

**Hostel Discipline Committee  
Circular & Agenda First Meeting**

**From the Office of  
Chief Warden**

**Dated: - 17-08-2022**

**Meeting schedule:**

**Date: 19/08/2022**

**Time: 3:30 PM**

**Venue: Chief Warden's Office**

**Agenda:**

1. Independence Day review
2. Outsider entry concern
3. Mess queue disorder
4. Review of general discipline in hostel premises

**Sd/-**

**Chief Warden**


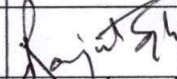
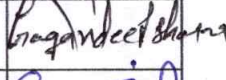

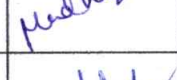

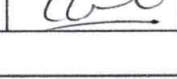
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17/08/2022

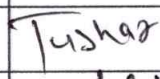
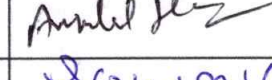
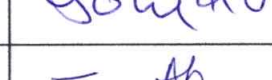
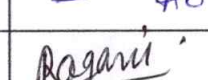
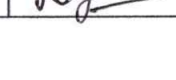
**Hostel Discipline Committee First  
Meeting Attendance**

**Dated: - 19-08-2022**

**From the Office of  
Chief Warden**

Attendance of 1st meeting held on 19-08-2022 at office of the Chief Warden

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Mr. Ranjit Singh	Manager CCIE	Secretary	8872008179	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
6.	Mr. Rahul Sharma	Deputy Controller of Examination	Member	9988964304	
7.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	

S. No	Name	Designation	Responsibility	Branch	Roll Number	Signature
1	Tushar Raina	Student	Member	B. Pharmacy	2132618	
2	Anshul Sharma	Student	Member	B. Pharmacy	2132533	
3	Sourav Sharma	Student	Member	B. Pharmacy	2132609	
4	Priya kumari	Student	Member	CSE	2233695	
5	Ragani	Student	Member	B. Pharmacy	2132594	

  
Chief Warden

**1. Independence Day Review**

- The committee reviewed the conduct of Independence Day celebrations.
- The event was found to be peaceful and well organized.
- Minor crowding was observed after the program.

**2. Outsider Entry Concern**

- Reports of outsiders entering the hostel premises were discussed.
- Lapses in gate checking during evening hours were noted.

**3. Mess Queue Disorder**

- Disorder in the mess queue during peak hours was reported.
- Students were found not following proper queue discipline.

**4. General Discipline Review**

- Overall discipline in the hostel was found satisfactory.
- Students were advised to cooperate with wardens and security staff.

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**Action Taken Report (ATR)**

**1. Independence Day**

- Instructions issued to improve crowd dispersal after events.

**2. Outsider Entry**

- Security staff instructed to strictly check ID cards at entry gates.

**3. Mess Queue**

- Students advised to maintain proper queue system.
- Mess supervisor directed to monitor peak hours.

**4. General Discipline**

- Verbal instructions given to students to follow hostel rules strictly.

Sd/-   
Chief Warden