

### Attendees

1. Dr. Upain K.Bhatia (Member)
2. Dr. Sandeep Kad (Ex. Officio Member)
3. Ms. Binod Kaur (Ex. Officio Member)
4. Mr. HS Sarkaria (Member Secretary)

### Absentee

Dr. Sachin Khurana (Ex. Officio Member)

The 67th meeting of the Examination Committee was held on 8<sup>th</sup> November 2024 at 11:00 am in the Examination Branch. The Member Secretary extended a warm welcome to the members and proceeded with various agenda items as detailed below;

### Agenda item 67.1

Information regarding the compliance of minutes of 66<sup>th</sup> meeting

#### Proceedings

The members were updated on the compliance and actions taken in response to the decisions made during the 66<sup>th</sup> meeting of the Examination Branch.

### Agenda item 67.2

Selection of external paper setter

#### Proceedings

67.2.1 The members reviewed all the lists of external paper setters submitted by Chairpersons of Board of studies of different departments. Accordingly, the committee members unanimously decided and selected the external paper setters as the list attached herewith.

67.2.2 The members have decided not to appoint external paper setters for courses offered through recognized external agencies, such as NPTEL, in cases where 25% of the courses in a semester are being delivered by these agencies. This decision acknowledges the standardized and credible assessment mechanisms provided by such agencies, ensuring consistency and quality in evaluating student performance without the need for additional external evaluation.

### Agenda item 67.3

Schedule of Result Declaration

#### Proceedings

The members have decided to adhere to the previous practice regarding the number of days allocated for each programme and to proceed with the declaration of results for the November 2024 ESEs.

Accordingly, the CoE shall release the schedule for the declaration of results before the establishment of the Evaluation Centre and HoDs shall take the required measures to follow the deadline. The committee has decided not to include winter vacations while preparing the schedule for the declaration of results.

**Agenda item 67.4**

Centralised conduct of ESEs among DMS/DHMCT/DFD and DAS/DCA/DPMS for Nov 2024 ESEs.

**Proceedings**

Keeping in mind the existing infrastructure constraints, it has been decided to conduct the centralized End Semester Examinations for November 2024 among the DMS/DHMCT/DFD and DAS/DCA/DPMS. It will help streamline the examination process and ensure optimal utilization of available resources, such as examination halls and invigilation duties while maintaining a standardized approach to conducting the exams across these departments.

**Agenda item 67.5**

Camera Access in examination centres and halls

**Proceedings**

The committee has decided that the Controller of Examinations shall be granted access to the camera surveillance of all examination centres and halls to ensure effective monitoring and maintain the integrity of the examination process. To facilitate this, the CoE shall get a detailed list of the designated examination centres and halls from the respective Heads of Departments. This initiative aims to enhance transparency and vigilance during the examinations.

**Agenda item 67.6**

Revision of the guidelines mentioned at 65.1 in the proceeding of 65<sup>th</sup> meeting of the examination committee vide Ref. N. AGC/CoE/392 dated 30-09-2024.

**Proceedings**

The committee members have re-evaluated the previously established guidelines for the Internal (Theory & Practical) Re-appear Exams and have agreed to adhere to the revised guidelines as outlined below. These updates reflect the collective decision of the members to ensure a more streamlined and efficient examination process, addressing the challenges identified in earlier implementations.

Component of Internal Re-appear Exam (Theory)	% of Internal Weightage 2023 & earlier	% of Internal Weightage 2024 Onwards
Test	60%	60%
Assignment	40%	20%
Attendance	--	20%

Internal Practical Re-appear	% of Internal Weightage 2023 & earlier	% of Internal Weightage 2024 Onwards
Continuous Evaluation	100%	80%
Attendance	--	20%

Re-appear External Practical	% of External Weightage 2023 & earlier	% of External Weightage 2024 Onwards
Viva Voce	100%	100%
File		
Conduct of Practical		

**Note:** In case of any questions or clarifications regarding this agenda item, please contact Dr. Upain Kumar Bhatia, Dean Academic Affairs.

*B. K.*

**Ex-officio Member**  
(Head, Department of AS)

*Qureshi*

**Ex-officio Member**  
(Head, Department of CSE)

*U. K. Bhatia*

**Dean Academic Affairs**  
(Member)

*H. S. S.*

**Controller of Examinations**  
(Member Secretary)

*J. S. Bhatia*

**Approved by Principal**  
(Chairman)

*J. S. Bhatia*

**Glimpses**

