

 AMRITSAR GROUP OF COLLEGES	Circular	NSS WING
	Ref No. AGC/NSS/25/01/16	

Date: 16-01-2025

Meeting of the NSS Coordinator Committee Members has been scheduled as follows:

Date: 22 January 2025

Time: 03:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Event
- Duties
- Arrangements
- Budget
- Web Page Updating
- Purpose Date of Next Meeting


 Shruti Prashar
 NSS Coordinator

 AMRITSAR GROUP OF COLLEGES	Attendance of Meeting	NSS WING
	Ref No. <u>AGC/NSS/2025/01/22</u>	

Date: 22/01/2025

S. No.	Name	Designation	Signature
1.	Mr. Amit Singh	Dean, Student Affairs	AB
2.	Ms. Shruti Prashar	Coordinator (TPO)	Shruti
3.	Ms. Rashmeet Kaur	Coordinator, Applied Sciences	RK
4.	Mr. Chetan Verma	Coordinator, EE	Ch
5.	Mr. Jaspreet Singh	Coordinator, CSE	JS
6.	Ms. Ritika Saini	Coordinator, Pharmacy	Raini
7.	Mr. Shibkaran Singh	Coordinator, BHMCT	SS
8.	Ms. Shikha Sharma	Coordinator, DCA	SS
9.	Ms. Simranpreet Kaur	Coordinator, BBA	AB
10.	Mr. Harman Singh	Coordinator, ME	AB
11.	Ms. Bhupinder	Coordinator, FD	BKaur


 Ms. Shruti Prashar
 NSS Coordinator

 AMRITSAR GROUP OF COLLEGES	Minutes of Meeting	NSS WING
	Ref No. AGC/NSS/2025/01/22	

Date: 22.01.2025

Meeting Date & Time	22-Jan-2025/3:00P.M	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	22-Jan-2025	Meeting Chair	Ms. Shruti Prashar (NSS Coordinator)
MoM Drafted by	Ms. Shruti Prashar	Meeting Title	Weekly Meeting with NSS Committee Members

Attendees	Absentees
Ms. Shruti Prashar	Ms. Simranpreet Kaur
Mr. Jaspreet Singh	Mr. Harman Singh
Mr. Chetan Verma	Mr. Amit Singh
Ms. Rashmeet Kaur	
Ms. Ritika Saini	
Ms. Bhupinder	
Mr. Shibkaran Singh	
Ms. Shikha Sharma	

Sr No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Event	Republic Day	NSS Co-Ordinator	26 th January, 2025
2.	Duties	Assign the duties for Republic Day	NSS Co-Ordinator	24 th January, 2025
3.	Arrangements	Discussion about the arrangements of Republic Day	NSS Co-Ordinator	24 th January, 2025
4.	Budget	Prepare the Budget for Republic Day	NSS Co-Ordinator	24 th January, 2025
5.	Web Page Updating	Update the event related photos on the social media & press coverage.	NSS Co-Ordinator	27 th January, 2025
6.	Purpose Date of Next Meeting	Next meeting with NSS Co-Ordinator	NSS Co-Ordinator	22 nd February, 2025 @ 3:00 PM


 Shruti Prashar
 NSS Coordinator