



## Hostel Discipline Committee Circular & Agenda Second Meeting

Dated: - 06-11-2023

From the Office of  
Chief Warden

Meeting schedule:

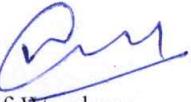
Date: 10/11/2023

Time: 4:00 PM

Venue: Chief Warden's Office

Agenda:

1. Curfew violations after Diwali
2. Winter sports proposal
3. Fight near water cooler
4. Review of night security and gate monitoring
5. Discipline in common areas and corridors
6. Preventive measures to avoid repeat incidents

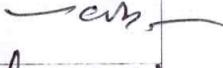
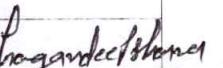
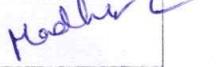
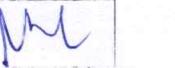
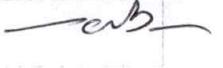
Sd/-   
Chief Warden

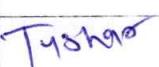
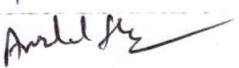
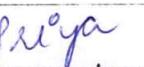
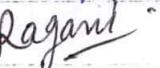
**Hostel Discipline Committee  
Second Meeting Attendance**

**Dated: - 10-11-2023**

**From the Office of  
Chief Warden**

Attendance of 2nd meeting held on 10-11-2023 at office of the Chief Warden

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Mr. Ranjit Singh	Manager CCIE	Secretary	8872008179	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
6.	Mr. Rahul Sharma	Deputy Controller of Examination	Member	9988964304	
7.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	

S. No	Name	Designation	Responsibility	Branch	Roll Number	Signature
1	Tushar Raina	Student	Member	B. Pharmacy	2132618	
2	Anshul Sharma	Student	Member	B. Pharmacy	2132533	
3	Sourav Sharma	Student	Member	B. Pharmacy	2132609	
4	Priya kumari	Student	Member	CSE	2233695	
5	Ragani	Student	Member	B. Pharmacy	2132594	

  
Chief Warden

**1. Curfew Violations after Diwali**

- The committee reviewed reports of late entry after Diwali celebrations.
- Students cited festival visits as the reason for delay.
- The Chief Warden emphasized strict adherence to curfew timings.

**2. Winter Sports Proposal**

- Proposed indoor sports such as Carrom and Table Tennis were discussed.
- The committee agreed to organize winter sports within limited hours.

**3. Fight near Water Cooler**

- The incident was reviewed based on the warden's report.
- It was noted that the fight occurred due to a minor argument over turn-taking.

**4. Night Security and Gate Monitoring**

- The committee reviewed the functioning of night security staff.
- Lapses in monitoring during festival days were observed.

**5. Discipline in Common Areas**

- Behaviour in common areas such as corridors and water points was discussed.
- Students were advised to maintain decorum and avoid arguments.

**6. Preventive Measures**

- The committee discussed counselling and awareness as preventive steps.
- Emphasis was placed on early reporting of conflicts.

**Action Taken Report (ATR)**

**1. Curfew Violations**

- Late-entry students were warned.
- Curfew instructions re-circulated to all residents.

**2. Winter Sports**

- Indoor winter sports approved and schedule prepared.
- Supervisory duties assigned.

**3. Fight Incident**

- Students involved were counselled and issued warnings.
- Incident recorded in the discipline register.

**4. Security Monitoring**

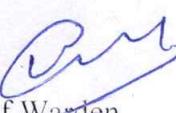
- Security staff instructed to strictly check entry during night hours.
- Gate monitoring reinforced during festivals.

**5. Common Area Discipline**

- Wardens instructed to conduct regular rounds in common areas.

**6. Preventive Measures**

- Awareness instructions displayed on hostel notice boards.

Sd/-   
Chief Warden