

**Attendees**

1. Dr. Sandeep Kad
2. Ms. Gurveen Kaur
3. Mr. HS Sarkaria

Special Attendee, Mr. Jaspreet Singh

**Absentees**

1. Ms. Binod Kaur  
(could not join due to some technical issue)
2. Dr. Saurabh Sehajpal
3. Dr. Gurbhej Singh
4. Mr. Sandeep Sharma

The 26<sup>th</sup> meeting of Library Committee held on 19<sup>th</sup> October 2024 at 5:00 pm at  
<https://meet.google.com/azk-xfia-ptv>

The Member Secretary welcomed the members of the committee and presented various agenda items to reach at the unanimous decisions as detailed below;

**Agenda Item 1**

Information about the compliance of 25th meeting's agenda items

**Proceedings**

The members apprised with the actions taken as decided in the 25<sup>th</sup> meeting.

**Agenda Item 2**

Subscription of Journals

**Proceedings**

It has been decided that HoDs shall recommend 7-8 journals relevant to the PG programmes offered in their respective departments. These recommended journals will be subscribed in the Central Library for the year 2025. The remaining subscription process will be managed by the Librarian & Head in coordination with the departments.

**Responsibility**

Respective HoDs and Librarian & Head

### **Agenda Item 3**

#### **Library Automation through KOHA Proceedings**

The members were informed about the recent meeting held with Head/DCSE and Head/DCA regarding the implementation of KOHA software for library automation. As a result, the existing software will be replaced with KOHA to enhance the library's management system.

A meeting with the KOHA vendor will be arranged in the near future with Head/DCSE, Head/DCA and Librarian & Head.

#### **Responsibility**

Librarian & Head

### **Agenda Item 4**

#### **Promotion for NDLI Club in the Campus**

#### **Proceedings**

The members were briefed on the recently conducted User Awareness Programme on NDLI and the NDLI Club. Recognizing the importance of the NDLI Club, the members agreed that all HoDs will ensure that their students are registered in the NDLI Club. The registration procedure will be shared by the Librarian & Head.

#### **Responsibility**

All HoDs

### **Agenda Item 5**

#### **Programme-wise status of available books in the Central library**

#### **Proceedings**

The members resolved to prepare a programme-wise status report on the available books in the Central Library. If any department is found to have less titles or volumes than required by AICTE norms, the necessary books will be procured to ensure compliance.

#### **Responsibility**

Librarian & Head

### **Agenda Item 6**

#### **Proposal for Wi-Fi Facility for Students**

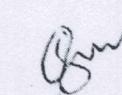
#### **Proceedings**

The members were informed about students' requests for Wi-Fi access in the Central Library. In response, the members recommended to discuss this with team, NIC for

Wi-Fi facility in the library to enhance student convenience and access to digital resources.

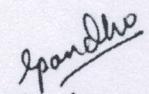
### Responsibility

Mr. Jaspreet Singh & Mr. Gurpreet Singh



Member

(Head DCSE)

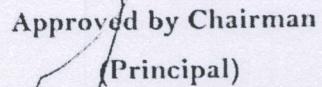


Member

(Ms. Gurveen Kaur)



Member Secretary  
(Librarian & Head)



Approved by Chairman  
(Principal)

### Glimpses

