

AMRITSAR GROUP OF COLLEGES

Autonomous status conferred by UGC under UGC act-1956, (2f), NAAC-A Grade,
(Formerly Known as Amritsar College of Engineering & Technology | Amritsar Pharmacy College)

CENTRAL LIBRARY Library Committee 21st Meeting

Dated: 18/01/2023

S.No	Agenda	Decision	Responsibility
1.	Procurement of New Books	The concerned HoDs shall recommend new books for new courses	Concerned HODs
2.	Write-off the Books With Shelf Life Completion	Members Physically verified and decided to write off books completed their shelf life.	Head Librarian
3.	Indexing Service of Magazines	Members decided to share the pdf of the complete articles instead of list of articles.	Head Librarian
4.	Dispose-off the Old Newspapers	Newspapers of 2021 shall be disposed off.	Head Librarian
5.	Book Day Celebration	Finalized to celebrate Book Day on 24 th April 2023	Head Librarian
6.	Record of Advertisements & Other news of AGC shall be documented	The members also decided that newspapers having College advertisement, press note etc. shall be documented in the Central Library	Head Librarian

1. Binika 2. Gandhu 3. AJ
4. Jon 5. Bingh 6. _____

Convenor

Approved by
Chairman, Library Committee

Members who did not attend the meeting:

1. Dr. Kalpana Jaggi
2. Mr. Purshottam Kainth
3. Mr. Sandeep Sharma

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CENTRAL LIBRARY **Library Committee** **21st Meeting**

Dated: 16/01/2023

The members of Library Committee are invited to attend our next meeting on 18/01/2023 at 3:00 PM in the Central Library.

Agenda

1. Procurement of New Books.
2. Write off the books completed their shelf life.
3. Indexing service of Magazines.
4. Dispose off the old Newspapers.
5. Book Day Celebration.
6. Any other

-Sd-

Librarian & Head

Cc:

1. Principal for information, please.
2. HODs for circulation, please.
3. Members of Library Committee.