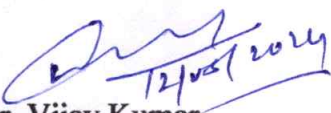


Tentative Schedule of Meetings of Hostel Discipline Committee for session July 2024-Dec 2024

Meeting No	Tentative Dates
1	19 August
2	14 October

Note: - This is the tentative schedule of meetings it may change, new dates of meetings may be shared on short notice so all members of the committee requested to be available for the meetings.


Er. Vijay Kumar
Chief Warden

Subject: Circular for Discipline Committee Meeting

Dear Committee Members

This is to inform you that a meeting of the Hostel Discipline Committee has been scheduled as follows:

Date:20/08/2024

Time:3:00PM

Venue: Chief Warden

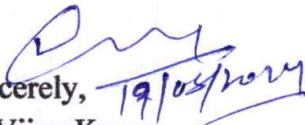
The agenda of the meeting includes the following:

1. Review of recent disciplinary incidents.
2. Discussion on rules and regulations for hostel residents.
3. Evaluation of suggestions to improve discipline.
4. Actions on previous complaints.
5. Any other matters with permission of the Chair.

Your presence is highly important, and we expect all members to attend the meeting punctually. Kindly confirm your availability by WhatsApp.

For any queries, feel free to contact the Chief Warden.

Thank you for your cooperation.

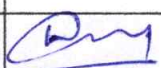
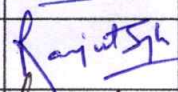
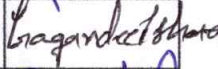

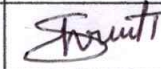
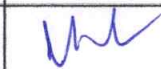

Sincerely, 
Er. Vijay Kumar
Chief Warden

**Hostel Discipline Committee First
Meeting Attendance**

Dated: - 20-08-2024

**From the Office of
Chief Warden**

Attendance of 1st meeting held on 20-08-2024 at office of the Chief Warden

S. No	Name	Designation	Responsibility	Mobile No	Signature
1.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2.	Mr. Ranjit Singh	Manager CCIE	Secretary	8872008179	
3.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5.	Ms. Shruti Parashar	Warden (Girls Hostel)	Member	8196900399	
6.	Mr. Rahul Sharma	Deputy Controller of Examination	Member	9988964304	
7.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	

S. No	Name	Designation	Responsibility	Branch	Roll Number	Signature
1	Tushar Raina	Student	Member	B. Pharmacy	2132618	
2	Anshul Sharma	Student	Member	B. Pharmacy	2132533	
3	Sourav Sharma	Student	Member	B. Pharmacy	2132609	
4	Priya kumari	Student	Member	CSE	2233695	
5	Ragani	Student	Member	B. Pharmacy	2132594	


Chief Warden

Minutes of the Meeting of the Discipline Committee

Agenda Items:

1. Review of Recent Disciplinary Incidents

- **Discussion:**

The committee reviewed recent disciplinary incidents reported over the past month. These incidents included violations of hostel rules.

- **Decision:**

The committee decided to issue warnings to students involved in disciplinary incidents. Additionally, hostel wardens will conduct random inspections to ensure compliance with rules.

2. Discussion on Rules and Regulations for Hostel Residents

- **Discussion:**

The existing rules and regulations for hostel residents were revisited. The need for clearer communication of rules, especially to new residents, was emphasized.

- **Decision:**

The committee recommended, that orientation sessions on hostel discipline will be conducted at the beginning of each academic year.

3. Evaluation of Suggestions to Improve Discipline

- **Discussion:**

Suggestions received from students and wardens regarding discipline improvement were evaluated. Key proposals included increasing the frequency of inspections and implementing a points-based disciplinary system.

- **Decision:**

The committee agreed to pilot the points-based system, where minor violations will accumulate points, leading to consequences such as community service or suspension of privileges.

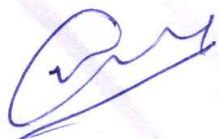
4. Actions on Previous Complaints

- **Discussion:**

The committee reviewed complaints from the previous meeting, including noise disturbances, and unauthorized visitors.

- **Decision:**

Actions taken included issuing fines to responsible students and revising visitor policies. It was agreed that stricter visitor logging systems would be put in place.




5. Any Other Matters with Permission of the Chair

- **Discussion:**

One of the members raised a concern regarding the mental well-being of students, proposing that regular counseling sessions should be organized to promote emotional health.

- **Decision:**

The committee approved this proposal and will collaborate with the counseling team to arrange workshops and one-on-one sessions for hostel residents.



Er. Vijay Kumar
Chief Warden