

 <p><b>AMRITSAR</b> GROUP OF COLLEGES</p> <p>NAAC Grade "A" 3<sup>rd</sup> Cycle   Autonomous College (Since 2014) Conferred by UGC under Autonomous Category</p>	<p><b>Discipline committee (Circular)</b></p>	<p><b>Office of Dean Students' Affairs</b></p>
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Ref.No. - AGC/DC/2024/038

Date: 24/10/2024

## **Circular**

This is to inform all the members of the Discipline Committee that a meeting is to be held on 28-10-2024 at 3:30 pm in the DSA Office. All the members are requested to be present for the meeting.

### **Agenda:**

- Review of Previous Actions:** Discuss what was done after the last meeting.
- Review of Current Cases:** Go over any new or ongoing disciplinary issues.
- Decide on Actions:** Decide what actions to take for each case.
- Preventive Measures:** Discuss ways to prevent future issues.



Discipline Committee In-charge

AGC, Amritsar

## Minutes of Meeting

### Discipline Committee

Minutes of Meeting of Discipline Committee held on 28-10-2024 at 3:30 pm in the DSA Office.

S. No.	Agenda	Discussion	Responsibility
1	Review of previous disciplinary cases	The committee reviewed all pending and resolved cases from the last meeting. Necessary follow-ups were identified.	DSA Office & Discipline Committee Members
2	Monitoring student behaviour on campus	Discussion held regarding increased vigilance during peak hours and common areas.	Security Staff & Faculty Coordinators
3	Handling recent incidents	Recent minor disciplinary incidents were discussed, and corrective actions were suggested.	Concerned Class Coordinators
4	Awareness and counselling measures	Emphasis on conducting counselling sessions and creating awareness on discipline and code of conduct.	Counselling Cell & HoDs
5	Planning for upcoming events	Ensuring proper discipline management during upcoming college activities and events.	Event Coordinators & Discipline Committee

MOM were kept in front of Chairman of the committee.



**Dean Student Affairs**

**AGC, Amritsar**

## Attendance Sheet

**Discipline  
committee**

Meeting Date: 28/10/24

S. No.	Name	Present
1	Dr. Gaurav Tejpal (Principal)	Yes
2	Mr. Amit Singh (Dean Students' Affairs)	Yes
3	Mr. Bhuvnesh Kumar (Discipline Co-ordinator)	Yes
4	Mr. Sahil Luthra	Yes
5	Mr. Paramjit Singh	Yes
6	Mr. Sanjeev Kumar	Yes
7	Mr. Sandeep Sharma	No

  
Convener

  
Discipline Co-ordinator