

Date: 05-12-2025
Time: 10:20 am
Venue: Central Library

Attendees

1. Mr. HS Sarkaria (Head Librarian)
2. Mr. Jaspreet (Librarian)
3. Ms. Suneeta (Library Assistant)
4. Ms. Tarandeep Kaur (DEO)

Agenda 43.1

Action Taken Report of the 42nd Meeting.

Proceedings: The follow-up of the previous meeting was reviewed agenda by agenda.

Agenda 43.2

Individual Planning for next semester of each member

Proceedings: It was decided that each member will prepare their individual planning for the next semester, and the same must be submitted by Tuesday.

Agenda 43.3

The 32nd Library Committee meeting has been scheduled

Proceedings: It was decided that the meeting of the Library Committee would be conducted on 8th December 2025 at 3:00 PM. The meeting will take place in Reading Hall-4 of the Central Library. The hospitality responsibility has been assigned to Mr. Jaspreet Singh and Ms. Tarandeep Kaur.

Agenda 43.4

Upgradation of Notice Board

Proceedings: It was discussed and agreed that the notice board of the library will be upgraded, and the necessary action will be initiated at the earliest. The responsibility for this task has been assigned to Mr. Jaspreet Singh and Ms. Suneeta.

**-Sd/-
Minutes prepared by
Tarandeep Kaur**

E-mail to:

1. Head, IAC
2. Mr. Jaspreet Singh
3. Ms. Suneeta
4. Ms. Tarandeep Kaur

