

16th Meeting

Amritsar College of Engineering & Technology
(A UGC Autonomous College of PTU)

Central Library


Library Committee

Dated: 13-02-2021

Proceedings of the meeting of members of Library Committee
held on 12-02-2021 at 3:00 pm in the Central Library

S.No.	Agenda	Recommendations	Responsibility
1.	Requirements of New Books	All HODs shall submit the list of new books in the Central Library by 16-02-2021	All HODs
2.	Free E-Books	All need to submit the list of free E-Books available on internet by 18-02-2021.	All Members of Library Committee
3.	Free E-Journals	All need to submit the list of free E-Journals available on internet by 18-02-2021	All Members of Library Committee
4.	Library Membership to new students	The concerned HODs shall share the schedule for library membership for new students. Membership process shall be completed by 28 th Feb., 2021.	Concerned HODs & Head Librarian
5.	Competitive Exam Books	1. Competitive Exam books shall be re-issued to the students, if not required by others. 2. The Central Library shall have minimum 04 copies for competitive exam books.	Head Librarian
6.	Increase the visitors in the Central Library #	1. Library period shall be scheduled for students 2. Students shall be given an opportunity for group reading.	All HODs & Head Librarian

The recommendations have been forwarded to Chairman, Library Committee for approval, please.


Convener,
Library Committee


Chairman,
Library Committee

Cc:

1. Deans & HODs
2. Members of Library Committee
3. Sh. Anil Wadhwa Ji
4. PA to Chairman

will look into feasibility and then we will consider