

Attendees

1. Mr. HS Sarkaria, Controller of Examinations (Chairperson)
2. Dr. Upain K.Bhatia, Dean (Academics)
3. Dr. Sandeep Kad, HoD (Computer Science & Engineering)
4. Ms. Binod Kaur, HoD (Applied Sciences)
5. Dr. Sachin Khurana, HoD (Computer Applications)
6. Mr. Rahul Sharma, Dy. CoE (Member Secretary)

Absentee

Mr. Rajbir Singh, HoD (Pharmaceutical Sciences)

The 84th meeting of the Examination Committee was held on 03rd June, 2026 at 10:00 am in the Examination Branch. The Chairperson extended a warm welcome to the members and proceeded with various agenda items as detailed below;

EC 84.1

Action Taken Report of decisions taken in the 83rd meeting.

Proceedings

The Committee noted that all decisions taken during the 83rd Meeting of the Examination Committee have been duly implemented, except for the following agenda items which could not be deliberated upon at that time:

- 83.7: Regarding the observations submitted by the Head Examiner for the subject bearing code MBA911-18.
- 83.8: Regarding the submission of manual question papers for M.Sc. (Fashion Design).

With respect to Agenda Item 83.7, the Committee resolved that the Controller of Examinations shall call the concerned evaluator and seek clarification regarding the evaluation carried out by her.

Regarding Agenda Item EC 83.8, the members were apprised that the manual question papers had been received from the Department of Fashion Design and had been implemented on a prima facie basis. The Committee considered the matter and accorded its approval to the action taken.

EC 84.2

Discussion on Contingency Measures for Power Failure During Online Examinations

Proceedings:

In reference to Agenda Item AC 18.12 regarding Online Re-Appear Examinations, approved in the 18th Meeting of the Academic Council held on 25th May 2026, the Committee reviewed the contingency measures for handling power failures during online examinations.

The members were informed that all examination computers are supported by UPS backup for approximately four minutes, and a designated staff member remains on standby to ensure the prompt operation of the generator in case of a power outage.

The Committee further resolved that in the event of any power failure or technical interruption affecting a candidate's examination, compensatory time shall be granted on a rounded-up basis. Accordingly, an interruption of up to 4 minutes shall entitle the candidate to 5 minutes of extra time; an interruption of 5 to 9 minutes shall entitle the candidate to 10 minutes of extra time, and so on.

EC 84.3

Provision for Uploading of marks regarding online courses

Proceedings:

The provision for uploading marks pertaining to online courses was discussed in detail. The members deliberated that faculty members shall upload the external marks through their respective calculation modules in the Examination Branch. The Committee further noted that the calculation and uploading of internal marks may continue to be performed by the concerned faculty members through their respective departments.

Accordingly, it was resolved that the theory-external marks uploaded may remain visible in the faculty login. However, such marks shall remain locked, and no modification or alteration is permitted.

EC 84.4

Consideration of a Case of a B.Com. Student Affected by Chickenpox.

Proceedings

The case of a B.Com. student affected by chickenpox was placed before the committee. It was informed that the student had already appeared in the examinations. The matter had been considered and the necessary action had already been implemented on a prima facie basis. The members of the committee were apprised of the same and took note of the action taken.

EC 84.5

Manual examination related proceedings of a Readmitted Student of B.Tech. (ECE).

Proceedings

The matter pertaining to the manual examination-related proceedings of a readmitted B.Tech. (ECE) student due to the non-availability of the form on the AGC LMS, was placed before the committee. It was informed that the necessary action had already been implemented on a prima facie basis. The members of the committee were apprised of the case and took note of the action taken.

EC 84.6

Manual Re-appear Examination Forms filling of Pharm.D. First Year Students.

Proceedings

The matter regarding the manual filling of re-appear examination forms for Pharm.D. First-Year students, necessitated due to the non-availability of the forms on the AGC LMS, was placed before the committee. It was informed that the required action had already been implemented on a prima facie basis to facilitate the affected students. The members of the committee were apprised of the matter and took note of the action taken.

EC 84.7

Representation by the students regarding the Question Paper of MTCS201-18.

Proceedings

It was decided that the concerned subject expert shall be called to examine the observations raised by the students regarding the question paper of MTCS201-18. In case the students' observations are found to be valid, grace marks for the concerned question(s) shall be awarded in accordance with the previous practice.

EC 84.8

Case Regarding Non-Updation of Result on AGC LMS.

Proceedings

It was observed that several cases have been reported from time to time regarding the non-updation of students' results on the AGC LMS. The matter was discussed in detail by the committee. After deliberation, it was decided that the data of such students shall be forwarded to IKG Punjab Technical University in the immediate next session to ensure timely updation of results and to prevent any inconvenience or academic loss to the students.

EC 84.9

Observations of the Flying Squad during the May-2026 Examinations held on 02.06.2026.

Proceedings

The observations reported by the Flying Squad during the May-2026 Examinations conducted on 02.06.2026 were placed before the committee and discussed in detail. The following observations were noted:

1. Students of DME were appearing in examinations without carrying their Identity Cards.
2. Students of DME were carrying their personal log books during examinations.
3. Students of DCA were using scientific calculators in examinations.

After detailed deliberations, it was decided that these observations shall be verbally conveyed to the concerned Centre Superintendent for necessary corrective action and strict compliance in future examinations.

Dr. Sachin Khurana
(Ex-officio Member)

Ms. Binod Kaur
(Ex-officio Member)

Dr. Sandeep Kad
(Ex-officio Member)

Dr. Upain Kumar Bhatia
(Ex-officio Member)

Minutes prepared by Mr. Rahul Sharma
(Member Secretary)

Mr. HS Sarkaria
(Chairperson)

Approved by Dr. Gaurav Tejpal
(Principal)