

**Attendees**

1. Dr. Upain K.Bhatia (Member)
2. Dr. Sandeep Kad (Ex Officio Member)
3. Dr. Sachin Khurana (Ex. Officio Member)
4. Mr. HS Sarkaria (Member Secretary)

**Absentee**

Ms. Binod Kaur (Ex. Officio Member)

The 68<sup>th</sup> meeting of the Examination Committee was held on 11<sup>th</sup> February 2025 at 12:00 noon in the Examination Branch. The Member Secretary extended a warm welcome to the members and proceeded with various agenda items as detailed below;

**Agenda item 68.1**

Action Taken Report of decisions taken in the 67<sup>th</sup> meeting

**Proceedings**

The members discussed the actions taken on the decisions of the 67<sup>th</sup> meeting. Only Agenda Item 67.6 is yet to be reviewed and implemented. It is still under discussion in the next meeting.

**Agenda item 68.2**

Review of the remuneration to External Paper Setters

**Proceedings**

The members were informed about the number of invitations sent for each exam, as already decided by the Examination Committee and the number of question banks received. They reviewed the existing remuneration policy for External Paper Setters and decided to equalize the remuneration across all programmes. It was resolved that a fixed amount of ₹3000/- will be provided for preparing two sets of question papers for each subject.

**Agenda item 68.3**

Review of Marks Moderation Policy

**Proceedings**

The members reviewed the previous Marks Moderation Policy and came to the conclusion that it is not making a significant impact on the overall result and not giving much impact to each individual student. The members suggested new marks moderation policy to ensure a fair and structured approach to award additional marks while maintaining academic integrity. The moderation process will be implemented as follows:

**68.3.1 Calculation of Moderation Marks:**

- 68.3.1.1 The total moderation marks will be calculated as 5% of the sum of maximum marks for all External Theory Subjects in a semester:

$$\Sigma (\text{Maximum Marks of all External Theory Subjects in a semester}) \times 5\%$$

- 68.3.1.2 Only the subject(s) in which the student has secured atleast 25% marks (but less than passing marks), shall be eligible for moderation.

### 68.3.2 Priority Allocation:

- 68.3.2.1 The moderation marks will be distributed first to the subjects where the student requires fewer marks to reach the passing threshold.
- 68.3.2.2 Once a subject reaches the passing marks, the remaining moderation marks (if any) will be allocated to the next subject in need, following the same principle, and so on for remaining eligible subjects.
- 68.3.2.3 If, after distributing moderation marks to eligible subjects, still some eligible subjects remain that require moderation but the remaining moderation marks are insufficient, those marks will lapse and will not be awarded.

#### Example:

A student has 05 subjects, each with a maximum of 60 marks. The passing marks for each subject are 24. The student is eligible for 15 moderation marks (5% of total maximum marks).

| Sr. No. | Subject | Marks Obtained | Eligibility for Moderation (Yes/No) | Marks Needed to Pass | Priority for Moderation | Marks After Moderation                       | Final Marks | Remarks                       |
|---------|---------|----------------|-------------------------------------|----------------------|-------------------------|--|-------------|-------------------------------|
| 1.      | A       | 17             | Yes                                 | 07                   | 3                       | Remaining marks 05 less than needed marks 07 | 17          | Remaining 05 marks will lapse |
| 2.      | B       | 11             | No                                  | --                   | --                      | --   | 11          | No change                     |
| 3.      | C       | 20             | Yes                                 | 04                   | 1                       | 20+4=24<br>(remaining 11 marks)              | 24          | Pass                          |
| 4.      | D       | 28             | No                                  | --                   | --                      | --   | 28          | Already passed                |
| 5.      | E       | 18             | Yes                                 | 06                   | 2                       | 18+6=24<br>(remaining 05 marks)              | 24          | Pass                          |

### 68.3.3 Rounding Off Rule for Subject Selection:

While selecting the subject for moderation, if any subject includes marks in decimal, the lower whole number will be considered. e.g. If the marks are 17.7 then 17 will be considered to apply moderation, accordingly.

### Agenda item 68.5

Discussion on the feedback from the Centre Superintendents for Nov 2024 ESEs.

#### Proceedings

The members reviewed the feedback provided by the Centre Superintendents on the prescribed proforma. They examined the pros and cons of the decentralized examinations conducted by the respective departments. It was noted that some departments merged exams with others, which contradicted the original purpose of decentralizing the exam process. The recommendations provided by the members are as follows:

- 68.5.1 To ensure optimal utilization of infrastructure and resources, the End Semester Examinations shall be conducted at the central level.
- 68.5.2 All regular exams shall be conducted consecutively without any off days, except for Sundays and gazetted holidays.
- 68.5.3 The respective academic coordinators shall submit the preferred sequence of subjects for the date sheet, in consultation with students and the Examination Branch.

To be reviewed as per discussion

**Agenda item 68.6**

Case reported regarding same question paper Question Paper for CSE & CoE- 3<sup>rd</sup> Semester (AGCS-21304)

**Proceedings**

The members reviewed the entire case related to this agenda item based on the report submitted by Centre Superintendent, Mr. Ajay Sharma. The Controller of Examinations explained the procedure, confirming that both exams were scheduled on different days and were separately generated and saved in the system. However, Dr. Sachin Khurana, the developer of the online question bank portal, provided further technical clarification. He explained that due to the same subject code, the system saved the earlier question paper instead of the latest one.

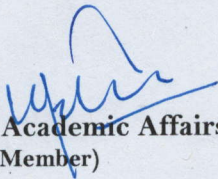
To prevent such duplication in the future, the members recommended to verify the previously held question paper with the latest one before finalizing it.



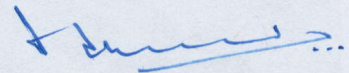
**Ex-officio Member**  
(Head, Department of CA)



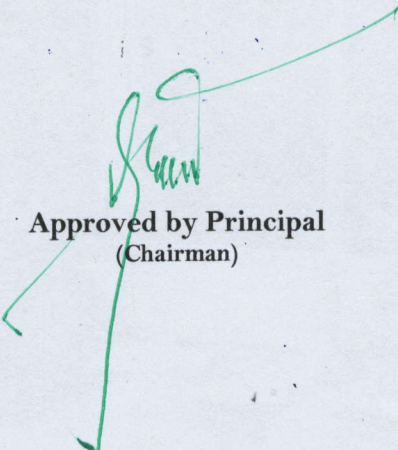
**Ex-officio Member**  
(Head, Department of CSE)



**Dean Academic Affairs**  
(Member)



**Controller of Examinations**  
(Member Secretary)



**Approved by Principal**  
(Chairman)

# Glimpses

