 <b>AMRITSAR</b> GROUP OF COLLEGES	<b>Circular</b>	<b>NSS WING</b>
	Ref No. AGC/NSS/2022/01/18	

Date: 18-01-2022

Meeting of the NSS Coordinator Committee Members has been scheduled as follows:


Date: 21 January 2022


Time: 03:00 PM

Venue: Conference Room (Placement Cell)

**Agenda:**

- Meeting with NSS Student Committee Members.
- File Maintaining
- Discussion on Upcoming Event
- Duties
- Arrangements
- Budget
- Web Page Updating
- Next Meeting

  
 Er. Shivani Sharma  
 NSS Coordinator


 <b>AMRITSAR</b> GROUP OF COLLEGES	<b>Attendance of Meeting</b>	<b>NSS WING</b>
	Ref No. <u>AGC/NSS/2022/01/21</u>	

Date: 21/01/2022

S.No	Name	Designation	Signature
1	Dr. Gurjeet Singh	<b>Dean, Student Affairs</b>	<i>Gurjeet Singh</i>
2	Er. Shivani Sharma	Coordinator, CSE	<i>Shivani Sharma</i>
3	Er. Rajinder Pratap Singh	Coordinator, ME	<i>Rajinder</i>
4	Mr. Chetan Verma	Coordinator, EE	<i>AB</i>
5	Ms. Shikha Sharma	Coordinator, DCA	<i>AB</i>
6	Ms. Rashmeet Kaur	Coordinator, Applied Sciences	<i>Rashmeet</i>
7	Ms. Simranpreet Kaur	Coordinator, BBA	<i>AB</i>
8	Mr. Kartik Arora	Coordinator, CE	<i>Kartik Arora</i>
9	Ms. Harpreet Kaur	Coordinator, MBA	<i>Harpreet Kaur</i>
10	Ms. Pardeep Kaur	Coordinator, BSc. Agriculture	<i>PK</i>
11	Ms. Ishita Mahajan	Coordinator, FD	<i>AB</i>
12	Mr. Shibkaran Singh	Coordinator, BHMCT	<i>Shibkaran</i>

*Shivani Sharma*

Er. Shivani Sharma  
NSS Coordinator

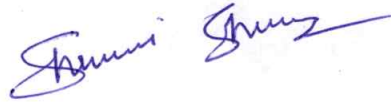
 <b>AMRITSAR</b> GROUP OF COLLEGES	<b>Minutes of Meeting</b>	<b>NSS WING</b>
	Ref No. AGC/NSS/2022/01/21	

Date:21.01.2022

Meeting Date & Time	21-Jan-2022/3:00P.M	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	21-Jan-2022	Meeting Chair	Er. Shivani Sharma (NSS Coordinator)
MoM Drafted by	Ms. Rashmeet Kaur	Meeting Title	Weekly Meeting with NSS Committee Members

Attendees	Absentees
Dr. Gurjeet Singh	Ms. Shikha Sharma
Ms. Rashmeet Kaur	Mr. Chetan Verma
Er. Rajinder Pratap Singh	Ms. Ishita Mahajan
Ms. Pardeep Kaur	Ms. Simranpreet Kaur
Er. Shivani Sharma	
Mr. Kartik Arora	
Mr. Shibkaran Singh	
Ms. Harpreet Kaur	

Sr No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Event	Discussion held on the upcoming event Republic Day	NSS Co-Ordinator	26 <sup>th</sup> January,2022
2.	Duties	Assign the duties for Republic Day	NSS Co-Ordinator	21 <sup>st</sup> January,2022
3.	Arrangements	Discussion about the arrangements of Republic Day	NSS Co-Ordinator	21 <sup>st</sup> January,2022
4.	Budget	Prepare the Budget for Republic Day	NSS Co-Ordinator	21 <sup>st</sup> January,2022
5.	Web Page Updating	Update the event related photos on the social media & press coverage.	NSS Co-Ordinator	27 <sup>th</sup> January,2022
6.	Purpose Date of Next Meeting	Next meeting with NSS Co-Ordinator	NSS Co-Ordinator	17 <sup>th</sup> June,2022 @03:00 PM

  
 Er. Shivani Sharma  
 NSS Coordinator