

Ref.No. - AGC/DC/2024/058


Date: 04/11/2025

Circular

This is to inform all the members of the Discipline Committee that a meeting is to be held on 07-11-2025 at 4:00 pm in the DSA Office. All the members are requested to be present for the meeting.

Agenda:

1. **Review of Previous Actions:** Discuss what was done after the last meeting.
2. **Review of Current Cases:** Go over any new or ongoing disciplinary issues.
3. **Decide on Actions:** Decide what actions to take for each case.
4. **Preventive Measures:** Discuss ways to prevent future issues.
5. **Coordination with Security Staff:** Discuss roles and responsibilities of security personnel in maintaining discipline on campus.
6. **Emergency Preparedness:** Plan measures for handling emergencies such as medical issues, conflicts, or safety concerns.
7. **Any Other Matter:** Open floor for additional concerns or suggestions.


Discipline Committee In-charge

AGC, Amritsar

Minutes of Meeting of Discipline Committee held on 7-11-2025 at 4:00 pm in the DSA Office.

S. No.	Agenda	Discussion	Responsibility
1	Review of Previous Actions	The committee reviewed actions taken after the last meeting. Implementation of disciplinary guidelines and compliance by students was found satisfactory.	Discipline Committee
2	Review of Current Cases	New and ongoing disciplinary cases were discussed. Reports submitted by concerned departments were examined, and necessary observations were noted.	Inquiry Sub-Committee
3	Decide on Actions	The committee deliberated on appropriate actions for each case. It was decided to issue warnings for minor violations and initiate strict action for serious misconduct as per institutional rules.	Chairperson / Convener
4	Preventive Measures	Various preventive measures were discussed, including student awareness programs, regular monitoring, faculty supervision, and strict enforcement of rules to avoid future issues.	Discipline Committee
5	Coordination with Security Staff	Roles and responsibilities of security personnel were discussed. It was decided to enhance coordination between faculty and security staff for better campus monitoring and control.	Security In-charge
6	Emergency Preparedness	Plans for handling emergencies such as medical situations, conflicts, and safety concerns were reviewed. Availability of first aid, emergency contacts, and quick response mechanisms were emphasized.	Administration / Medical Team
7	Any Other Matter	Members shared additional suggestions, including improving communication channels and encouraging students to report issues without hesitation.	All Members

MOM were kept in front of Chairman of the committee.

Dean Student Affairs

AGC, Amritsar

Meeting Date: 07/11/25

S. No.	Name	Present
1	Dr. Gaurav Tejpal (Principal)	Yes
2	Mr. Amit Singh (Dean Students' Affairs)	Yes
3	Mr. Bhuvnesh Kumar (Discipline Co-ordinator)	Yes
4	Mr. Sahil Luthra	No
5	Mr. Paramjit Singh	Yes
6	Mr. Sanjeev Kumar	Yes
7	Mr. Sandeep Sharma	Yes


Convener


Discipline Co-ordinator