

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle under Autonomous Category Autonomous College (Since 2014) Conferred by UGC	Minutes of 55th Team Meeting	Central Library
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Date: 31-08-2026
Time: 09:00 am
Venue: Central Library

Attendees

1. Mr. HS Sarkaria (Head Librarian)
2. Mr. Jaspreet Singh (Librarian)
3. Ms. Suneeta (Library Assistant)
4. Ms. Tarandeep Kaur (Data Entry Operator)

TCL 55.1

Follow-up of compliance of previous meeting

Proceedings: The follow-up of the previous meeting was taken agenda by agenda.

TCL 55.2

Discussion on the smooth and effective conduct of library discipline during MST commencing from 1st September 2026

Proceedings: It was decided that during MST, one security guard shall be stationed at the library reception from 8:30 am. onwards to ensure proper monitoring and discipline. Further, all staff members and attendants shall observe their lunch break only after the first half, so as to maintain smooth functioning and discipline during MST.

TCL 55.3

To ensure the proper preparation for the upcoming inspection for B.SC. EMT

Proceedings: It was decided to ensure the availability and proper arrangement of books prescribed for the B.Sc. EMT programme.

TCL 55.4

Discussion regarding the planning and preparations for the celebration of International Literacy Day on 8th September 2026

Proceedings: The planning and preparations for the celebration of International Literacy Day on 8th September 2026 were discussed, and necessary arrangements were assigned accordingly.

TCL 55.5

Discussion regarding the planning and preparations for the "Mind Maze" event organized by the Students' Library Committee, scheduled from 15th to 16th September 2026

Proceedings: The planning and preparations for the "Mind Maze" event organized by the Students' Library Committee, scheduled from 15th to 16th September 2026, were discussed and necessary arrangements were assigned accordingly.

TCL 55.6

Discussion regarding allowing Reading Hall-4 to be booked by students for educational discussion purposes

Proceedings: It was decided to create new provision for students to book Reading Hall-4 for educational discussion purposes.

Sd/-

Minutes prepared by

Tarandeep Kaur

To:

1. Principal
2. Deputy Registrar & Head (IAC)
3. Mr. Jaspreet Singh
4. Ms. Suneeta
5. Ms. Tarandeep Kaur
6. Mr. Yadwinder Singh

