

**Attendees**

1. Dr. Upain K.Bhatia (Member)
2. Dr. Sandeep Kad (Ex Officio Member)
3. Ms. Binod Kaur (Ex. Officio Member)
4. Dr. Sachin Khurana (Ex. Officio Member)
5. Mr. HS Sarkaria (Member Secretary)

The 72<sup>nd</sup> meeting of the Examination Committee was held on 9<sup>th</sup> April 2025 at 9:10 am in the Examination Branch. The Member Secretary welcomed all the members and proceeded to present the agenda items one by one for discussion as detailed below;

**Agenda Item 72.1**

Action Taken Report of the Previous Meeting

**Proceedings**

The Committee noted that all decisions taken during the previous meeting have been implemented as per the resolutions.

**Agenda Item 72.2**

Re-evaluation Case – Subject Code BP304T

**Proceedings**

As the case was similar to the situation discussed under Agenda Item 70.5 in an earlier meeting, the Committee decided to adopt the same course of action. A warning letter shall be issued to the original evaluator. Furthermore, answer sheets evaluated by the concerned examiner will be re-evaluated for any two randomly selected future sessions. If any discrepancies or inaccuracies are found during this re-evaluation, stringent action will be taken. This may include the withholding of annual increment or more severe disciplinary measures.

**Agenda Item 72.3**

Discrepancy Proforma – Awards Discrepancy in Subject Code BP507P

**Proceedings**

The Committee reviewed the discrepancy case, wherein a student was erroneously marked absent instead of being awarded the marks actually secured in the practical examination of subject code BP507P. A warning letter will be issued to the responsible official. Additionally, the Committee resolved to present the original attendance sheet and carry forward the case in the next meeting for further examination.

**Agenda Item 72.4**

Reconsideration of decision taken during the 68<sup>th</sup> meeting (Item 65.5.1) regarding the Conduct of ESEs.

**Proceedings**

After detailed deliberation, the Committee made the following recommendations:

- 72.4.1 Considering the logistical challenges faced during the previous conduct of End Semester Examinations (ESEs) at the department level, it has been resolved that departments will be allotted different time slots to ensure optimal utilization of infrastructure and resources for the smooth conduct of departmental-level ESEs.



The Heads of Departments (HoDs), through their respective Academic Coordinators, shall be responsible for managing the examinations in close coordination and mutual cooperation with other HoDs and in-charges.

**It has been finalized that the ESEs shall henceforth be conducted exclusively at the department level.**

72.4.2 The ESEs shall be conducted from 20<sup>th</sup> May to 5<sup>th</sup> June 2025. Alternate Saturdays shall be observed as working days for examinations. However, there shall be no examinations on Sundays, Gazetted Holidays and on 27<sup>th</sup> May 2025.

72.4.3 Departments may design their respective date sheets, ensuring a maximum of one-off day between two consecutive exams, as per necessity.

72.4.4 The finalized department-wise date sheets, prepared in consultation with students, must be submitted to the Examination Branch through the respective Academic Coordinators by 19<sup>th</sup> April 2025.

**Ex-officio Member**  
(Head, Department of CA)

**Ex-officio Member**  
(Head, Department of AS)

**Ex-officio Member**  
(Head, Department of CSE)

**Dean Academic Affairs**  
(Member)

**Controller of Examinations**  
(Member Secretary)

**Approved by Principal**  
(Chairman)



## Glimpses

