

## Attendees

1. Dr. Sandeep Kad
2. Ms. Binod Kaur
3. Mr. Atul Mahajan
4. Ms. Gurveen Kaur
5. Mr. Jaspreet Singh
6. Mr. HS Sarkaria

## Absentees

1. Dr. Saurabh Sehajpal
2. Dr. Gurbhej Singh
3. Mr. Sandeep Sharma

The 28th meeting of Library Committee held on 20<sup>th</sup> February 2025 at 9:00 am in the Central Library. The Member Secretary welcomed the members of the committee and discussed couple of agendas to reach at the unanimous decisions as detailed below;

### Agenda 28.1

Action Taken Report of the decisions taken in the 27<sup>th</sup> meeting

#### Proceedings

The members were apprised with the action taken on the decisions taken in the 27<sup>th</sup> meeting. The members were apprised that;

- 28.1.1 The 27.2 regarding the procurement of new books is in process.
- 28.1.2 The 27.7 regarding e-journals will be initiated on the instructions of worthy Principal Sir as he suggested.

### Agenda 28.2

Review of implementation of Koha Software

#### Proceedings

- 28.2.1 The members were briefed on the features of the Koha software.
- 28.2.2 The members unanimously decided that only the data of available books would be uploaded on the Koha Software, rather than all manually accessioned books.

### Agenda 28.3:

Publication of College Events on NDLI Club

#### Proceedings:

The members recognized the significance of the NDLI Club and unanimously decided that all college-level events should be published on the NDLI Club portal. They also recommended that all students be registered on the NDLI Club to receive regular notifications about upcoming events and participate actively. They decided that the Librarian & Head would devise a proforma, which would be prepared and circulated to the Deans and HoDs for submitting details of upcoming events to be uploaded on the NDLI Club.

### Next Year Meeting

As scheduled the next meeting will be held in the month of March-April

*Gurveen*  
Member  
(Ms. Gurveen Kaur)

*Atul*  
Member  
(Mr. Atul Mahajan)

*Qur*  
Member  
(Head, DCSE)

*Bindu*  
Member  
(Head, DAS)

*Hemanshu*  
Member Secretary  
(Librarian & Head)

*Sachin*  
Approved by Chairman  
(Principal)

### Glimpses

