

## Minutes of 29<sup>th</sup> Meeting

Library  
Committee

Ref. N. AGC/CL/2078

Date 02-06-2025

### Attendees

1. Dr. Sandeep Kad
2. Ms. Binod Kaur
3. Mr. Atul Mahajan
4. Ms. Gurveen Kaur
5. Mr. Sukhman
6. Mr. Jaspreet Singh
7. Mr. HS Sarkaria

### Absentees

1. Dr. Gurbhej Singh
2. Mr. Sandeep Sharma

The 29<sup>th</sup> meeting of Library Committee held on 31<sup>st</sup> May 2025 at 3:00 pm in the Central Library. The Member Secretary welcomed the members of the committee and discussed couple of agendas to reach at the unanimous decisions as detailed below;

### Agenda 29.1

Action Taken Report of the decisions taken in the 28<sup>th</sup> meeting

#### Proceedings

The members were apprised with the action taken on the decisions taken in the 28<sup>th</sup> meeting.

### Agenda 29.2

Decision regarding the removal of PC for OPAC.

#### Proceedings

The members decided not to remove the PC for OPAC.

### Agenda 29.3

Subscription of e-resources

#### Proceedings:

The members decided to provide access to various e-resources, including e-journals and e-books. For this purpose, they recommended subscribing to appropriate consortia such as ScienceDirect, IEEE, and Springer for e-journals, and Pearson and PHI for e-books.

### Agenda 29.4

Procurement of books relating to Historical Knowledge and Vedic Teachings.

### **Proceedings**

The committee recommended the procurement of approximately 25 to 30 books focusing on Historical Knowledge and Vedic Teachings to enrich the library's collection and support the academic and cultural learning of students.

### **Agenda 29.5**

Books procurement for the next semester

### **Proceedings**

The members were apprised of the details of books procured during the previous year. Accordingly, it was decided to initiate the process of collecting book requirements for the upcoming semester.

The members further suggested that relevant catalogues be shared with the HoDs to facilitate the requisition process.

### **Agenda 29.6**

Library budget 2025-26

### **Proceedings**

After a comprehensive discussion, the members unanimously recommended the proposed Library Budget for the academic year 2025–26, as detailed in the document attached herewith.

### **Agenda 29.7**

Usage of Central Library during non-working hours by day scholars

### **Proceedings**

The committee recommended that day scholars be permitted to use the Central Library during non-working hours and on off days. Access shall be granted to students upon presentation of a valid student identity card.

### **Information sharing**

- The members were apprised of the details of the events organized by the Central Library during the past year.
- An update was also provided on the implementation status of the KOHA Library Management Software.
- Additionally, the members were informed about the progress on the new circulation counter. The proposed design, prepared by Dr. Upain Kumar Bhatia, was shared with the committee.

*Atul Mahajan*  
Member

(Mr. Atul Mahajan)

*Gurveen Kaur*  
Member

(Ms. Gurveen Kaur)

*B. S. Kaur*  
Member

(Head, DAS)

*Amritpal*  
Member

(Head, DCSE)

*B. S. Kaur*  
02/06/2025  
Member Secretary

(Librarian & Head)

*Amritpal*  
Approved by Chairman  
(Principal)

Glimpses

