

**Attendees**

1. Mr. HS Sarkaria, Controller of Examinations (Chairperson)
2. Dr. Upain K.Bhatia, Dean (Academics)
3. Dr. Sandeep Kad, HoD (Computer Science & Engineering)
4. Ms. Binod Kaur, HoD (Applied Sciences)
5. Dr. Sachin Khurana, HoD (Computer Applications)
6. Mr. Rahul Sharma, Dy. CoE (Member Secretary)

**Absentees**

1. Mr. Rajbir Singh, HoD (Pharmaceutical Sciences)

The 81<sup>st</sup> meeting of the Examination Committee was held on 12<sup>th</sup> February, 2026 at 3:00 pm in the Examination Branch. The Chairperson extended a warm welcome to the members and proceeded with various agenda items as detailed below;

**Agenda item 81.1**

Action Taken Report of decisions taken in the 79<sup>th</sup> meeting

Discussion on appearing of student in the exam (ACPH-101, re-appear) without Admit Card (Agenda item 79.6).

**Proceedings**

It was noted that in the previous meeting, the Committee had decided to issue a warning letter to the Officiating Superintendent for the negligence observed in the assigned duties.

Subsequently, the concerned official submitted his written explanation & desired to call him in person in response to the warning letter.

The matter was discussed in detail by the Committee. After deliberation, it was decided to provide the Officiating Superintendent an opportunity to present his case in person. Accordingly, he will be called to attend the next meeting to hear his side before taking a final decision.

**Agenda item 81.2**

Approval to write off examination material

**Proceedings**

The matter regarding writing off old examination material was discussed in the meeting.

After deliberation, it was decided that the examination material pertaining to batches that have completed twice the prescribed duration of the degree programme, whose double duration ended in 2025, may be written off as per rules.

The Committee approved the same.

**Agenda item 81.3**

Discussion on observations by Head Examiner

81.3.1 BSOT309-19

81.3.2 MBA911-18

81.3.3 BP304T

**Proceedings**

The observations submitted by the Head Examiners in respect of the above-mentioned subjects were placed before the Committee. The same were discussed in detail and put on record.

**Agenda item 81.4**

Discussion on cases identified during re-evaluation of

81.4.1 BMLS307-18

81.4.2 AGCS21303

81.4.3 UGCA1935 (2 cases)

**Proceedings**

The cases identified during re-evaluation in the above-mentioned subjects were placed before the Committee. The matter was discussed in detail, and the cases were noted and put on record.

**Agenda item 81.5**

Evaluation of AGMC-21301 of CSE-3<sup>rd</sup> Sem

**Proceedings**

The Committee reviewed the evaluation of AGMC-21301 (CSE – 3rd Semester) and observed that a significant number of students had failed in the subject. Before the discussion, one answer sheet was randomly re-evaluated, and a variation in marks was found compared to the original evaluation. In view of this discrepancy, the Committee decided to have selected answer sheets re-evaluated by another evaluator to ensure fairness and accuracy in the assessment process.

**Pending agenda items;**

81.6 Duration of question paper of AGMC-21301 & AGMC-21401

81.7 Discussion regarding concern raised about faculty conduct during answer sheet submission –  
Evaluation Nov. 2025 ESEs

81.8 Discussion on automatic calculation of NPTEL/Swayam online exams

81.9 Discussion on UMC cases of identification mark

**Proceedings**

Due to shortage of time, the above-mentioned agenda items could not be discussed in the meeting. It was decided that the same shall be taken up for discussion in the next meeting.

**Dr. Sachin Khurana**  
(Ex-officio Member)

**Ms. Binod Kaur**  
(Ex-officio Member)

**Dr. Sandeep Kad**  
(Ex-officio Member)

**Dr. Upain Kumar Bhatia**  
(Ex-officio Member)

Minutes prepared by **Mr. Rahul Sharma**  
(Member Secretary)

**Mr. HS Sarkaria**  
(Chairperson)

Approved by **Dr. Gaurav Tejpal**  
(Principal)

## Glimpses

