, providing a bird-eye view with specific reference to metrics 1.1.1, 1.2.1, and 1.2.2. The discussion helped in developing a clear understanding of the objectives, expectations, and key aspects related to the said criteria.

## Agenda 46.4

Follow-up of routine activity in each individual in the Central Library.

**Proceedings:** Follow-up was taken from each staff member regarding their routine activities.

Sd/-

Minutes prepared by

Tarandeep Kaur

E-mail to:

1. Head, IAC
2. Mr. Jaspreet Singh
3. Ms. Suneeta
4. Ms. Tarandeep Kaur
5. Mr. Yadwinder Singh

