

**Hostel Discipline Committee  
Second Meeting Agenda**

**Dated: - 26-09-2025**

**From the Office of  
Chief Warden**

**Venue: Chief Warden office**

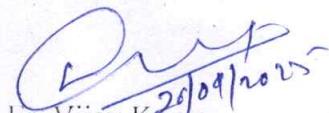
**Convenor: Er. Vijay Sai**

**Date: 29/09/2025**

**Time: 4:00 PM**

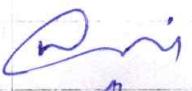
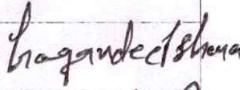
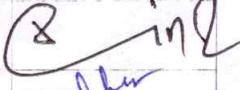
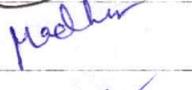
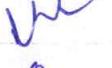
**Agenda**

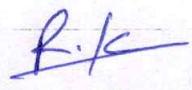
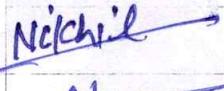
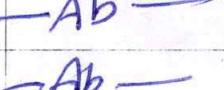
1. Preparations and discipline measures for upcoming Dussehra and Diwali celebrations
2. Review of hostel discipline records
3. Security and visitor entry monitoring during festivals
4. Any other matter with the permission of the Chair

  
Er. Vijay Kumar

Chief Warden

 <b>AMRITSAR</b> GROUP OF COLLEGES <small>NAAC Grade "A" 3<sup>rd</sup> Cycle   Autonomous College          Under Autonomous Category   (Since 2014) Conferred by UGC</small>	<b>Attendance of Second Meeting</b> <small>Dated: - 29-09-2025</small>	<b>From the Office of          Chief Warden</b>
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S. No	Name	Designation	Responsibility	Mobile No	Signature
8.	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
9.	Mr. Ranjit Singh	Manager CCIE	Secretary	8872008179	
10.	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
11.	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
12.	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
13.	Mr. Rahul Sharma	Deputy Controller of Examination	Member	9988964304	
14.	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	

S.No	Name	Designation	Responsibility	Branch	Roll Number	Signature
1	Rohit Kumar	Student	Member	CSE	2411783	
2	Nikhil Kumar	Student	Member	EE	2459376	
3	Chanchal Jasrotia	Student	Member	CSE	2411614	
4	Simranjeet Kaur	Student	Member	CSE	2411815	

Sd/-  
  
 Er. Vijay Kumar  
 Chief Warden  
 Hostels

**Minutes of the Meeting**

**1. Review of planning of Dussehra Celebrations**

- Discuss the student participation.
- Make sure to celebrate the event with discipline and dignity

**2. Diwali Celebration Planning**

- Proposed Diwali celebrations were discussed.
- The Chief Warden emphasized safe celebrations, restricted timings, and avoidance of firecrackers within hostel premises.

**3. Review of Discipline Records**

- The discipline register was reviewed.
- Only minor complaints were reported, indicating improved discipline.

**4. Security and Visitor Entry**

- The committee discussed the need for strict visitor entry checks during festival days.
- Security staff were advised to remain alert, especially during evening hours.

**5. Any Other Matter**

- Students were advised to cooperate with wardens and security staff during festival periods.

**Action Taken Report (ATR)**

1. Diwali celebration guidelines issued to hostel residents.
2. Security staff instructed to strictly verify visitor entries.
3. Wardens assigned additional rounds during festival days.
4. Notices displayed regarding safety and discipline during Diwali.

  
Er. Vijay Kumar  
Chief Warden