

**Attendees**

1. Dr. Upain K.Bhatia, Dean Academics (Member)
2. Dr. Sandeep Kad, Head Department of CSE (Ex Officio Member)
3. Ms. Binod Kaur, Head Department of AS (Ex. Officio Member)
4. Dr. Sachin Khurana, Head Department of CA (Ex. Officio Member)
5. Mr. HS Sarkaria, Controller of Examinations (Member Secretary)

The 77<sup>th</sup> meeting of the Examination Committee was held on 11<sup>th</sup> July 2025 at 4:00 pm in the Examination Branch. The Member Secretary extended a warm welcome to the members and proceeded with various agenda items as detailed below;

**Agenda item 77.1**

Action Taken Report of decisions taken in the 76<sup>th</sup> meeting

**Proceedings**

All decisions taken during the previous meeting have been duly implemented in accordance with the approved resolutions except the following;

- The final decision on Agenda Item 76.2, pertaining to a case reported by the evaluator of an answer sheet for BP404T, will be taken up in the next meeting.
- The members reconsidered the decision taken under Agenda Item 76.3.1 concerning the advisory issued to the evaluator of Section B and resolved to issue a formal warning letter to him.

**Agenda item 77.2**

Discussion on the case reported by the Head Examiner for the evaluation of answer sheet of subject code PD 106RMT-19

**Proceedings**

The members reviewed the case and decided to call the respective evaluator in the next meeting of the Examination Committee to take the final decision.

**Agenda item 77.3**

Discussion on critical observations related to the question papers of subject codes AEC-24201 and AGAM-21301 for the May 2025 End Semester Examinations (ESEs), specifically concerning Question No. 18 in both papers, which was found to be from a different subject.

**Proceedings**

The members decided to award grace marks for Question No. 18 in both subjects, equivalent to the percentage obtained in the remaining questions, to all students who reappeared in these exams.

Simultaneously, the case will be forwarded to the Deputy Dean (Academic Affairs) Dr. Sachin Khurana, who oversees AGC's Question Bank Portal, for further investigation and deliberation in the next meeting.

**Agenda Item 77.4**

Discrepancy in the maximum marks between the LMS and the question papers of subjects BSOT208-19 and BSND128-18, which do not match with the prescribed study scheme.

**Proceedings:**

The committee resolved to forward both cases to the respective HoD for further investigation and instructed to submit a report to the Examination Committee within two days of receiving the case.

**Agenda Item 77.5**

Conduct of Special Examinations

**Proceedings:**

77.5.1 The members decided to conduct the Special Examinations in two phases. The first phase will be held for students who are passing out in 2025 and whose regular final semester results have been declared. The second phase will be conducted after the declaration of re-appear results.

77.5.2 The first phase of Special Examinations is scheduled to commence from 23<sup>rd</sup> July 2025 onwards. Accordingly, the examination form-filling schedule shall be released immediately after the declaration of regular results for all final semester programmes. The form filling time shall be given as per previous practice.

77.5.3 Students who apply for certain subjects in first phase of special exams shall not be allowed to apply for those subjects again in second phase.

**Agenda item 77.6**


Issue reported during the process of showing the answer sheets.

**Proceedings**

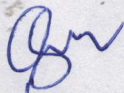
The members were apprised of a case reported by the DMS during the process of showing answer sheets for the subject code VAC24201. A student raised a concern that one of the questions in his/her answer sheet had not been evaluated.

The concerned evaluator visited the venue and evaluated the answer sheet without prior intimation. When questioned, the evaluator stated that he was unaware of the proper procedure. The respective HoD directed him to submit a written apology, which he submitted on the Total Marks Discrepancy Proforma.

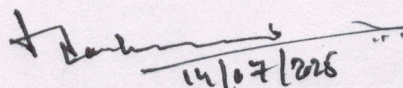
Considering the response and corrective action, the committee decided to close the case. However, the committee also instructed the department to strictly adhere to established Protocols, decorum and avoid taking unilateral actions at any stage of the process.



Ms. Binod Kaur  
(Ex-officio Member)



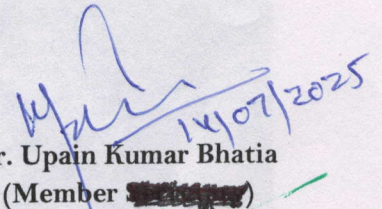
Dr. Sandeep Kad  
(Ex-officio Member)



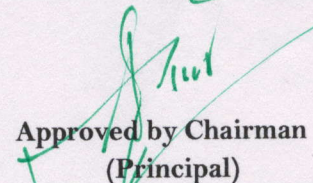
Mr. HS Sarkaria  
(Member Secretary)



Dr. Sachin Khurana  
(Ex-officio Member)



Dr. Upain Kumar Bhatia  
(Member)



Approved by Chairman  
(Principal)

# Glimpses

