

# Amritsar College of Engg. & Technology

(3)

## Secrecy Branch

Date: 13-10-2016

### Marks Moderation Policy

A policy has been devised to award grace marks to the students on the recommendation of Examination Committee who;

1. may fail by falling short of few marks to pass the exam.
2. represent a case for confusing or inarticulate questions, which put students at disadvantage.
3. represent a case for questions (with minimum of 15% of total marks) which are not from the syllabus.

The students' representation must reach to the concerned HOD, immediately after the exam. The HOD shall send that application to the Deputy Registrar in Secrecy Branch with appropriate remarks. Further the Deputy Registrar shall represent the case to the Examination Committee along with the results. Under this policy, students may be awarded up to 15% extra marks on the recommendation of Examination Committee. The Controller of Examination may represent a result, which is 40% or less, to the Examination Committee. After reviewing, Committee may make the required moderation in the results.

Devised by Dy. Registrar

Cc: All HODs

Approved by Principal

13/10/2016

Exam Committee

For review & Recommend

KRJ

The members of the committee reviewed the above Policy and recommend for the implementation after the approval by Principal.

YPMR

13/10/2016