

**Meeting schedule:**

**Date: 15/03/2022**

**Time: 3:30 PM**

**Venue: Chief Warden's Office**

**Agenda:**

1. Review hostel reopening discipline
2. COVID-19 safety and hygiene compliance
3. Discipline review of Lohri celebrations

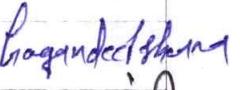
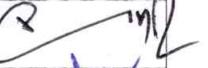
Sd/   
Chief Warden

**Hostel Discipline Committee First  
Meeting Attendance**

Dated: - 15-03-2022

**From the Office of  
Chief Warden**

Attendance of 1st meeting held on 15-03-2022 at office of the Chief Warden

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Dr. P.S Pannu	Chief Warden	Convenor	9855861155	
2.	Mr. Ranjit Singh	Manager CCIE	Secretary	8872008179	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
6.	Mr. Rahul Sharma	Deputy Controller of Examination	Member	9988964304	
7.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	

  
Chief Warden

**Minutes – Meeting 1**

- Committee reviewed winter reopening attendance and discipline log.
- Lohri program conducted smoothly no indiscipline incident report.
- Committee reviewed sanitation arrangements and decided to conduct thermal screening twice daily.

**ATR – Meeting 1**

- CCTV blind area flagged for corrective installation.
- COVID compliance posters displayed across blocks.

  
Chief Warden

# Amritsar Group of Colleges, Amritsar

Autonomous status conferred by UGC under UGC act-1956, (2f), NAAC-A Grade

*Formerly known as*

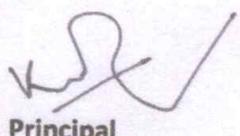
Amritsar College of Engineering & Technology | Amritsar Pharmacy College

## Office Order

Dated: 27.04.2022

As per the order of competent authority, Er. Vijay Kumar, Assistant Professor, Deptt. of Civil Engineering has been assigned an additional duty as Chief Warden to look after the day to day work of all Hostels (Boys & Girls) w.e.f 27.04.2022.

The services rendered by Dr. Paramjit Singh Pannu as Chief Warden are highly appreciated and are placed on records.



Principal

Principal,  
Amritsar Group of Colleges  
AMRITSAR.

CC: 1. Er. Vijay Kumar, AP, Deptt. of CE  
2. Dr. Paramjit Singh Pannu, Registrar  
3. Dean Students' Affairs  
4. All Deans and HODs  
5. Wardens (Boys and Girls Hostels)  
6. OSD to Chairman  
7. Personal files

**Subject: Change in the Composition of Hostel Discipline Committee**

This is to inform all concerned that there has been a change in the composition of the Hostel Discipline Committee due to administrative arrangements.

Dr. P. S. Pannu, who was serving as Chief Warden and Convenor of the Hostel Discipline Committee, has been relieved from the responsibility of Chief Warden.

Er. Vijay Kumar has taken charge as the Chief Warden and shall henceforth function as the Convenor of the Hostel Discipline Committee with immediate effect.

Accordingly, all committee meetings, disciplinary matters, and related correspondence shall be carried out under the supervision of Er. Vijay Kumar, Chief Warden.

All committee members are requested to take note of the above change and extend their cooperation.

Sd/-



Er. Vijay Kumar

Chief Warden

Hostels

**Copy to:**

- Members, Hostel Discipline Committee
- All Hostel Wardens
- Hostel Office Record
- Notice Board (Boys & Girls Hostels)

A 'hostel discipline committee' comprising of the following faculty/staff and students is hereby constituted for the session 2022-2023. The objective of a hostel discipline committee is to maintain order, promote a respectful and safe living environment, and ensure that all residents adhere to established rules and regulations. Below are the specific objectives of the committee.

**Enforcement of Rules:** Ensuring that all hostel rules and regulations are followed by residents to maintain order and harmony.

**Conflict Resolution:** Addressing and resolving conflicts among residents in a fair and timely manner.

**Behavioral Standards:** Promoting and upholding high standards of behavior and mutual respect among residents.

**Safety and Security:** Ensuring the safety and security of all residents by enforcing rules related to entry, curfew, and conduct.

**Community Building:** Fostering a sense of community and cooperation among residents through various activities and initiatives.

**Support and Guidance:** Providing support and guidance to residents, helping them adapt to hostel life and adhere to expected behavioral standards.

**Disciplinary Actions:** Taking appropriate disciplinary actions against residents who violate hostel rules and regulations, ensuring consistency and fairness.

**Monitoring and Evaluation:** Regularly reviewing and updating disciplinary policies and procedures to ensure they remain effective and relevant.

S. No	Name	Designation	Responsibility	Mobile No
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262
2.	Mr. Ranjit Singh	Manager CCIE	Secretary	8872008179
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182
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Chief Warden