 AMRITSAR GROUP OF COLLEGE <small>NAAC Grade "A" 3rd Cycle under Autonomous Category</small> <small>Autonomous College (Since 2014) Conferred by UGC</small>	Proceedings of 57th Meeting <hr/> Ref. N. AGC/CoE/289 Date 31-01-2024	Examination Committee
---	--	----------------------------------

Attendees

1. Dr. Upain K.Bhatia (DAA)
2. Dr. Sandeep Kad (Ex. Officio Member)
3. Ms. Binod Kaur (Ex. Officio Member)
4. Mr. HS Sarkaria (Member Secretary)

Absentee(s)

Dr. Sachin Khurana (Ex Officio Member)

The 57th meeting of the Examination Committee held on 30-01-2024 at 2:00 pm in the Examination Branch. The member secretary welcomed the members of the Examination Committee and presented the various agenda items for discussion & final approval as mentioned below;

Agenda Item 1

Final approval of the proceedings (Ref. No. AGC/COE/284 Dated: 23-12-2023) of feedback meeting regarding Nov 2023 End Semester Examinations.

Proceedings

The members agreed to the majority of the points discussed in the above-mentioned proceedings. Some of the modifications have been suggested by the members as mentioned below;

Timing of the exams

Keeping in mind the smooth functioning of the conduct of the End Semester Examinations, the members decided to change the timing i.e. 10:00 am to 1:00 pm and 1:30 pm to 4:30 pm for both morning & evening sessions, respectively.

Entry of the student without Admit Card

The entry of the student without Admit Card in the exams may generate various issues like students will find difficult to mention subject code in the answer sheets, some students are not aware of their University Roll numbers etc. Therefore, the members decided that the entry of the students shall be with Admit Cards.

Agenda Item 2

Single evaluator in case of re-appear Answer Sheets of the pass out students.

Proceedings

The committee members have decided to assign a single evaluator in case of evaluation of re-appear answer sheets of the pass out students.

Agenda Item 3

Planning for May 2024 End Semester Examinations

Proceedings

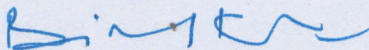
The members reviewed the month-wise planning for May 2024 End Semester Examinations. After slight changes, they decided to follow this month-wise planning for the upcoming ESEs. A copy of the same has been attached herewith.

Agenda 4

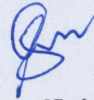
Preparation of Date Sheet

Proceedings

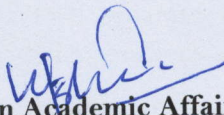
The committee decided that from now onwards the Date Sheet for End Semester Examinations will be prepared by the concerned departments taking into account the preferences expressed by the students.



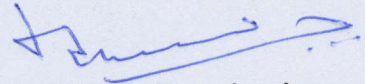
Ex-officio Member
(Head, Department of AS)



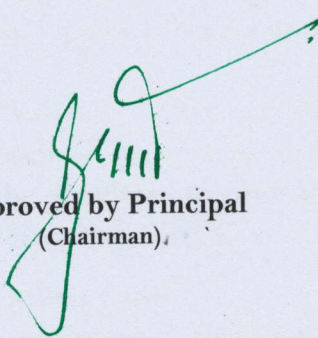
Ex-officio Member
(Head, Department of CSE)



Dean Academic Affairs
(Member)



Controller of Examinations
(Member Secretary)



Approved by Principal
(Chairman)