 NAAC Grade "A" 3 rd Cycle Autonomous College under Autonomous Category (Since 2014) Constituted by UGC	Circular of Meeting	NSS WING
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Ref.No : AGC/ NSS/2026/02/02

Date: 12/02/2026

This is to inform all the members of the NSS Wing that we are organizing a cleaning camp on 16/02/2026 For that a meeting is to be held on 13-02-2026 at 3:30 pm in the Department of pharmaceutical science All the members are requested to be present for the meeting .


Agenda:

1. Overview of the Cleaning Camp.
2. Roles and Responsibilities Allocation.
3. Logistics and Materials Planning.
4. Safety and Guidelines Briefing.
5. Awareness and Community Engagement Strategy



Ms. Shakti Galhotra

NSS Programme Officer

 <p>AMRITSAR GROUP OF COLLEGES</p> <p>NAAC Grade "A" 3rd Cycle under Autonomous Category</p> <p>Autonomous College (Since 2014) Conferred by UGC</p>	<p>Minutes of Meeting</p>	<p>NSS WING</p>
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Minutes of Meeting of NSS Wing held on 13-02-2026 at 3:30 pm in the Department of Pharmaceutical Sciences.

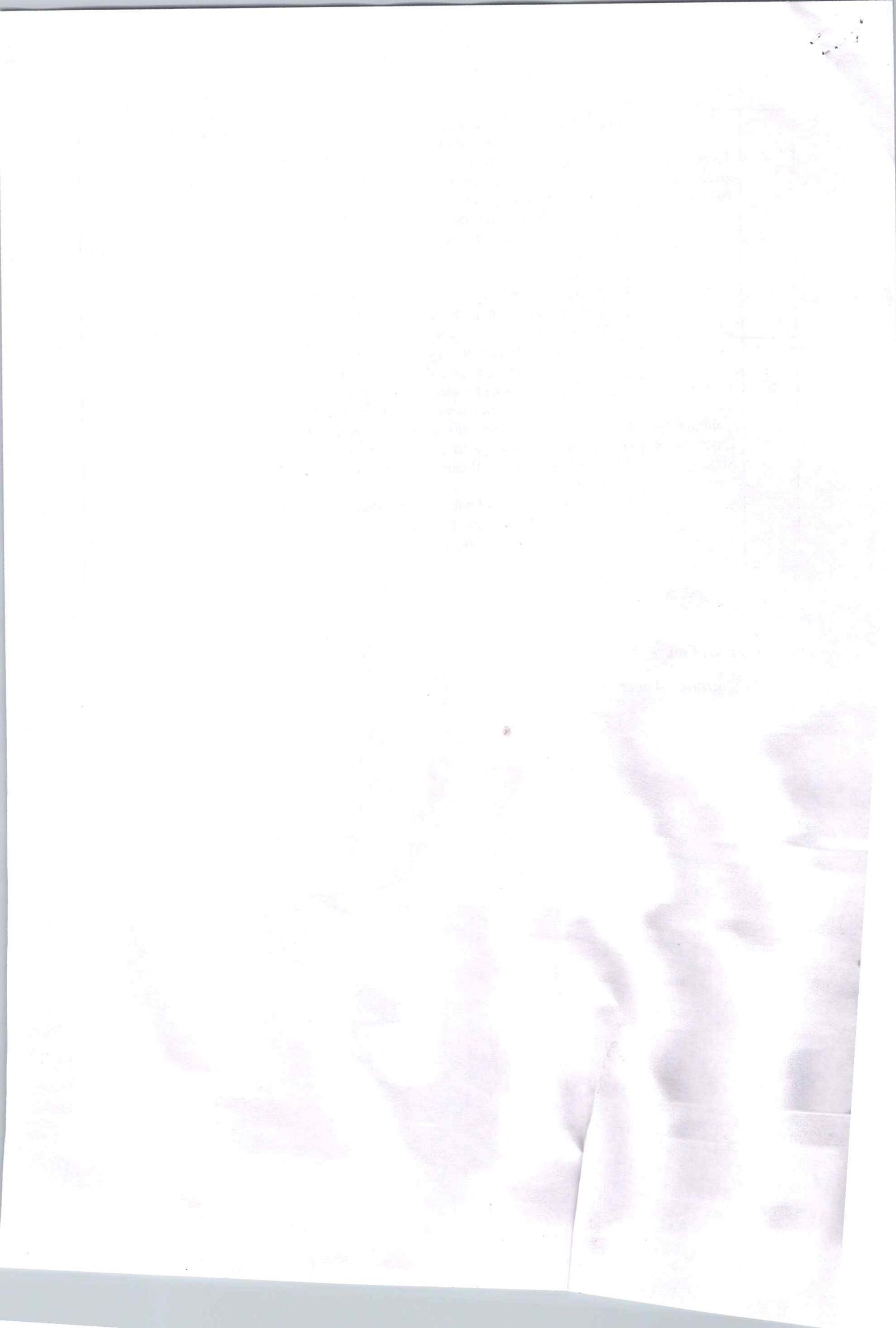
S.N.	Agenda	Discussion	Responsibility
1	Review of Student Welfare Initiatives of the Previous Semester	<p>The committee reviewed the student welfare initiatives implemented during the previous semester. Key programs related to financial assistance, health support, and student engagement were discussed. Members acknowledged the positive impact of these initiatives while noting areas that require improvement, particularly in outreach and timely implementation. Suggestions were made to strengthen feedback mechanisms to better assess student needs.</p> <p>Resolution: The committee agreed to continue successful Initiatives and refine others based on student feedback.</p>	All Members
2	Roles and Responsibilities Allocation	<p>Clear distribution of duties among volunteers is essential for the smooth execution of the event. Team leaders will be appointed to manage different groups, and specific roles will be assigned such as waste collection, segregation, public interaction, documentation (photos/videos), and coordination. This ensures accountability and helps avoid confusion during the activity.</p> <p>Resolution: It was decided to assign specific roles to volunteers by forming teams with designated leaders to ensure proper coordination, accountability, and smooth execution of all activities during the cleaning camp.</p>	All Members
3	Logistics and Materials Planning.	<p>This point will cover all the practical requirements needed for the camp. The committee will discuss the arrangement of cleaning materials like gloves, masks, garbage bags, brooms, and sanitizers. Transportation to and from Jandiala Guru will be planned, along with food and drinking water for participants. Any permissions required from local authorities will also be reviewed.</p> <p>Resolution: All required materials, transportation, and permissions will be arranged to ensure smooth and efficient execution of the cleaning camp.</p>	All Members

4	Safety and Guidelines Briefing	<p>Volunteers will be informed about necessary safety measures to be followed during the cleaning drive. This includes the proper use of protective gear, avoiding hazardous waste, maintaining personal hygiene, and handling tools safely. Instructions on waste segregation (biodegradable and non-biodegradable) and environmentally responsible disposal methods will also be shared.</p> <p>Resolution: Volunteers will follow safety guidelines, use protective equipment, and maintain hygiene to ensure a safe and healthy cleaning environment.</p>	All Members
5	Awareness and Community Engagement Strategy	<p>The team will plan how to engage with the local community during the camp. Volunteers may interact with residents to spread awareness about cleanliness, hygiene, and waste management practices. Ideas such as short awareness talks, distribution of pamphlets, or encouraging locals to participate in the drive will be discussed to maximize the impact of the initiative.</p> <p>Resolution: Volunteers will interact with local residents to spread awareness about cleanliness and encourage participation in maintaining a clean environment.</p>	All Members

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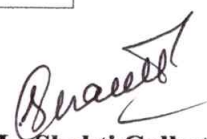
Ms. Shakti Galhotra

NSS Programme Officer



**NSS Teacher coordinators Attendance****NSS WING****Date: 13/02/2026****Event Name: Event Name: Cleaning camp**

S.No.	Name	Signature
1.	Ms. Anujeet kaur	Anujeet
2.	Mr. Chetan Verma	Chetan
3.	Mr. Jaspreet Singh	Jaspreet
4.	Mr Rupinderjeet Singh	Rupinder
5.	Mr. Shibkaran Singh	Shibkaran
6.	Ms. Sharanjeet kaur	Sharanjeet
7.	Ms. Komal Purba	Komal
8.	Mr. Harman Singh	Harman
9.	Ms. Aashmeen kaur	Aashmeen
10.	Ms. Andleep kaur	Andleep


Ms. Shakti Galhotra**NSS Programme Officer**

Event Name: Cleaning camp

Date: 13/02/2026

S.No	Name	Course /sem	Department	Designation	Contact No.	Signature
1.	Rachit Nagpal	B.Pharm 6 th sem	Pharmacy	President	9501016913	Rachit
2.	Tanish Devgan	Pharm- D 4 th sem	Pharmacy	Vice- President	9815101119	Tanish
3.	Vansh Khosla	CSE 6 th sem	B.tech CSE	Converner	8283882510	Vansh
4.	Shruti	CSE 6 th sem	B.tech CSE	Co- Converner	9877347845	Shruti
5.	Mansi	Pharm-D4 th sem	Pharmacy	General Secretary	8847072116	Mansi
6.	Ayushman	CSE 6 th sem	B.Tech CSE	Head Event Coordinators	8340518350	Ayushman
7.	Sehlot	B.Pharm 2 nd sem	Pharmacy		7888929744	Sehlot
8.	Mehak				7504580666	Mehak
9.	Samar	Pharm-D 2 nd sem	Pharmacy	Digital cell head	9855326442	Samar
10.	Simran	B.Pharm 2 nd sem			7889138634	Simran
11.	Ansh	D.Pharm 1 st year	Pharmacy	Vediography head	6006572124	Ansh
12.	Karchit	B.Pharm 6 th sem			6005850481	Karchit
13.	Priyank	B.Pharm 2 nd sem	Pharmacy	Photography head	8146167813	Priyank
14.	Harnoor	MLS 4 th sem	Paramedical	Anchoring head	7340981381	Harnoor
15.	Jasleen	Pharm-D 2 nd Sem	Pharmacy		9988663442	Jasleen K.
16.	Mehak	CSE 4 th sem	B.tech CSE	Documentation head	8360714887	Mehak
17.	Anshia	Pharm-D 2 nd sem	Pharmacy		8082838044	Anshia
18.	Rashav	Pharm- D 2 nd sem	Pharmacy	Transportation head	9622223976	Rashav
19.	Adil				9622616361	Adil
20.	Rhimsha	Fasion Designing	FD	Decoration head	6206948964	Rhimsha

Shakti

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NSS Programme Officer